

Public Document Pack

TENDRING DISTRICT COUNCIL

AGENDA

For the meeting to be held on 7 February 2017

Prayers

1 Summons to Council (Pages 1 - 2)

2 Apologies for Absence

The Council is asked to note any apologies for absence received from Members.

3 Minutes of the Last Meeting of the Council (Pages 3 - 8)

The Council is asked to approve, as a correct record, the minutes of the Council Meeting held on Tuesday 24 January 2017.

4 Declarations of Interest

Councillors are invited to declare any disclosable pecuniary interests, or other interest, and the nature of it, in relation to any item on the agenda.

5 Announcements by the Chairman of the Council

The Council is asked to note any announcements made by the Chairman of the Council.

6 Announcements by the Chief Executive

The Council is asked to note any announcements made by the Chief Executive.

7 Statements by the Leader of the Council

The Council is asked to note any statements made by the Leader of the Council.

Councillors may then ask questions of the Leader on his statements.

8 Statements by Members of the Cabinet

The Council is asked to note any statements made by Members of the Cabinet (Portfolio Holders).

Councillors may then ask questions of the Portfolio Holders on their statements.

9 Report of the Cabinet - A.1 - Executive's Proposals - General Fund Budget and Council Tax 2017/2018 (Pages 9 - 150)

To present to Council the Cabinet's General Fund budget proposals including the Council Tax for District and Parish/Town Council Services for 2017/18.

10 Reference from Audit Committee - A.2 - Appointment of External Auditor from 2018/19 (Pages 151 - 156)

To consider a recommendation from the Audit Committee that this Council opts in to the appointing person arrangements made by Public Sector Audit Appointments for the appointment of external auditors from 2018/19.

11 Report of the Chief Executive - A.3 - Approval of Non-Attendance at Meetings (Pages 157 - 158)

To approve the reason for Councillor Callender's non-attendance at meetings of the Council etc. if he does not attend before 6 March 2017.

12 Urgent Matters for Debate

The Council will consider any urgent matters submitted in accordance with Council Procedure Rules 3(xvi), 11.3(b) and/or 13(q).

Date of the Next Scheduled Meeting of the Council

Tuesday 28 March 2017 at 7.30 pm - Princes Theatre. Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

PRINCES THEATRE

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the four fire exits in the auditorium and follow the exit signs out of the building.

Please follow the instructions given by any member of staff and they will assist in leaving the building.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

The assembly point for the Princes Theatre is in the car park to the left of the front of the building as you are facing it.

Your calmness and assistance is greatly appreciated.

Agenda Item 1

TENDRING DISTRICT COUNCIL

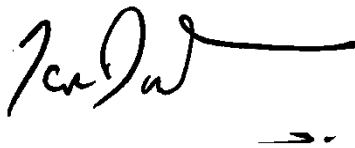
Committee Services
Town Hall
Station Road
Clacton-on-Sea
Essex
CO15 1SE

30 January 2017

Dear Councillor

I HEREBY SUMMON YOU to attend the meeting of the Tendring District Council to be held in the Princes Theatre, Town Hall, Station Road, Clacton-on-Sea at 7.30 p.m. on Tuesday 7 February 2017 when the business specified in the accompanying Agenda is proposed to be transacted.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Ian Davidson', followed by a horizontal line extending to the right.

Ian Davidson
Chief Executive

To: All members of the
Tendring District Council

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**MINUTES OF THE MEETING OF THE TENDRING DISTRICT COUNCIL,
HELD ON TUESDAY 24 JANUARY 2017 AT 7.37 PM
IN THE PRINCES THEATRE, TOWN HALL, CLACTON-ON-SEA**

Present: Councillors Chapman (Chairman), Platt (Vice-Chairman), Amos, Baker, Bennison, Bray, B E Brown, J A Brown, M Brown, Bucke, Calver, Cawthron, Chittock, Coley, Cossens, Davis, Everett, Fowler, Gray, Griffiths, G V Guglielmi, V E Guglielmi, Heaney, I J Henderson, J Henderson, Hones, Honeywood, Khan, King, Land, Massey, McWilliams, Miles, Newton, Nicholls, Parsons, Pemberton, Poonian, Porter, Raby, Scott, M J Skeels, M J D Skeels, Steady, Stephenson, Stock, Talbot, Turner, Watling, Watson, White, Whitmore, Winfield and Yallop

In Attendance: Chief Executive (Ian Davidson), Corporate Director (Corporate Services) (Martyn Knappett), Management and Members' Support Manager (Karen Neath), Committee Services Manager (Ian Ford) and Committee Services Officer (Katie Sullivan)

112. SILENT TRIBUTE

The Chairman referred to the sad passing of Councillor John Hughes and all persons present stood in a silent tribute to the memory of John.

The Chairman paid tribute to his work as a Member of Tendring District Council and as a Portfolio Holder on its Cabinet. The Chairman also paid tribute to John's work as a Council appointed trustee for the John Gilders & Maskell Almshouses charity and as a Governor at Alton Park Junior School, Clacton-on-Sea.

Councillors Stock, Scott, Talbot, Turner, I J Henderson, Griffiths and Stephenson each, in turn, paid a personal tribute and/or a tribute on behalf of their respective political groups to John.

113. APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors Broderick, Callender, Fairley and Ferguson.

114. MINUTES

RESOLVED, that the minutes of the ordinary meeting of the Council, held on Tuesday 22 November and Tuesday 29 November 2016, be approved as correct records and signed by the Chairman, subject to in Minute 84 (22.11.16) it being made clear that Councillor Bucke had spoke against Councillor Nicholls' motion.

115. DECLARATIONS OF INTEREST

There were none made at this time.

116. ANNOUNCEMENTS BY THE CHAIRMAN

The Chairman's and Vice-Chairman's engagements for the period 22 November 2016 to 24 January 2017 were tabled at the meeting.

The Chairman reminded Members that her Civic Service would be held at Trinity Church, Clacton-on-Sea at 2.30 p.m. on Sunday 29 January 2017.

The Chairman was to announce that a total of £805.60 had been raised at her Charity Quiz held on Friday 20 January 2017. The Chairman thanked all those Members and Officers who had taken part.

The Chairman congratulated Councillor Stock who had been awarded an OBE in the New Year's Honours List for services to local government. Councillors Talbot and Stephenson, on behalf of their respective political groups, congratulated Councillor Stock on his award. Councillor Stock responded and thanked those Members for their kind comments.

117. ANNOUNCEMENTS BY THE CHIEF EXECUTIVE

(1) Councillors J Chittock, B A Poonian and M J Skeels Jnr.

The Chief Executive formally reported that, on 19 January 2017, and pursuant to Regulation 9(b) of the Local Government (Committees and Political Groups) Regulations 1990, Councillors John Chittock, Anne Poonian and Mick Skeels Jnr. had each served formal notice on the Council that they wished to be treated as members of the Conservative political group. Those notices had been counter-signed by the Leader of the Conservative Group (Councillor Neil Stock).

As Regulation 8(1) of the aforementioned Regulations required a political group to have a minimum of two members this meant that the Tendring Independents Group and the Coastal Independents Group had ceased to exist as mandated in Regulation 8(2).

(2) The Late Councillor M J Hughes

The Chief Executive, with sincere regret and as had been previously mentioned, formally reported the death of Councillor John Hughes and informed Members that details of the funeral arrangements would be notified to them in due course.

He further informed Council that notice of the vacancy in the St James Ward would also be given in due course.

118. STATEMENTS BY THE LEADER OF THE COUNCIL

The Leader of the Council paid tribute to the hard working staff of the Council and its multi-agency partners for their magnificent response to the recent Severe Flood Alerts in Jaywick and Mistley.

Councillor Calver, on behalf of the Labour Group, endorsed the Leader's statement.

Councillors White, Yallop, Turner, Watling, Raby, Coley and Stephenson each, in turn, congratulated all the personnel involved and/or asked questions of the Leader.

The Leader then responded to those Members, as appropriate.

119. STATEMENTS BY MEMBERS OF THE CABINET

There were no statements by members of the Cabinet on this occasion.

120. PETITIONS TO COUNCIL

Council was aware from Minute 79 (22.11.16) that Mrs Tracey White had submitted a petition in respect of protecting open spaces in the Bockings Elm Ward and which, in accordance with the Council's approved scheme for dealing with petitions had been referred for an investigation by the Officers. That petition stated:

"We, the undersigned, are concerned about the increase in arrivals of caravans and camper vans from the travelling community in the Clacton area. We would like the Council to erect concrete bollards or stones along the edge of the field adjoining Woodrows Lane/Purley Way/Mayford Way, with one removable bollard to allow the Council Gardener access to mow the grass and empty the dog waste. The stones should allow mobility scooters and pushchairs through, but not motorised vehicles."

Council had before it a report of the Head of Public Realm which set out the results of the investigation and the various options considered.

In accordance with the Council's approved scheme for dealing with petitions, Mrs White, as the lead petitioner, was invited to address the Council. Mrs White presented the petition and outlined the action that the petitioners would like the Council to take.

Councillors Pemberton, Honeywood, Griffiths, M Brown, Heaney, Bray, Talbot, Steady and Stock each addressed the Council on the subject matter of this item.

Having considered the petition and the contents of the report of the Head of Public Realm it was moved by Councillor Honeywood, seconded by Councillor Griffiths and:

RESOLVED that Council asks the Leader of the Council to write to the Member of Parliament for Clacton asking him to use his position in Parliament to seek to bring forward measures to make it easier for local authorities to deal with unauthorised encampments.

121. QUESTIONS PURSUANT TO COUNCIL PROCEDURE RULE 10.1

Subject to the required notice being given, members of the public could ask questions of the Leader of the Council, Portfolio Holders or Chairmen of Committees.

There were no questions on this occasion.

122. QUESTIONS PURSUANT TO COUNCIL PROCEDURE RULE 11.2

Subject to the required notice being given, Members of the Council can ask questions of the Chairman of the Council, the Leader of the Council, Portfolio Holders or Chairmen of Committees or Sub-Committees.

There was one question on this occasion as set out below:

Question

From Councillor Jack Parsons to Councillor Michael Talbot, Portfolio Holder for the Environment:

"In regard to the four Beech trees to be felled in the vicinity of Albert Gardens would the Portfolio Holder for Environmental Services please confirm that all costs are being met by Essex County Council and that there is no cost to Tendring District Council?"

Will he also please advise the Council as to which authority is responsible for carrying out inspections of such trees in order to ensure they are safe and healthy?"

Councillor Talbot replied as follows:

"Thank you to Councillor Parsons for his question.

This Council has a long standing working arrangement with Essex County Council which includes a substantial payment from them to this Council each year. This payment is included in the annual budgets for the Open Space and Horticultural Services. The work includes highway verge and shrub maintenance and tree work.

The four beech trees in the vicinity of Albert Gardens are the responsibility of Essex County Council and all costs relating to them will be met by them from the budget supplied to TDC as per the ongoing arrangement.

In respect of Councillor Parsons' second question, responsibility for inspecting trees on the highway is Essex County Council.

However, the budget supplied by ECC covers dead, dying and dangerous trees. If any of these instances are brought to the attention of TDC, we will look to take the necessary action to minimise risk or danger to the public. Officers from TDC are in regular contact with ECC and discuss any high value work or contentious issues."

123. REPORT OF THE LEADER OF THE COUNCIL – URGENT CABINET OR PORTFOLIO HOLDER DECISIONS

The Council would receive a report on any Cabinet decisions taken as a matter of urgency in accordance with Access to Information Procedure Rule 17.4, Budget and Policy Framework Procedure Rule 6(b) and/or Overview and Scrutiny Procedure Rule 18(i).

There was no such report on this occasion.

124. MINUTES OF COMMITTEES

It was moved by Councillor Stock, seconded by Councillor G V Guglielmi and:

RESOLVED that the minutes of the following Committees, as circulated, be received and noted:

- (a) Community Leadership and Partnerships Committee of Monday 14 November 2016;
- (b) Service Development and Delivery Committee of Wednesday 23 November 2016;
- (c) Corporate Management Committee of Monday 28 November 2016;
- (d) Corporate Management Committee of Monday 12 December 2016; and
- (e) Corporate Management Committee of Monday 19 December 2016 and continued on Thursday 5 January 2017.

125. MOTIONS TO COUNCIL

There were no motions submitted to Council, pursuant to Council Procedure Rule 12, on

this occasion.

126. RECOMMENDATIONS FROM THE CABINET

There were none on this occasion.

127. REPORTS SUBMITTED TO THE COUNCIL BY AN OVERVIEW AND SCRUTINY COMMITTEE

There were none on this occasion.

128. REPORT OF THE CHIEF EXECUTIVE – A.2 – RESIGNATION OF COUNCILLOR T A HOWARD

The Chief Executive formally reported that, on 15 December 2015, Councillor Tom Howard had resigned as a Member of Tendring District Council. Notice of the vacancy in the Great and Little Oakley Ward had been given and requests to fill the vacancy had been received. The by-election would be held on Thursday 9 February 2017.

Council noted the foregoing.

129. REPORT AND ADDENDUM REPORT OF THE CHIEF EXECUTIVE – A.3 – MEMBERSHIP OF COMMITTEES ETC.

The Chief Executive formally reported that, in accordance with the wishes of the Leader of the Independent Group and the Leader of the Holland Residents' Group and the authority delegated to him, the following appointments had been made since the last meeting of the Council:

Local Plan Committee

Councillor Chapman had been appointed to serve in place of former Councillor Howard.

Licensing (General Purposes) Sub-Committee

Councillor Winfield had been appointed to serve in place of Councillor Broderick.

Council noted the foregoing.

130. REPORT AND ADDENDUM REPORT OF THE CHIEF EXECUTIVE – A.4 – REVIEW OF THE ALLOCATION OF SEATS TO POLITICAL GROUPS

It was reported that, following the decision of Councillor J A Brown to leave the UKIP Group, the decision of Councillor J E Parsons to leave the UKIP Group and to join the Labour Group and the resignation from the Council of former Councillor T A Howard and in accordance with Section 15(1)(e) of the Local Government and Housing Act 1989 and Regulation 17(b) of the Local Government (Committees and Political Groups) Regulations 1990 a review of the allocation of seats to political groups had been subsequently carried out.

It was further reported that, following the recent and subsequent decision of Councillors J Chittock, B A Poonian and M J Skeels Jnr. to join the Conservative Group and the sad death of Councillor M J Hughes and, in accordance with Section 15(1)(e) of the Local Government and Housing Act 1989 and Regulation 17(b) of the Local Government (Committees and Political Groups) Regulations 1990, a further review of the allocation of

seats to political groups had been carried out.

Following that further review and in accordance with the wishes of the affected Group Leaders revised appointments had been made and were set out in the Schedule that had been tabled prior to the commencement of the meeting.

The Leader of the UKIP Group (Councillor Stephenson) made the following statement:

“The UKIP Group does not agree with this Widdicombe but, considering recent circumstances, have decided that, in order to maintain the smooth running of the Council and in view of the fact that another Widdicombe will be due at the full Council in March, we will vote in favour. We would however like our concern minuted and hope this will enable Officers time to address our concerns ahead of the full Council in March.”

It was moved by Councillor Stock, seconded by Councillor G V Guglielmi and:

RESOLVED that, in accordance with the wishes of Group Leaders, Council approves the revised schedule of Members that it is proposed should serve on each of the Council’s Committees and Sub-Committee, which are subject to the Widdicombe Rules.

131. REPORT OF THE MANAGEMENT AND MEMBERS’ SUPPORT MANAGER – A.5 – ELECTORAL REVIEW OF TENDRING

Further to Minute 106 (29.11.16) Council had before it a report of the Management and Members’ Support Manager which sought Council’s agreement for the initial submission on the proposed district council electoral wards for Tendring to be confirmed as the final submission to the Local Government Boundary Commission for England (LGBCE).

Councillors Scott, Parsons, Watling, Stephenson and Bray each addressed the Council on the subject matter of this item. Councillor Bucke spoke against Councillor Honeywood’s motion.

Having considered the proposed submission it was moved by Councillor Honeywood, seconded by Councillor Bray and:

RESOLVED that Council approves the initial submission on the proposed district council electoral wards for Tendring, as attached at Appendix A to the Report of the Management and Members’ Support Manager, as the final submission to the LGBCE, subject to the ward initially proposed to be called “Frating and The Bentleys” being instead called “The Bentleys and Frating”.

132. URGENT MATTERS FOR DEBATE

There were none on this occasion.

The meeting was declared closed at 9.00 pm.

Chairman

COUNCIL

7 FEBRUARY 2017

REPORT OF CABINET

A.1 EXECUTIVE'S PROPOSALS – GENERAL FUND BUDGET AND COUNCIL TAX – 2017/18

(Reference prepared by Richard Barrett)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

To present to Council the Cabinet's General Fund budget proposals including the Council Tax for District and Parish / Town Council Services for 2017/18.

EXECUTIVE SUMMARY

- The information and recommendations set out in this report reflect the Cabinet's budget proposals approved for submission to Council at their meeting on 20 January 2017.
- For 2017/18, the Cabinet's budget proposals set out a Council Tax requirement of **£7.229m** (total net revenue budget of **£13.696m**) and a General Fund capital programme totalling **£2.730m**.
- The overall revenue budget reflects a Band D Council Tax increase for this Council's services in 2017/18 of **£5** (3.28%).
- The budget recommended by Cabinet for approval by Council includes only the District and Parish elements of the Council Tax rather than those from the major precepting authorities. The formal approval of the 'full' Council Tax levy for the year, including the precepts from Essex County Council, Police and Crime Commissioner and Fire Authority, is delegated to the Council Tax Committee which is due to meet on the 22 February 2017.

RECOMMENDATION(S)

That having had regard to the Chief Finance Officer's (S151 Officer) report on the Robustness of Estimates and Adequacy of Reserves in accordance with the requirements under Section 25 of the Local Government Act 2003, and having taken account of the responses to the budget consultation process the Council approves the budget proposals (based on a £5 Band D council tax increase for district services) and agrees:

- i) That the total General Fund net revenue budget for 2017/18 be set at £13.696m and revised net budget for 2016/17 of £14.048m (a council tax requirement of £7.229m and £6.855m respectively excluding parish precepts).
- ii) That the General Fund capital programme be approved totalling £2.730m in 2017/18.
- iii) That the detailed General Fund budgets be as per the Cabinet's

budget proposals of 20 January 2017 as set out in Appendix B.

- iv) **The calculation of the Council's Council Tax requirement, Special Expenses and Parish/Town Council precepts, as set out at Appendix D.**
- v) **The Council Tax for District and Parish/Town Councils' services as at Appendix G and that these are the amounts to be taken into account for the year in respect of the categories of dwellings listed in different valuation bands.**
- vi) **That subject to the above, if budget adjustments are required following the late notification of external / grant funding, then in consultation with the Finance, Revenues and Benefits Portfolio Holder, budgets are adjusted accordingly with no net impact on the overall budget or capital programme set out above.**

PART 2 – IMPLICATIONS OF THE DECISION

DELIVERING PRIORITIES

This report will have direct implications on the Council's ability to deliver on its key objectives and priorities and in particular on the speed with which the Council can deliver its priorities, rather than the priorities themselves.

FINANCE, OTHER RESOURCES AND RISK

Finance and other resources

The financial implications are set out in the body of the report.

Although the availability of financial resources is a key component in the delivery of services there will also need to be appropriate input of other resources such as staffing, assets, IT etc.

Risk

There are clearly risks associated with the financial forecast. The actions to achieve a fully funded budget, including limiting budgets to previous years prices where applicable and restricting cost pressures, give rise to the potential for items that have not been funded to emerge or for increases in income not to materialise in reality. This is particularly so given the current economic climate, the reductions in the availability of public sector funding, the Government's programme of change for Councils' services and the impact on the Council's core funding streams.

In view of the above, it is important that the Council has a sufficient level of uncommitted reserves set aside to support the approach identified within the financial forecast. An uncommitted reserve of approximately **£4.000m** (including the **£1.600m** minimum working balance) has been approved previously and remains in place as part of the detailed estimates for 2017/18.

The Council also maintains a NDR Resilience Reserve and Benefits Reserve of **£1.459m** and **£1.100m** respectively to act as a 'buffer' if associated risks arise during the year.

Although impact assessments will be undertaken for significant savings strands as they are developed over the coming months, it is important to highlight that no specific risk assessment on the deliverability of the savings proposed in the budget have been

completed to date. Given the significant budget 'gap' that remains, it is important that the savings identified are delivered, which include the decommissioning of assets, which must be undertaken in such a way as to ensure all financial liabilities are ceased including business rates. If any savings included in the budget are not delivered there will be an increased call on reserves which will require additional on-going savings to be identified in 2018/19 and beyond.

However it must be acknowledged that Members are faced with some difficult and challenging decisions to secure the savings required in 2018/19 and beyond. This risk has been highlighted in the Council's Corporate Risk Register as any delay in delivering the required savings will require one-off contributions from reserves or other one-off amounts to balance the budget. Such an approach, if continued over a longer period of time, would be against the advice of the Council's Auditors who raised the use of reserves in such a way (along with the level of council tax) as key issues that the Council must continue to remain alert to.

LEGAL

The current arrangements for setting and agreeing a budget and for the setting and collection of Council Tax are defined in the Local Government Finance Act 1992. The existing legislation defining the arrangements for charging, collecting and pooling of Business Rates is contained within the Local Government Finance Act 1988. These were both amended as appropriate to reflect the introduction of the Local Government Finance Act 2012.

The Local Government Finance Act 2012 provided the legislative framework for the introduction of the Rates Retention Scheme and the Localisation of Council Tax Support.

The Calculation of Council Tax Base Regulations 2012 set out arrangements for the calculation of the Council Tax base following implementation of the Local Council Tax Support Scheme. These arrangements resulted in a lower tax base for the District Council, major preceptors and town and parish councils.

The Localism Act 2012 introduced legislation around the right of veto for residents on excessive Council Tax increases.

In respect of special expenses that form part of the budget setting process, expenditure is classed as a Special Expense if it satisfies the requirements of the Local Government Finance Act 1992, Section 35. The only category relevant to this Council is contained within Section 35(2)(d) relating to concurrent functions with Parish and Town Councils. Under the Local Government Finance Act 1992, the Council must identify as its Special Expense, proposed expenditure on those functions which the Council performs in part of the district but which Parish or Town Councils perform elsewhere in the District. If, in the Council's view, a special expense should properly be charged over the whole of the district's area, the Council may pass an express resolution to this effect (known as a **contrary resolution**).

In order for expenditure to be a Special Expense, there are two conditions that must be fulfilled:

1. Expenditure is estimated to be incurred by the District Council in the whole or part of its area on the provision of a function;
2. Expenditure on the provision of the same function is to be incurred by at least one parish/town council elsewhere in the district.

OTHER IMPLICATIONS

Consideration has been given to the implications of the proposed decision in respect of the following and any significant issues are set out below.

Crime and Disorder / Equality and Diversity / Health Inequalities / Area or Ward affected / Consultation/Public Engagement.

These implications have no impact on the budget itself. However, they are taken account of in the delivery of individual services and projects.

Special expenses are based on the principle of ensuring there is equality across the district in levying Council Tax to residents based on services and facilities provided by Town and Parish Councils in specific areas that are also provided by the District Council.

PART 3 – SUPPORTING INFORMATION

2017/18 BUDGET PROPOSALS

On 20 January 2017 the Cabinet considered the following report:-

A.2 FINAL GENERAL FUND REVENUE BUDGET AND CAPITAL PROGRAMME 2017/18

Cabinet resolved (minute 148 refers):

1. *If the financial position changes prior to Council considering the budget on 7 February 2017, the Corporate Director (Corporate Services), in consultation with the Interim Portfolio Holder for Finance, Revenues and Benefits, be authorised to adjust the budget, including the use of Reserves;*
2. *in consultation with the Leader of the Council and the Interim Portfolio Holder for Finance, Revenues and Benefits, the Corporate Director (Corporate Services) reports directly to Council in respect of the formal draft resolutions necessary to implement the Cabinet's budget proposals, along with any late information or notifications received from the Department for Communities and Local Government etc. as may necessarily affect the budget;*
3. *the Corporate Management Committee be thanked for the work it has undertaken and continues to take in supporting the development of the budget and that the comments of the Interim Portfolio Holder for Finance, Revenues and Benefits, in response to those of the Committee, as set out in the report, be agreed;*
4. *in respect of the proposals for the Career Track Service to seek to become a registered apprenticeship training provider:*
 - (i) delegation be given to the Corporate Director (Corporate Services) to undertake the necessary activities to implement the revised delivery model;*
 - (ii) delegation be given to the Head of Finance, Revenues and Benefits Services to undertake the necessary budget adjustments within the overall approved net budget to reflect the revised delivery model;*
5. *in respect of the proposals to bring the maintenance of Public Conveniences in-house:*
 - (i) delegation be given to the Corporate Director (Operational Services) to undertake the necessary activities to facilitate and implement the in-house*

delivery model;

(ii) delegation be given to the Head of Finance, Revenues and Benefits Services to undertake the necessary budget adjustments within the overall approved net budget to reflect the in-house solution; and

6. *in respect of supporting the delivery of Council priorities, the budget be amended to reflect the setting aside of amounts from one-off budgets as set out in Table 3 of the report.*

*That, subject to the above, Cabinet **RECOMMENDED** to **COUNCIL** that:*

(a) following the consideration of the comments from the Corporate Management Committee and the responses from the budget consultation activities undertaken, the following final budget proposals be made (based on a £5 increase in a Band D Council Tax for district services):

i) that the detailed budgets, as per Appendix A to the report, be approved, which provides for a Council Tax Requirement for 2017/2018 of £7.229m (£6.855m for 2016/2017) (excluding parish precepts);

ii) that the Council agrees and formally approves:

a) the specific recommendations, calculations and other matters in respect of the Council's requirements – Appendix C to the report; and

b) the Council Tax for this Council's services – Appendix F to the report.

CHANGES SUBSEQUENT TO THE CABINET'S PROPOSALS OF 20 JANUARY 2017

There have been no changes made to the budget that was considered by Cabinet on 20 January 2017.

At the time this report was printed, the final grant settlement from the Government had yet to be received. Historically the final figure has not been significantly different to the draft figures and given that they now form part of a 4 year funding settlement they are not expected to change. However if the final settlement differs to the amount currently included, then it is proposed to adjust the budget but with no overall impact on the Council Tax Requirement of **£7.229m** or net budget of **£13.696m**.

At this stage in the budget setting process it is acknowledged that the Council may still receive notification of amended / additional specific grants from the Government or other funding bodies. A recommendation is set out above that provides a delegation to include such amounts in the budget as necessary.

GENERAL FUND BUDGET SUMMARIES

The revenue budget and capital programme are summarised below. In respect of the revenue budget, this is based on a Band D Council Tax increase of £5 (3.28%) for this Council's services in 2017/18.

Table 1 – General Fund Revenue Budget - 2016/17 Revised and 2017/18 Original

	2016/17 Original £m	2016/17 Revised* £m	2017/18 Original £m
Net Cost of Services	15.054	24.573	16.086
Revenue support for capital investment	0.400	3.617	1.940
Financing items	(0.779)	(1.988)	0.534
Net Expenditure	14.675	26.202	18.560
Net Use of Earmarked Reserves	(0.677)	(12.154)	(4.864)
Total Net Budget	13.998	14.048	13.696
Business Rates (<i>excl. S31 Govt. Grant funding</i>)	(4.599)	(4.649)	(4.599)
Revenue Support Grant	(2.564)	(2.564)	(1.650)
Collection Fund (Surplus) / Deficit	0.020	0.020	(0.218)
Council Tax Requirement (for Tendring District Council)	6.855	6.855	7.229
Parish Precepts	1.439	1.439	1.600
Council Tax Requirement (as per Requisite Calculations)	8.294	8.294	8.829

*The increase between the original budget 2016/17 and the revised budget 2016/17 is primarily due to carryforwards from 2015/16.

Table 2 – General Fund Capital Programme - 2016/17 Revised and 2017/18 Original

	2016/17 Original Budget £m	2016/17 Revised Budget £m	2017/18 Original Budget £m
EXPENDITURE	11.458	13.254	2.730
FINANCING			
External Contributions	0.116	0.241	0
S106	0.036	0.074	0
Government Grants	7.630	7.630	0.690
Capital Receipts	1.692	1.692	0.100
Direct Revenue Contributions	0.400	2.050	0.360
Earmarked Reserves	1.584	1.567	1.580
Total Financing	11.458	13.254	2.730

ROBUSTNESS OF THE ESTIMATES AND ADEQUACY OF RESERVES

The report *Final General Fund Revenue Budget and Capital Programme 2017/18* considered by Cabinet on 20 January 2017 set out the Chief Finance Officer's (S151 Officer) report on the Robustness of the Estimates and the Adequacy of the Reserves as required by section 25 of the Local Government Act 2003. The relevant extract from the report is attached at **Appendix A**. Taking into account all the relevant issues the estimates can be considered as robust and are supported by adequate reserves.

Also within that report a look ahead to the Council's forecasted financial position from 2018/19 onwards was highlighted, which provides the background to the budget setting process for 2017/18, that is worth briefly revisiting as part of this report as follows:

Although a more detailed and comprehensive forecast will be undertaken to inform the 2018/19 budget process as we go into 2017/18, the anticipated savings required in 2018/19 and 2019/20 are £1.900m and £1.500m respectively. The final forecast will inevitably change, however the scale of the challenge will not and therefore this initial / updated position provides a robust context against which to consider the 2017/18 budget proposals.

There are clearly huge risks with the forecast above, such as the evolution of how local authorities are funded, new burdens that may be placed on local authorities along with underlying risks such as changes in income, emerging cost pressures and new or changing legislation etc.

As mentioned throughout the 2017/18 budget cycle, all Members have a key role to play in supporting the Council in delivering a balanced budget each year and wherever possible protect front-line services, a balance that will be difficult to maintain going into 2018/19.

Work remains on-going to explore opportunities for further net savings, with the outcomes reported to members as early as possible in the year to ensure that a balanced budget for 2018/19 can be agreed by Cabinet in January 2018 for recommending onto Full Council in February 2018.

BACKGROUND PAPERS FOR THE DECISION

Working papers held in accountancy

APPENDICES

Appendix A	Extract from Cabinet report 20 January 2017 setting out the Chief Finance Officer's (S151 Officer) report on the Robustness of the Estimates and the Adequacy of the Reserves
Appendix B	Budget Book 2017/18 including detailed estimates, fees and charges, capital programme and reserves
Appendix C	Special Expenses 2017/18
Appendix D	Required Budget Calculations 2017/18
Appendix E	Calculation of District and Parish / Town Council Taxes for All

Areas 2017/18

Appendix F

Precepts on the Collection Fund 2017/18

Appendix G

**District and Parish/Town Council Tax Amounts 2017/18.
(excludes Council Tax amounts for County, Fire and Police
services 2017/18 which will form part of the final Council Tax
setting process via the Council Tax Committee)**

Appendix H

**Calculation of Estimated Surplus on the Collection Fund for
2017/18**

Extract from Cabinet Report 20 January 2017

Robustness of Estimates and Adequacy of Reserves – Report under Section 25 of the Local Government Act 2003.

As part of the requirements set out in legislation, the Chief Finance Officer (S151 Officer) must report to Council as part of the budget process on the following two matters:

Robustness of the Estimates

The budget estimates for 2017/18 have been prepared within the framework of a risk based process. Clear rationale has been stated surrounding the formulation of the 2017/18 budget which is supported by a robust reserves position. This position has been supported by a programme of actions, including Portfolio Working Parties, which have contributed to delivering a sustainable financial position. A fundamental review of reserves undertaken in 2014 identified that the Council's current level of reserves remain adequate to 'underwrite' risks and uncertainties that are also inherent within the budget setting process, which has been revisited as part of this year's annual budget cycle. No significant changes have been made in 2017/18 that changes this underlying principle. A specific statement on reserves is set out further on in this section of the report.

The budget process continues to remain alert to government announcements and the impact of external issues such as funding receivable from elsewhere within the public sector. Budgets also aim to reflect the outturn position from the previous year and the Council's budget process identifies cost pressures which also allow it to remain alert to potential changes to its financial position.

Clear actions in respect of financial resilience continue to form part of the Council's Annual Governance Statement that includes amongst other things a number of financial risks and issues that enable the Council to keep a watching brief on significant upcoming matters that may have a financial consequence. Where the Council makes significant financial commitments, such as regeneration projects, money is found from within existing budgets and set aside accordingly rather than relying on projected savings or future forecasts.

It is recognised that cost pressures will emerge over and above those included within the 2017/18 budget. The list of emerging cost pressures will remain under on-going review so a 'live' schedule is maintained with a view to prioritise them and explore opportunities to fund them outside of the annual budget setting process where possible.

The Council has also engaged in a programme of bringing services back in-house where advantageous to the Council, which has already generated savings for the Council. This work remains on-going with at least one further contract being planned on being brought back in-house over the coming months.

The Council's External Auditor confirmed in its most recent Annual Audit Letter that key assumptions underpinning the budget have been identified and they also acknowledged the setting in place of the programme to identify the required savings and that to date the Council has responded well to the financial challenges it faces.

Financial Resilience remains at the forefront of the financial planning process with money identified where possible to invest in 'spend to save' projects that will in turn support the Council in delivering a balanced and sustainable budget in the long term. It is important to highlight that the Council continues to aim to find savings from within its underlying revenue budget rather than rely on potentially time limited income such as from the New Homes Bonus to balance the budget.

The need to continue with a planned budget reduction programme is clearly recognised and remains the key focus for the Council to enable it to continue to provide quality services and associated investment at a time of reducing budgets. Self-sufficiency underpins the Council's medium term financial planning process. Maximising opportunities through investment continues to form a key element of the Council's approach going into 2017/18 and beyond.

The Council is also playing a key role in a number of activities such as engaging with cross authority working and maximising commercial opportunities wherever possible, all of which are important elements in supporting the Council's longer term financial strength. Significant transformation activities including office rationalisation and channel shift projects are now underway within the Council to support the overall financial position going forward.

In respect of the 2017/18 budget, work has been undertaken in association with departments to produce detailed budgets that are to a large extent effectively cash limited to previous year's spending levels. Inflationary pressures have been separately considered with budgets adjusted to take account of such pressures where significant.

A number of savings identified enable the Council to accommodate a number of cost pressures within its base budget and it is recognised that investment and regeneration can support future cost pressures such as those associated with the seafront economy and the business planning approach taken within services such as Leisure and Careline.

The Council remains alert to the risks associated with the highly complex area of the budget introduced via the local retention of business rates. A separate NDR Resilience Reserve has been established to support the Council through periods where income may be volatile, which provides the Council with a longer recovery period through a self-sufficiency approach.

It is recognised that there are risks inherent within the Council's financial framework and corresponding detailed estimates. However, action has been taken to mitigate these risks as far as possible. The budgets have been prepared against the background of a continuing and challenging economic climate resulting in on-going reviews of significant budgets.

Within the Financial Strategy framework there is Cabinet involvement at various stages in addition to a comprehensive review and associated input from the Corporate Management Committee.

Regular and comprehensive monitoring of the budget will be undertaken during 2017/18 as part of the well-established and comprehensive Corporate Budget Monitoring process so issues can be identified and action taken at the earliest opportunity if and when appropriate.

Similarly to last year, the 2017/18 budget is supported by one-off funding as part of a 2 year budget cycle which uses a favourable financial position when taking 2016/17 and 2017/18 together. The figure included in the estimates is challenging but manageable in terms of the future budget 'gap' and this issue will be incorporated into the work to identify on-going savings that Cabinet are either already working on or will be undertaking as early as possible after the 2017/18 budget has been agreed.

The proposed budget resulting from this process is therefore robust and deliverable and is supported by reserves with further details below.

Adequacy of the Reserves

An integral part of the Council's overall strategy is that the level of reserves is sufficient to support identified risks along with supporting a sustainable budget position in the longer term.

The level of uncommitted reserves forecast at 31 March 2018 is **£4.000m** including the minimum working balance of **£1.600m**. All of the reserves are regarded as adequate and recognise significant risks such as from future welfare changes and potential business rates volatility.

A Building for the Future Reserve was established to support spend to save initiatives with the rate of return on any investment being a key consideration when any proposal is considered to be funded from this reserve. Recent investment decisions provide for a rate of return in excess of 7%, and along with other future initiatives, this approach will provide the Council with additional income or budget reductions that will play a key role in delivering a sustainable and balanced budget in future years.

As part its review of the Council's financial resilience, the Council's External Auditor highlighted that even if no savings plans materialise, the Council has sufficient reserves to meet its forecast budget gap for the period up to and including 2019/20. However, although this highlights a 'snap shot' of relative financial robustness, it is recognised that this is not a sustainable position in the long term and the Council must continue the momentum of identifying further savings to deliver a self-financing position by the end of 2019/20. It must be highlighted that any use of reserves to support the underlying budget 'gap' reduces the money available for spend to save initiatives and therefore a careful balance must be struck when utilising the Council's one-off reserves.

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General Fund Revenue Estimates 2017/18

The comments below relate to items that are common to all Departments, with any remaining issues being set out separately in the following departmental analysis.

Salaries/Employees Expenses

This reflects the latest position in terms of any restructures agreed to date, along with the pay award and on-going pension contributions changes.

Internal Recharges

The 'Service Unit and Central Costs' including 'Recharged Income' reflect the latest organisational position.

Capital Financing Costs

These relate to the annual provision for depreciation and are based on the asset value and the estimated life of an asset. Asset values are reviewed annually by the Council's external valuer. Although there may be significant changes between years these only relate to accounting entries which are reversed out resulting in a nil overall effect on the budget.

Pension Current Costs

Similarly to Capital Financing costs above, these are required accounting adjustments that are reversed out resulting in a nil overall effect on the budget.

Other Movements

A number of virements/budget transfers have been included within the 2016/17 Revised Estimate that would have been subject to the associated approval process over the course of the year where necessary. Where these have been identified as being on-going a similar adjustment has been made in 2017/18.

Transfer Payments

The payments included within Corporate Services reflect Housing Benefit. These are subject to change over the course of the year and adjustments have been reflected in the budgets as appropriate, with expenditure being supported by an associated grant from the government.

Sport and Leisure Facilities Budgets

These are reviewed on an annual basis as part of a wider business planning approach with the budgets amended to reflect any necessary changes.

Revenue Estimates 2017/18

Portfolio Summary	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £
Leader	0	2,250,000	0
Enforcement and Community Safety	124,460	232,310	155,660
Corporate Services	1,501,290	1,534,180	1,522,980
Commercialisation	1,940,690	2,002,950	1,743,990
Environment	5,153,790	5,278,980	5,048,550
Finance, Revenues and Benefits	186,170	1,707,510	197,340
Housing	1,430,930	1,705,160	1,578,180
Leisure, Health and Wellbeing	1,992,160	3,008,590	2,700,280
Planning and Regeneration	1,800,390	5,614,160	2,003,920
Tourism and Culture	488,280	657,140	546,890
Budgets Relating to Non Executive Functions	436,190	582,370	588,250
Net Cost of Services	15,054,350	24,573,350	16,086,040
Revenue Support for Capital Investment	400,000	3,616,660	1,940,000
Financing Items	(779,360)	(1,988,510)	534,700
Budget Before Use of Reserves	14,674,990	26,201,500	18,560,740
Contribution to/from Earmarked Reserves	(677,250)	(12,153,500)	(4,864,090)
Total Net Budget	13,997,740	14,048,000	13,696,650
<i>Financed by:</i>			
Business Rates (including Tariff and Levy) excluding Section 31 funding for rate relief which is set out in 'Net Cost of Services' above	(4,599,140)	(4,649,400)	(4,599,140)
Revenue Support Grant	(2,563,840)	(2,563,840)	(1,649,840)
Collection Fund Surplus	20,040	20,040	(218,380)
Council Tax Requirement for Tendring District Council	6,854,800	6,854,800	7,229,290
Parish Precepts	1,439,263	1,439,263	1,599,733
Council Tax Requirement per Requisite Calculations	8,294,063	8,294,063	8,829,023

Department Summary	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £
Office of Chief Executive	1,442,930	4,076,000	1,551,340
Corporate Services	(13,500,160)	(19,253,420)	(14,421,480)
Operational Services	10,784,910	12,336,060	11,426,270
Planning	1,272,320	2,841,360	1,443,870
Total	(0)	(0)	(0)

Revenue Estimates

Office of Chief Executive

<u>Analysis by Type of Spend</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Direct Expenditure				
Employee Expenses	743,730	711,610	745,310	
Premises Related Expenditure	25,880	25,990	25,990	
Transport Related Expenditure	27,090	25,380	23,730	
Supplies & Services	728,450	3,328,490	732,520	
Third Party Payments	870	870	870	
Total Direct Expenditure	1,526,020	4,092,340	1,528,420	
Direct Income				
Government Grants	0	(47,360)	0	
Other Grants, Reimbursements and Contributions	(3,900)	(17,300)	(3,900)	
Sales, Fees and Charges	(190)	(3,570)	(190)	
Rents Receivable	(70,200)	(52,940)	(52,940)	
Total Direct Income	(74,290)	(121,170)	(57,030)	
Net Direct Costs	1,451,730	3,971,170	1,471,390	
Indirect Income/Expenditure				
FRS17/IAS19 Pension Costs	32,250	48,460	34,730	
Service Unit and Central Costs	972,230	946,080	978,470	
Capital Financing Costs	3,300	13,790	13,790	
Recharged Income	(1,016,580)	(903,500)	(947,040)	
Total Indirect Income/Expenditure	(8,800)	104,830	79,950	
Total for Office of Chief Executive	1,442,930	4,076,000	1,551,340	

Office of Chief Executive

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Chief Executive and Support Service Unit <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 335,950 (335,950) 0	 341,390 (341,390) 0	 354,420 (354,420) 0	
Member Training <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 1,870 (1,870) 0	 0 0 0	 0 0 0	£9,000 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. This budget has subsequently been moved elsewhere within the overall budget.
Members Allowance <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 476,090 9,150 485,240	 484,090 7,370 491,460	 484,090 7,430 491,520	
Members - Other Costs <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 16,190 2,120 18,310	 27,060 48,170 75,230	 18,060 47,700 65,760	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Other Democratic Costs <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Net Total	21,800 21,800	21,800 21,800	21,800 21,800	
Community Builder <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Indirect Income/Expenditure Net Total	0 0 0	1,250 40 1,290	0 0 0	£1,250 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
SSCF - Crime Reduction <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Indirect Income/Expenditure Net Total	0 0 0	13,190 16,330 29,520	0 16,470 16,470	£13,190 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
SSCF - Crime Reduction (TDC Costs) <i>Portfolio/ Committee: Enforcement and Community Safety</i> Indirect Income/Expenditure Net Total	56,790 56,790	0 0	0 0	This budget has now been merged with the cost centre above.
CDRP Support <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	2,220 0 11,420 13,640	69,340 (11,250) 65,600 123,690	2,220 0 66,250 68,470	£55,870 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Flexible Support Funding <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 0 0 0 0	 29,860 (29,860) 3,100 3,100	 0 0 0 0	
Civic Ceremonial Expenses <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 11,310 0 64,620 75,930	 13,310 (2,120) 77,150 88,340	 11,310 0 77,840 89,150	
Pride of Tendring <i>Portfolio/ Committee: Tourism and Culture</i> Direct Expenditure Indirect Income/Expenditure Net Total	 1,690 1,540 3,230	 1,690 5,300 6,990	 1,690 5,350 7,040	
Veterans Tea Dance <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Net Total	 2,250 2,250	 2,250 2,250	 2,250 2,250	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Chairman Charity Account <i>Portfolio/ Committee: Corporate Services</i>				
Direct Expenditure	3,900	5,070	3,900	
Direct Income	(3,900)	(4,950)	(3,900)	
Net Total	0	120	0	
Community Health/Safety <i>Portfolio/ Committee: Enforcement and Community Safety</i>				
Direct Expenditure	4,620	4,620	4,620	
Indirect Income/Expenditure	11,120	14,000	15,000	
Net Total	15,740	18,620	19,620	
Education & Skills Panel <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i>				
Indirect Income/Expenditure	25,530	0	0	
Net Total	25,530	0	0	
Rural Infrastructure Improvement Fund <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	0	0	0	£97,980 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Indirect Income/Expenditure	25,530	180	180	
Net Total	25,530	180	180	
Total for Chief Executive and Member and Management Support	743,990	862,590	782,260	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Regeneration Service Unit <i>Portfolio/ Committee: Planning and Regeneration</i> Direct Expenditure Indirect Income/Expenditure Net Total	 352,390 (352,390) 0	 277,200 (277,200) 0	 327,930 (327,930) 0	 £1,270 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Tendring CAB <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 144,000 5,040 149,040	 167,000 5,030 172,030	 144,000 5,470 149,470	
Public Halls-Jaywick Community Centre <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 4,080 (190) 200 4,090	 4,080 (190) 15,830 19,720	 4,080 (190) 16,250 20,140	
Youth Initiatives <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 5,450 6,150 11,600	 6,160 140 6,300	 5,450 140 5,590	 £710 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Older People <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Indirect Income/Expenditure Net Total	5,720 5,720	0 0	0 0	
Enabling Fund <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Indirect Income/Expenditure Net Total	6,210 5,080 11,290	6,210 4,750 10,960	6,210 5,190 11,400	
Big Society <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Net Total	0 0	196,380 196,380	0 0	£196,380 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Community Rail Partnership <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Net Total	2,600 2,600	2,600 2,600	2,600 2,600	
Industrial Units and Properties <i>Portfolio/ Committee: Planning and Regeneration</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	3,440 (55,570) 3,850 (48,280)	3,440 (45,610) 3,270 (38,900)	3,440 (45,610) 3,280 (38,890)	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Jaywick Enterprise Centre (Starter Units) <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	20,700	20,810	20,810	
Direct Income	(14,630)	(7,330)	(7,330)	
Indirect Income/Expenditure	11,130	10,480	11,370	
Net Total	17,200	23,960	24,850	
SME Growth Fund <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	0	496,300	0	£496,300 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Net Total	0	496,300	0	
Development Growth Fund <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	0	500,000	0	£500,000 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Net Total	0	500,000	0	
Business Investment and Growth <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	23,540	1,281,120	23,540	£1,294,220 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Direct Income	0	(2,360)	0	
Indirect Income/Expenditure	399,590	410,280	448,170	
Net Total	423,130	1,689,040	471,710	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Economic Promotion <i>Portfolio/ Committee: Planning and Regeneration</i>				
Indirect Income/Expenditure	1,440	0	0	This budget has subsequently been moved elsewhere within the overall budget.
Net Total	1,440	0	0	
Jaywick Team <i>Portfolio/ Committee: Housing</i>				
Direct Expenditure	85,720	98,620	86,000	£18,040 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Indirect Income/Expenditure	35,390	36,400	36,210	
Net Total	121,110	135,020	122,210	
Town Team Partners <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	0	17,500	0	
Direct Income	0	(17,500)	0	
Net Total	0	0	0	
Total for Regeneration	698,940	3,213,410	769,080	
Total for Office of Chief Executive	1,442,930	4,076,000	1,551,340	

Revenue Estimates

Corporate Services

<u>Analysis by Type of Spend</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Direct Expenditure				
Employee Expenses	7,299,640	7,532,650	9,964,850	
Premises Related Expenditure	149,440	179,170	190,620	
Transport Related Expenditure	43,790	62,610	54,880	
Supplies & Services	4,331,710	8,618,460	4,407,460	
Third Party Payments	625,930	2,280	(0)	
Transfer Payments	55,291,550	55,291,550	55,291,550	
Interest Payments	89,860	89,860	63,670	
Total Direct Expenditure	67,831,920	71,776,580	69,973,030	
Direct Income				
Government Grants	(59,810,930)	(59,886,340)	(59,362,840)	
Other Grants, Reimbursements and Contributions	(1,401,350)	(1,520,870)	(1,547,420)	
Sales, Fees and Charges	(16,400)	(16,660)	(16,660)	
Rents Receivable	(42,520)	(44,440)	(70,440)	
Interest Receivable	(222,320)	(218,870)	(218,870)	
RSG, Business Rates and Council Tax	(13,997,740)	(14,048,000)	(13,696,650)	
Total Direct Income	(75,491,260)	(75,735,180)	(74,912,880)	
Net Direct Costs	(7,659,340)	(3,958,600)	(4,939,850)	
Indirect Income/Expenditure				
FRS17/IAS19 Pension Costs	(1,651,430)	(1,891,090)	(1,960,520)	
Service Unit and Central Costs	6,417,140	5,953,600	6,051,440	
Capital Financing Costs	143,070	2,662,660	986,030	
Recharged Income	(10,072,350)	(9,866,490)	(9,694,490)	
Total Indirect Income/Expenditure	(5,163,570)	(3,141,320)	(4,617,540)	
Net Contribution to/(from) Reserves	(677,250)	(12,153,500)	(4,864,090)	
Total for Corporate Services	(13,500,160)	(19,253,420)	(14,421,480)	

Corporate Services

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Corporate Director and Administration Service Unit <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 354,370 (354,370) 0	 334,680 (334,680) 0	 346,880 (346,880) 0	
Election Expenses <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 15,200 120,366 135,566	 15,200 221,140 236,340	 15,200 225,570 240,770	
Electoral Registration Expenses <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 87,730 (2,520) 159,535 244,745	 87,730 (18,680) 200,440 269,490	 87,730 (2,520) 204,280 289,490	
Total for Corporate Director, PR and Electoral Services	380,310	505,830	530,260	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Democratic Services Manager <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 160,740 (160,740) 0	 (0) 0 (0)	 (0) 0 (0)	 £50,000 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. This budget has subsequently been moved elsewhere within the overall budget.
Governance and Legal Services Service Unit <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 268,060 (3,330) (264,730) 0	 440,920 (3,620) (437,300) 0	 357,400 (3,620) (353,780) 0	 This budget reflects the latest senior manager's restructure.
Member Support Cost <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Direct Income Net Total	 58,930 (910) 58,020	 58,930 (910) 58,020	 58,930 (910) 58,020	
Total for Governance and Legal Services	58,020	58,020	58,020	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Accountancy Service Unit <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 390,430 (30) (390,400) 0	 425,200 0 (425,200) 0	 400,080 0 (400,080) 0	 £49,300 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Audit Services Service Unit <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Indirect Income/Expenditure Net Total	 167,770 (167,770) 0	 166,730 (166,730) 0	 174,240 (174,240) 0	
Benefit Fraud Investigation Service Unit <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 194,390 (17,670) (176,720) 0	 129,660 (17,670) (111,990) 0	 195,490 (17,670) (177,820) 0	
Payroll & Payments <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 149,980 (100) (149,880) 0	 147,040 (60) (146,980) 0	 155,460 (60) (155,400) 0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Finance, Revenues and Benefits Management Service Unit <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Indirect Income/Expenditure Net Total	 68,630 (68,630) 0	 74,600 (74,600) 0	 77,540 (77,540) 0	
Benefits, Revenues and Customer Contact SU <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,723,690 (296,190) (1,427,500) 0	 1,642,150 (296,190) (1,345,960) 0	 1,665,300 (296,190) (1,369,110) 0	£7,200 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. This budget reflects the latest senior manager's restructure.
Central Purchasing <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Indirect Income/Expenditure Net Total	 78,730 (78,730) 0	 77,170 (77,170) 0	 80,270 (80,270) 0	
Rent Allowances <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 47,912,000 (48,498,730) 686,390 99,660	 47,920,490 (48,498,730) 660,000 81,760	 47,912,000 (48,451,220) 665,470 126,250	£8,490 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Welfare Reform <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Net Total	0 0	24,490 24,490	0 0	£24,490 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Fraud and Compliance Initiatives <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Indirect Income/Expenditure Net Total	0 0	44,260 37,330 81,590	0 55,640 55,640	£44,260 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Rent Rebates <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	7,583,000 (7,644,860) 173,280 111,420	7,583,000 (7,644,860) 174,570 112,710	7,583,000 (7,639,580) 166,810 110,230	Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Non Statutory Properties <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	120 (16,020) 3,020 (12,880)	120 (17,870) 3,160 (14,590)	120 (17,870) 3,160 (14,590)	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Council Tax Benefits <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 0 (214,150) 546,050 331,900	 18,800 (254,680) 584,570 348,690	 0 (214,150) 597,550 383,400	 £18,800 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
NNDR Benefits <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Indirect Income/Expenditure Net Total	 0 0 0	 5,170 8,480 13,650	 0 12,640 12,640	 £5,170 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Cost Of NDR Collection <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 0 (295,090) 139,150 (155,940)	 4,760 (295,090) 158,300 (132,030)	 0 (295,090) 155,720 (139,370)	 £4,760 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Cost Of Council Tax Collection <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Income Indirect Income/Expenditure Net Total	 (170,740) 965,250 794,510	 (170,740) 859,590 688,850	 (170,740) 838,160 667,420	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Hardship Fund <i>Portfolio/ Committee: Finance, Revenues and Benefits</i>				
Direct Expenditure	26,550	26,550	26,550	
Direct Income	(23,400)	(23,400)	(23,400)	
Net Total	3,150	3,150	3,150	
Total for Finance, Revenues and Benefits	1,171,820	1,208,270	1,204,770	
Corporate Director and Administration Service Unit <i>Portfolio/ Committee: Finance, Revenues and Benefits</i>				
Direct Expenditure	181,450	58,300	(0)	This budget reflects the latest senior manager's restructure.
Indirect Income/Expenditure	(181,450)	(58,300)	0	
Net Total	0	0	(0)	
Credit & Debit Card Payment System <i>Portfolio/ Committee: Finance, Revenues and Benefits</i>				
Direct Expenditure	18,450	18,450	18,450	
Indirect Income/Expenditure	(18,450)	(18,450)	(18,450)	
Net Total	0	0	0	
Other Apportionable Overheads <i>Portfolio/ Committee: Corporate Services</i>				
Direct Expenditure	(148,010)	(148,010)	(148,010)	
Direct Income	(2,200)	(2,120)	(2,120)	
Indirect Income/Expenditure	150,210	150,130	150,130	
Net Total	0	0	0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Other Apportionable Overheads - Corporate Support <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 64,320 (10) (64,310) 0	 64,320 (10) (64,310) 0	 44,320 (10) (44,310) 0	
Insurance Recharge Account <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 516,710 (10,930) (505,780) 0	 482,000 (10,930) (471,070) 0	 491,430 (10,930) (480,500) 0	This reflects lower insurance premium costs. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Other Democratic Costs <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 19,610 537,800 557,410	 27,100 528,030 555,130	 35,250 524,080 559,330	
Corporate Management - General <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Indirect Income/Expenditure Net Total	 99,230 658,530 757,760	 109,230 258,450 367,680	 126,230 370,190 496,420	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Treasury Management <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Indirect Income/Expenditure Net Total	 16,760 (2,220) 14,540	 14,760 13,220 27,980	 15,040 8,110 23,150	
Non-Distributed Costs - Unused Assets <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Indirect Income/Expenditure Net Total	 5,640 5,640	 5,140 5,140	 7,140 7,140	
Pension Fund Contributions <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 45,000 45,000	 45,000 45,000	 45,000 45,000	
Garden Communities Project <i>Portfolio/ Committee: Leader</i> Direct Expenditure Net Total	 0 0	 2,250,000 2,250,000	 0 0	Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Other Corporate Costs <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,977,970	 1,827,770	 1,964,500	£2,917,920 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. £687,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Council Tax Sharing Agreement with Major Preceptors <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Income Net Total	 (744,000)	 (863,880)	 (890,430)	The income receivable forecast has been increased. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Other Non-Specific Grants <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Income Net Total	 (3,158,100)	 (3,176,820)	 (2,762,800)	Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Other Corporate Costs - Parish Council Grants <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Net Total	 147,660	 147,660	 140,000	This reflects a 5% reduction in grant as agreed by Cabinet at its 5 August 2016 meeting.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Fit for Purpose <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Net Total	0	1,623,230	0	£1,664,670 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. Subsequent transfers from this budget have been undertaken during 2016/17.
Contingency <i>Portfolio/ Committee: Finance, Revenues and Benefits</i> Direct Expenditure Net Total	0	329,510	0	£353,510 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. Subsequent transfers from this budget have been undertaken during 2016/17.
Interest Payable and similar charges <i>Portfolio/ Committee: Finance - Other Financing Items</i> Direct Expenditure Net Total	89,860	89,860	63,670	Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Interest & Investment Income <i>Portfolio/ Committee: Finance - Other Financing Items</i> Direct Income Net Total	(248,620)	(245,170)	(271,170)	The 2017/18 budget reflects increased income from commercial property investment activities. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Pensions net interest/return on assets <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	1,710,000 1,710,000	1,710,000 1,710,000	1,710,000 1,710,000	
Total for Finance - Other Corporate Costs	1,155,120	4,693,090	1,084,810	
Contribution to Housing Pooled Capital Receipts <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	90,000 90,000	90,000 90,000	90,000 90,000	
MFRS Contributions to/(from) Earmarked Reserves <i>Portfolio/ Committee: Finance - Corporate</i> Contributions to/(from) reserves Net Total	(677,250) (677,250)	(12,153,500) (12,153,500)	(4,864,090) (4,864,090)	£11,851,080 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. £637,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting. This budget also takes account of the various adjustments set out elsewhere within the budgets for 2016/17 and 2017/18. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
MIRS Revenue Financing of Capital (RCCO) <i>Portfolio/ Committee: Finance - Capital Investment</i> Indirect Income/Expenditure Net Total	 400,000 400,000	 3,616,660 3,616,660	 1,940,000 1,940,000	£1,584,050 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. £100,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting. This budget also reflects changes to the capital programme. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
MIRS Minimum Revenue Provision <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 257,020 257,020	 257,020 257,020	 257,020 257,020	
MIRS Finance Lease Mitigation <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 0 0	 (3,840) (3,840)	 (3,810) (3,810)	
MIRS Capital Charges made to GF <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total	 (1,883,200) (1,883,200)	 (2,759,330) (2,759,330)	 (2,759,330) (2,759,330)	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
MIRS Transfer from Usable Capital Receipts Reserve <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total				
	(90,000)	(90,000)	(90,000)	
	(90,000)	(90,000)	(90,000)	
MIRS - Contributions Payable to the Pension Scheme <i>Portfolio/ Committee: Finance - Other Financing Items</i> Direct Expenditure Indirect Income/Expenditure Net Total				
	3,034,120	3,032,700	5,583,710	For 2017/18 this budget includes the 3 year pension deficit contribution which is being supported by a reserves adjustment. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
	(183,160)	(183,160)	(160,250)	
	2,850,960	2,849,540	5,423,460	
MIRS - Total IAS 19 Adjustments <i>Portfolio/ Committee: Finance - Other Financing Items</i> Indirect Income/Expenditure Net Total				
	(3,600,380)	(3,931,590)	(3,930,140)	
	(3,600,380)	(3,931,590)	(3,930,140)	
Total for Finance - Financing Items	(2,652,850)	(12,125,040)	(3,936,890)	
Parish Precepts <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total				
	1,439,263	1,439,263	1,599,733	
	1,439,263	1,439,263	1,599,733	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Revenue Support Grant <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 (2,563,840)	 (2,563,840)	 (1,649,840)	 £914,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting.
Business Rates Tariff and Levy <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 6,005,300	 5,955,040	 5,826,390	 Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Business Rates <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 (10,604,440)	 (10,604,440)	 (10,425,530)	 Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Income from Council Taxpayers (inc Parish Precept) <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 (8,294,063)	 (8,294,063)	 (8,829,023)	 £136,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Collection Fund Balance - Council Tax <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 (392,000)	 (392,000)	 (368,230)	 £92,040 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting. A further £68k has been included in 2017/18 that takes account of the final tax base position. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Collection Fund Balance - NDR <i>Portfolio/ Committee: Finance - Corporate</i> Direct Income Net Total	 412,040	 412,040	 149,850	 £412,040 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Total for Finance - RSG, Business Rates and Council Tax	(13,997,740)	(14,048,000)	(13,696,650)	
Property Services Management Service Unit <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Indirect Income/Expenditure Net Total	 0	 0	 0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Community Asset Off Setting Scheme <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Indirect Income/Expenditure Net Total	 38,270 20 38,290	 55,190 5,290 60,480	 45,190 5,910 51,100	 Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Total for Property Services	38,290	60,480	51,100	
Business Manager <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 76,270 (76,270) 0	 63,300 (63,300) 0	 78,470 (78,470) 0	
People, Performance and Projects Service Unit <i>Portfolio/ Committee: Corporate Services</i> Direct Expenditure Indirect Income/Expenditure Net Total	 203,030 (203,030) 0	 223,850 (223,850) 0	 221,160 (221,160) 0	 £10,520 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Qualification and Other Training <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 65,390 (65,390) 0	 75,010 (75,010) 0	 65,390 (65,390) 0	 £9,620 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Personnel and Human Resources Issues Portfolio/ Committee: Budgets Relating to Non Executive Functions Direct Expenditure Indirect Income/Expenditure Net Total	 126,960 (126,960) 0	 155,610 (155,610) 0	 121,960 (121,960) 0	 £28,650 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. £5,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting.
Career Track Portfolio/ Committee: Corporate Services Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 333,430 (145,480) 94,380 282,330	 334,730 (145,480) 52,580 241,830	 331,330 (145,480) 49,300 235,150	
Essex Family Needs Project Portfolio/ Committee: Leisure, Health and Wellbeing Direct Expenditure Indirect Income/Expenditure Net Total	 0 0 0	 94,720 1,200 95,920	 0 1,110 1,110	 £94,720 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Total for People, Performance and Projects	282,330	337,750	236,260	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
TDC Website <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Indirect Income/Expenditure Net Total	 21,940 (21,940) 0	 21,940 (21,940) 0	 21,940 (21,940) 0	
IT and Corporate Resilience Service Unit <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Indirect Income/Expenditure Net Total	 449,900 (449,900) 0	 649,610 (649,610) 0	 760,080 (760,080) 0	
IT Direct Service Costs <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Indirect Income/Expenditure Net Total	 946,630 (946,630) 0	 643,710 (643,710) 0	 530,120 (530,120) 0	£51,960 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Central Telephone Service <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 106,560 (240) (106,320) 0	 106,560 0 (106,560) 0	 106,560 0 (106,560) 0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Emergency Planning <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i>				
Direct Expenditure	34,960	34,960	25,570	£10,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting.
Indirect Income/Expenditure	29,580	21,220	21,270	
Net Total	64,540	56,180	46,840	
Total for IT and Corporate Resilience	64,540	56,180	46,840	
Total for Corporate Services	(13,500,160)	(19,253,420)	(14,421,480)	

Revenue Estimates

Operational Services

<u>Analysis by Type of Spend</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Direct Expenditure				
Employee Expenses	7,848,500	8,051,470	8,231,060	
Premises Related Expenditure	2,903,300	3,301,530	2,788,240	
Transport Related Expenditure	517,800	601,920	532,760	
Supplies & Services	2,482,180	3,406,900	2,755,440	
Third Party Payments	4,727,690	4,507,140	4,412,600	
Transfer Payments	48,710	121,000	121,000	
Total Direct Expenditure	18,528,180	19,989,960	18,841,100	
Direct Income				
Government Grants	(10,400)	(147,450)	(54,600)	
Other Grants, Reimbursements and Contributions	(1,197,490)	(1,360,990)	(1,227,170)	
Sales, Fees and Charges	(7,446,690)	(7,814,170)	(7,601,230)	
Rents Receivable	(203,840)	(277,150)	(260,150)	
Total Direct Income	(8,858,420)	(9,599,760)	(9,143,150)	
Net Direct Costs	9,669,760	10,390,200	9,697,950	
Indirect Income/Expenditure				
FRS17/IAS19 Pension Costs	322,620	553,290	393,760	
Service Unit and Central Costs	8,816,510	8,982,590	8,682,550	
Capital Financing Costs	1,635,500	2,448,780	2,448,780	
Recharged Income	(9,659,480)	(10,038,800)	(9,796,770)	
Total Indirect Income/Expenditure	1,115,150	1,945,860	1,728,320	
Total for Operational Services	10,784,910	12,336,060	11,426,270	

Operational Services

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Corporate Director Service Unit Portfolio/ Committee: Housing Direct Expenditure Indirect Income/Expenditure Net Total	 106,740 (106,740) 0	 131,250 (131,250) 0	 175,940 (175,940) 0	 This budget reflects the latest senior manager's restructure.
Coastal Communities Team Portfolio/ Committee: Housing Direct Expenditure Net Total	 0 0	 7,950 7,950	 0 0	 £7,950 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Total for Corporate Director and Administration Operational Services	 0	 7,950	 0	
Parking and Seafronts Service Unit Portfolio/ Committee: Commercialisation Direct Expenditure Indirect Income/Expenditure Net Total	 168,240 (168,240) 0	 0 0 0	 0 0 0	 This budget reflects the latest senior manager's restructure with amounts being transferred elsewhere within the overall estimates.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Low Road Depot <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	510 (510) 0	510 (510) 0	510 (510) 0	
Mill Lane Depot <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	160 (160) 0	160 (160) 0	160 (160) 0	
Transport <i>Portfolio/ Committee: Environment</i> Direct Expenditure Indirect Income/Expenditure Net Total	376,930 (376,930) 0	449,970 (449,970) 0	394,930 (394,930) 0	£44,450 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Vehicle Maintenance <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	79,910 (1,070) (78,840) 0	79,950 (1,070) (78,880) 0	82,190 (1,070) (81,120) 0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Public Realm Service Unit <i>Portfolio/ Committee: Environment</i> Direct Expenditure Indirect Income/Expenditure Net Total	 328,590 (328,590) 0	 367,900 (367,900) 0	 367,330 (367,330) 0	 This budget reflects the latest senior manager's restructure.
Highways - Tree And Verge Maintenance <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 44,800 (43,600) 95,620 96,820	 94,040 (92,840) 99,350 100,550	 44,800 (43,600) 96,300 97,500	 The 2016/17 revised budget includes expenditure supported by external income.
Cemeteries <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 30,450 (311,910) 342,060 60,600	 30,490 (311,550) 357,820 76,760	 30,490 (311,550) 347,480 66,420	
Crematorium <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 309,000 (1,285,220) 272,270 (703,950)	 312,210 (1,345,220) 290,820 (742,190)	 310,490 (1,345,220) 283,750 (750,980)	 £2,460 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Public Conveniences <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 606,350 (16,940) 162,800 752,210	 641,900 (16,940) 184,970 809,930	 530,450 (16,940) 175,600 689,110	 The 2017/18 budget reflects a reduction in the number of public conveniences. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details. The 2016/17 revised budget includes additional contract costs as reported earlier in the year.
Open Spaces <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 62,350 (2,800) 554,520 614,070	 66,650 (22,660) 554,510 598,500	 57,350 (9,360) 539,770 587,760	
Memorial Seats <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 23,460 (23,000) 10,720 11,180	 23,460 (23,000) 10,230 10,690	 23,460 (23,000) 10,460 10,920	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Nature Conservation <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 37,890 (42,380) 41,070 36,580	 44,690 (33,380) 45,390 56,700	 39,030 (16,380) 43,280 65,930	 £5,700 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. The direct income budget reflects the reduction in income from the Holland Haven Mast. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Recreation Grounds <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 47,180 (49,820) 351,270 348,630	 42,360 (67,280) 359,930 335,010	 47,260 (67,280) 352,240 332,220	
Playgrounds <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 63,770 (2,000) 117,760 179,530	 68,480 (6,710) 100,930 162,700	 83,770 (2,000) 100,690 182,460	
Shelters - General <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Indirect Income/Expenditure Net Total	 17,970 49,350 67,320	 17,970 25,870 43,840	 17,970 25,880 43,850	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Public Halls <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 4,260 (18,190) 16,610 2,680	 4,260 (28,440) 13,310 (10,870)	 4,260 (28,440) 14,050 (10,130)	
Car Parks - Off St <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 466,370 (652,690) 235,100 48,780	 513,760 (654,030) 243,540 103,270	 483,850 (654,030) 239,120 68,940	£41,000 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Horticultural Services <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 909,120 (14,640) (894,480) 0	 987,550 (32,640) (954,910) 0	 931,380 (14,640) (916,740) 0	
Total for Public Realm	1,514,450	1,544,890	1,384,000	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Environmental Services Service Unit <i>Portfolio/ Committee: Environment</i> Direct Expenditure Indirect Income/Expenditure Net Total	 294,630 (294,630) 0	 705,690 (705,690) 0	 748,150 (748,150) 0	 This budget reflects the latest senior manager's restructure.
Street Scene Service Unit <i>Portfolio/ Committee: Environment</i> Direct Expenditure Indirect Income/Expenditure Net Total	 410,770 (410,770) 0	 0 0 0	 0 0 0	 This budget reflects the latest senior manager's restructure with amounts being transferred elsewhere within the overall estimates.
Community Warden Service Unit <i>Portfolio/ Committee: Environment</i> Direct Expenditure Indirect Income/Expenditure Net Total	 0 0 0	 108,070 (108,070) 0	 0 0 0	 £108,070 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Health & Safety <i>Portfolio/ Committee: Environment</i> Direct Expenditure Indirect Income/Expenditure Net Total	 53,110 (53,110) 0	 53,110 (53,110) 0	 54,130 (54,130) 0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Licensing - Environmental <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,150 (10,480) 61,330 52,000	 1,730 (11,060) 101,920 92,590	 1,150 (10,480) 96,350 87,020	
Fast Food Initiative <i>Portfolio/ Committee: Environment</i> Direct Expenditure Indirect Income/Expenditure Net Total	 0 0 0	 90,340 150 90,490	 0 0 0	£90,340 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Port Health <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 8,870 (7,880) 46,240 47,230	 8,870 (7,880) 59,670 60,660	 8,870 (7,880) 56,140 57,130	
Public Health <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 27,850 (3,010) 313,010 337,850	 27,850 (3,010) 261,010 285,850	 27,850 (3,010) 245,830 270,670	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Abandoned Vehicles <i>Portfolio/ Committee: Environment</i>				
Direct Expenditure	2,970	2,970	2,970	
Indirect Income/Expenditure	9,120	25,930	24,450	
Net Total	12,090	28,900	27,420	
Defective Drains <i>Portfolio/ Committee: Environment</i>				
Direct Expenditure	1,970	1,470	1,470	
Indirect Income/Expenditure	13,470	21,570	20,340	
Net Total	15,440	23,040	21,810	
Dog Warden <i>Portfolio/ Committee: Environment</i>				
Direct Expenditure	75,670	71,240	72,330	
Direct Income	(18,630)	(18,630)	(18,630)	
Indirect Income/Expenditure	70,670	71,600	67,190	
Net Total	127,710	124,210	120,890	
Environmental Protection <i>Portfolio/ Committee: Environment</i>				
Direct Expenditure	4,470	4,470	4,470	
Direct Income	(12,240)	(12,240)	(12,240)	
Indirect Income/Expenditure	109,210	115,600	108,920	
Net Total	101,440	107,830	101,150	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Public Health & Complaints <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 3,350 (360) 119,090 122,080	 71,630 (360) 147,430 218,700	 58,340 (30,360) 138,310 166,290	 £60,000 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. The 2017/18 budget reflects the second year cost of a public health post supported by anticipated income from ECC.
Rodent & Pest Control <i>Portfolio/ Committee: Environment</i> Direct Expenditure Indirect Income/Expenditure Net Total	 4,470 10,670 15,140	 4,470 18,450 22,920	 4,470 17,580 22,050	
Recycling & Waste Contract <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 3,056,650 (1,026,500) 242,370 2,272,520	 2,925,570 (981,500) 211,640 2,155,710	 2,857,650 (981,500) 202,230 2,078,380	 £14,050 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. £122,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting. The income budget has been reduced to reflect the current recycling performance. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Weekly Collection Grant <i>Portfolio/ Committee: Environment</i> Direct Expenditure Net Total	 0 0	 125,540 125,540	 0 0	 £183,730 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. Subsequent transfers from this budget have been undertaken during 2016/17.
Recycling Rewards Scheme <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Net Total	 0 0 0	 92,850 (92,850) 0	 0 0 0	
Garden Waste Collection Service <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 247,500 (247,500) 45,270 45,270	 197,500 (247,500) 40,220 (9,780)	 247,500 (247,500) 37,960 37,960	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Street Sweeping <i>Portfolio/ Committee: Environment</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,447,630 (4,430) 71,590 1,514,790	 1,446,550 (4,430) 106,460 1,548,580	 1,554,630 (4,430) 100,780 1,650,980	 £30,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting.
Total for Environmental Services	4,663,560	4,875,240	4,641,750	
Coast Protection - General <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Indirect Income/Expenditure Net Total	 377,410 758,020 1,135,430	 342,280 678,590 1,020,870	 342,410 684,000 1,026,410	 The 2017/18 estimate reflects the reduced maintenance budget. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Land Drainage - General Maintenance <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Indirect Income/Expenditure Net Total	 3,000 8,160 11,160	 3,000 4,560 7,560	 3,000 4,370 7,370	
Highways TDC - Highway Rangers <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Direct Income Net Total	 0 0 0	 80,000 (80,000) 0	 0 0 0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Highways TDC - Private Street Lighting <i>Portfolio/ Committee: Commercialisation</i>				
Direct Expenditure	10,910	10,910	10,910	
Indirect Income/Expenditure	100	920	910	
Net Total	11,010	11,830	11,820	
Highways TDC - General <i>Portfolio/ Committee: Commercialisation</i>				
Direct Expenditure	10,560	15,560	15,560	
Direct Income	(14,000)	(19,000)	(19,000)	
Indirect Income/Expenditure	84,230	72,370	70,520	
Net Total	80,790	68,930	67,080	
Town Centre Enhancement Project <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	45,790	45,790	45,790	
Indirect Income/Expenditure	63,260	56,430	56,410	
Net Total	109,050	102,220	102,200	
Total for Coastal Protection	1,347,440	1,211,410	1,214,880	
Customer and Commercial Services Service Unit <i>Portfolio/ Committee: Housing</i>				
Direct Expenditure	514,530	509,630	536,270	This budget reflects the latest senior manager's restructure.
Indirect Income/Expenditure	(514,530)	(509,630)	(536,270)	
Net Total	0	0	0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Print Unit Service Unit <i>Portfolio/ Committee: Enforcement and Community Safety</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 157,890 (188,370) 30,480 (0)	 155,300 (188,370) 33,070 (0)	 159,460 (78,370) (81,090) 0	An accounting adjustment has been made between direct and indirect income. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Licensing Service Unit Account <i>Portfolio/ Committee: Budgets Relating to Non Executive Functions</i> Direct Expenditure Indirect Income/Expenditure Net Total	 0 0 0	 166,540 (166,540) 0	 158,760 (158,760) 0	
Contact Centre Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 120,060 (120,060) 0	 185,090 (185,090) 0	 138,790 (138,790) 0	
Careline / CCTV Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 465,150 (465,150) 0	 445,220 (445,220) 0	 508,730 (508,730) 0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Switchboard Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 18,520 (18,520) 0	 18,700 (18,700) 0	 19,170 (19,170) 0	
Careline <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 98,480 (621,460) 624,410 101,430	 147,570 (678,370) 599,280 68,480	 139,770 (666,460) 655,200 128,510	 £5,300 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
CCTV <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 23,230 (13,730) 101,810 111,310	 23,230 (13,730) 113,740 123,240	 23,230 (13,730) 113,780 123,280	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Licencing Portfolio/ Committee: Budgets Relating to Non Executive Functions Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 178,910 (279,350) 104,320 3,880	 24,310 (279,350) 238,990 (16,050)	 24,310 (279,350) 226,010 (29,030)	 £2,110 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Total for Customer and Commercial Services	216,620	175,670	222,760	
Sport and Leisure Service Unit Portfolio/ Committee: Leisure, Health and Wellbeing Direct Expenditure Indirect Income/Expenditure Net Total	 405,400 (405,400) 0	 232,830 (232,830) 0	 244,000 (244,000) 0	 This budget reflects the latest senior manager's restructure.
Tendring Show Portfolio/ Committee: Tourism and Culture Direct Expenditure Indirect Income/Expenditure Net Total	 4,760 (4,760) 0	 4,760 (4,760) 0	 4,760 (4,760) 0	
Brightlingsea Sports Centre Portfolio/ Committee: Leisure, Health and Wellbeing Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 163,890 (107,840) 3,210 59,260	 173,070 (123,260) 5,500 55,310	 177,310 (123,260) 4,590 58,640	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Harwich Sports Centre <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 124,920 (89,770) 3,960 39,110	 126,410 (80,770) 6,640 52,280	 129,310 (80,770) 5,380 53,920	
Manningtree Sports Centre <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 162,530 (114,600) 3,050 50,980	 135,210 (111,150) 5,580 29,640	 138,820 (111,150) 4,640 32,310	
Management Of Sport & Leisure Facilities <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 110,300 (18,000) 851,070 943,370	 104,230 (18,000) 1,660,860 1,747,090	 130,300 (18,000) 1,649,000 1,761,300	
Beach Hut Sites <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 32,290 (891,510) 163,110 (696,110)	 152,730 (961,510) 154,110 (654,670)	 62,430 (921,510) 155,540 (703,540)	£79,830 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Deck Chairs <i>Portfolio/ Committee: Commercialisation</i>				
Direct Income	(3,330)	(3,330)	(3,330)	
Indirect Income/Expenditure	4,960	7,840	7,940	
Net Total	1,630	4,510	4,610	
Miscellaneous Seafront Activities <i>Portfolio/ Committee: Commercialisation</i>				
Direct Expenditure	255,230	282,010	272,270	£4,080 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Direct Income	(22,940)	(24,290)	(24,290)	
Indirect Income/Expenditure	188,950	275,920	227,860	
Net Total	421,240	533,640	475,840	
First Aid Posts <i>Portfolio/ Committee: Commercialisation</i>				
Direct Expenditure	1,260	1,260	1,260	
Indirect Income/Expenditure	200	4,330	4,430	
Net Total	1,460	5,590	5,690	
Shops & Kiosks <i>Portfolio/ Committee: Commercialisation</i>				
Direct Expenditure	18,160	13,160	13,160	Income budgets have increased in line with rent reviews.
Direct Income	(84,720)	(130,440)	(130,440)	
Indirect Income/Expenditure	64,330	53,690	55,670	
Net Total	(2,230)	(63,590)	(61,610)	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Princes Theatre <i>Portfolio/ Committee: Tourism and Culture</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 520,350 (510,460) 235,390 245,280	 621,020 (543,020) 197,000 275,000	 623,450 (579,330) 195,720 239,840	 This now includes employee budgets that were previously included elsewhere within the estimates. The income also now reflects the £1 per ticket charge to fund theatre refurbishment. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Skate Park Clacton <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 4,950 11,710 16,660	 6,280 2,370 8,650	 6,540 2,290 8,830	
Community Activity Network <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 0 11,250 11,250	 10,900 3,190 14,090	 0 3,230 3,230	 £10,900 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Tourism Publicity Marketing Promotion <i>Portfolio/ Committee: Tourism and Culture</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 21,460 0 0 21,460	 83,460 (24,000) 35,920 95,380	 45,460 0 36,750 82,210	 This budget reflects the advertising campaign which includes 'Love Clacton'. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Tourism Publications <i>Portfolio/ Committee: Tourism and Culture</i> Direct Expenditure Indirect Income/Expenditure Net Total	 5,860 0 5,860	 4,360 25,300 29,660	 4,360 25,880 30,240	
Tourist Information Centres <i>Portfolio/ Committee: Tourism and Culture</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 17,820 (9,040) 165,350 174,130	 12,140 (6,540) 77,970 83,570	 12,220 (6,540) 78,820 84,500	
TDS Events - Council Owned Land <i>Portfolio/ Committee: Tourism and Culture</i> Indirect Income/Expenditure Net Total	 0 0	 22,850 22,850	 23,390 23,390	
Air Show <i>Portfolio/ Committee: Tourism and Culture</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 105,220 (73,310) 0 31,910	 117,220 (85,310) 40,330 72,240	 117,220 (85,310) 41,180 73,090	£10,000 has been adjusted in the 2017/18 Estimates to reflect the changes required between years as set out in the Initial Financial Baseline Report for 2017/18 that was considered by Cabinet at its 05 August 2016 meeting.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Tour De Tendring & Other Cycling Events <i>Portfolio/ Committee: Tourism and Culture</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,700 0 4,710 6,410	 66,700 (1,250) 6,000 71,450	 1,700 (1,250) 6,130 6,580	 Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Dovercourt Swimming Pool & All Weather Facilities <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 537,440 (388,500) 32,750 181,690	 552,060 (419,500) 29,220 161,780	 542,470 (404,500) 23,070 161,040	
Frinton & Walton Swimming Pool <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 503,520 (357,290) 19,230 165,460	 718,760 (370,610) 28,220 376,370	 564,730 (365,610) 21,490 220,610	 Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Brightlingsea Swimming Pool <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 86,150 (26,770) 2,520 61,900	 64,870 (26,770) 2,590 40,690	 0 0 0 0	 £38,150 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. The 2017/18 budget has been removed to reflect the transfer/decommissioning of the facility. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Leisure Centre Clacton <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 1,350,840 (1,194,510) 39,770 196,100	 1,306,660 (1,181,510) 57,030 182,180	 1,328,480 (1,181,510) 44,180 191,150	
Happy Valley Recreation Ground Pitch & Putt <i>Portfolio/ Committee: Leisure, Health and Wellbeing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 8,270 (12,520) 310 (3,940)	 4,530 (12,520) 120 (7,870)	 4,610 (12,520) 150 (7,760)	
Total for Sports and Leisure	1,932,880	3,135,840	2,744,110	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Housing Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 682,790 (682,790) 0	 695,270 (695,270) 0	 727,440 (727,440) 0	 This budget reflects the latest senior manager's restructure.
Houses in Multiple Occupation <i>Portfolio/ Committee: Housing</i> Direct Income Indirect Income/Expenditure Net Total	 (3,200) 92,010 88,810	 (3,200) 87,140 83,940	 (3,200) 89,340 86,140	
Housing Disrepair <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 1,070 219,150 220,220	 1,070 175,420 176,490	 1,070 178,250 179,320	
Home Improvement Agency <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 8,280 78,560 86,840	 8,280 39,350 47,630	 8,280 40,380 48,660	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Improvement Grants - Admin <i>Portfolio/ Committee: Housing</i> Indirect Income/Expenditure Net Total	220,480 220,480	435,420 435,420	438,110 438,110	
Home Energy Conservation Act <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	400 13,800 14,200	400 9,050 9,450	400 9,180 9,580	
Homelessness <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	274,090 (33,980) 195,510 435,620	711,850 (180,550) 90,240 621,540	540,020 (180,550) 85,860 445,330	£177,270 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. The budgets have been subject to changes to reflect the current demand for accommodation including the increasing trend of using B & B establishments to fulfil the Council's statutory obligations.
Shared Amenities - HRA <i>Portfolio/ Committee: Housing</i> Direct Expenditure Net Total	28,710 28,710	0 0	0 0	This budget is no longer required.
Total for Housing	1,094,880	1,374,470	1,207,140	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Facilities Management Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 107,960 (107,960) 0	 124,340 (124,340) 0	 129,990 (129,990) 0	
Building and Engineering Services Service Unit <i>Portfolio/ Committee: Housing</i> Direct Expenditure Indirect Income/Expenditure Net Total	 520,820 (520,820) 0	 482,080 (482,080) 0	 522,490 (522,490) 0	
Engineering Services Management <i>Portfolio/ Committee: Commercialisation</i> Direct Expenditure Indirect Income/Expenditure Net Total	 239,920 (239,920) 0	 219,260 (219,260) 0	 221,310 (221,310) 0	
Depots General <i>Portfolio/ Committee: Housing</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 56,870 (1,660) (55,210) 0	 57,660 (1,660) (56,000) 0	 57,660 (1,660) (56,000) 0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Office Accommodation Expenses <i>Portfolio/ Committee: Housing</i>				
Direct Expenditure	458,050	471,270	441,530	£9,210 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Direct Income	(2,270)	(1,970)	(1,970)	
Indirect Income/Expenditure	(455,780)	(469,300)	(439,560)	
Net Total	0	0	0	
Dangerous Structures <i>Portfolio/ Committee: Housing</i>				
Direct Expenditure	30	30	30	
Indirect Income/Expenditure	15,050	10,560	11,600	
Net Total	15,080	10,590	11,630	
Engineering Services <i>Portfolio/ Committee: Commercialisation</i>				
Direct Expenditure	250,410	321,170	258,500	
Direct Income	0	(14,560)	0	
Indirect Income/Expenditure	(250,410)	(306,610)	(258,500)	
Net Total	0	(0)	0	
Office Cleaning <i>Portfolio/ Committee: Housing</i>				
Direct Expenditure	106,910	104,090	111,760	
Indirect Income/Expenditure	(106,910)	(104,090)	(111,760)	
Net Total	0	0	0	
Total for Building and Engineering	15,080	10,590	11,630	
Total for Operational Services	10,784,910	12,336,060	11,426,270	

Revenue Estimates Planning

<u>Analysis by Type of Spend</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Direct Expenditure				
Employee Expenses	1,568,610	1,644,440	1,657,760	
Premises Related Expenditure	2,230	2,230	2,230	
Transport Related Expenditure	27,570	27,570	27,570	
Supplies & Services	444,000	1,819,110	435,710	
Total Direct Expenditure	2,042,410	3,493,350	2,123,270	
Direct Income				
Sales, Fees and Charges	(1,369,120)	(1,403,830)	(1,301,830)	
Total Direct Income	(1,369,120)	(1,403,830)	(1,301,830)	
Net Direct Costs	673,290	2,089,520	821,440	
Indirect Income/Expenditure				
FRS17/IAS19 Pension Costs	67,550	102,320	80,940	
Service Unit and Central Costs	3,165,590	3,378,480	3,358,800	
Capital Financing Costs	15,800	1,500	1,500	
Recharged Income	(2,649,910)	(2,730,460)	(2,818,810)	
Total Indirect Income/Expenditure	599,030	751,840	622,430	
Total for Planning	1,272,320	2,841,360	1,443,870	

Planning

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Head of Planning and Customer Services Portfolio/ Committee: Planning and Regeneration Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 360,650 (300) (360,350) 0	 431,750 (300) (431,450) 0	 451,110 (300) (450,810) 0	 This budget reflects the latest senior manager's restructure.
Total for Head of Planning and Customer Services	0	0	0	
Planning Development Management Portfolio/ Committee: Planning and Regeneration Direct Expenditure Indirect Income/Expenditure Net Total	 837,230 (837,230) 0	 796,880 (796,880) 0	 818,770 (818,770) 0	 £46,150 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. This budget reflects the latest senior manager's restructure.
Planning and Enforcement Portfolio/ Committee: Planning and Regeneration Direct Expenditure Net Total	 26,000 26,000	 75,440 75,440	 26,000 26,000	 £49,440 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Development Control - Chargeable Account <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	77,150	353,760	86,150	£96,120 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers. The 2016/17 revised estimate includes additional capacity as agreed earlier in the year.
Direct Income	(960,000)	(1,062,000)	(960,000)	
Indirect Income/Expenditure	813,640	1,321,790	1,238,090	
Net Total	(69,210)	613,550	364,240	
Development Control - Non Chargeable Account <i>Portfolio/ Committee: Planning and Regeneration</i>				
Indirect Income/Expenditure	185,820	70,490	71,260	
Net Total	185,820	70,490	71,260	
Planning Enforcement <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	16,100	16,100	16,100	
Direct Income	(2,320)	(2,320)	(2,320)	
Indirect Income/Expenditure	453,900	266,480	271,310	
Net Total	467,680	280,260	285,090	
CON 29 Searches <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Income	(17,290)	0	0	This budget has been incorporated into the land charges budget below.
Indirect Income/Expenditure	12,260	0	0	
Net Total	(5,030)	0	0	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Dangerous Trees <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	430	430	430	
Net Total	430	430	430	
Total for Planning and Development	605,690	1,040,170	747,020	
Planning Policy Management <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	240,790	211,700	238,420	
Indirect Income/Expenditure	(240,790)	(211,700)	(238,420)	
Net Total	0	0	0	
Heritage and Conservation - General <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	3,210	19,390	3,210	£16,180 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Indirect Income/Expenditure	740	0	0	
Net Total	3,950	19,390	3,210	
Land Property Gazetteer-Policy and Conservation <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	2,240	2,240	2,240	
Net Total	2,240	2,240	2,240	
Suffolk Coastal AONB Contribution <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	7,650	7,650	7,650	
Net Total	7,650	7,650	7,650	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Dedham Vale AONB <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	740	740	740	
Net Total	740	740	740	
Planning Policy and Conservation <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	175,000	1,321,290	175,000	£1,146,290 included in the 2016/17 Revised Budget relates to amounts carried forward from 2015/16. Cabinet 10 June 2016 refers.
Direct Income	(1,340)	(1,340)	(1,340)	
Indirect Income/Expenditure	327,310	288,160	305,150	
Net Total	500,970	1,608,110	478,810	
Tree Planting <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	2,230	2,230	2,230	
Net Total	2,230	2,230	2,230	
Land Charges <i>Portfolio/ Committee: Planning and Regeneration</i>				
Direct Expenditure	67,160	49,870	49,870	
Direct Income	(178,960)	(178,960)	(178,960)	
Indirect Income/Expenditure	127,210	120,090	121,840	
Net Total	15,410	(9,000)	(7,250)	
Total for Planning Policy	533,190	1,631,360	487,630	

<u>Analysis by Section/Function</u>	2016/17 Original Estimate £	2016/17 Revised Estimate £	2017/18 Original Estimate £	Notes
Building Control Management <i>Portfolio/ Committee: Planning and Regeneration</i> Direct Expenditure Indirect Income/Expenditure Net Total	 217,090 (217,090) 0	 195,140 (195,140) 0	 236,610 (236,610) 0	
Building Regulations-Non Chargeable/Other Activities Account <i>Portfolio/ Committee: Planning and Regeneration</i> Direct Expenditure Indirect Income/Expenditure Net Total	 860 83,140 84,000	 860 72,210 73,070	 860 81,170 82,030	
Building Regulations-Chargeable Account <i>Portfolio/ Committee: Planning and Regeneration</i> Direct Expenditure Direct Income Indirect Income/Expenditure Net Total	 7,880 (208,910) 250,470 49,440	 7,880 (158,910) 247,790 96,760	 7,880 (158,910) 278,220 127,190	Income budgets for both 2016/17 revised and 2017/18 have been reduced. Please see main body of the Report and/or Cabinet reports (20 January 2017 and 16 December 2016) for further details.
Total for Building Control	133,440	169,830	209,220	
Total for Planning	1,272,320	2,841,360	1,443,870	

TENDRING DISTRICT COUNCIL

SCALE OF CHARGES 2017/18

All Fees and Charges are determined by the Council as part of the budget setting process unless indicated to the contrary

Portfolio/Section

Commercialisation
 Corporate Services
 Environment
 Finance, Revenues and Benefits
 Housing
 Leisure, Health and Wellbeing
 Planning and Regeneration
 Tourism and Culture
 Budgets Relating to Non Executive Functions
 Fees Not Set by Council

The charges apart from car parks, which are VAT inclusive charges only, are set out as follows:

Column A - 2016/17 Charge Exclusive of VAT

Column B - 2016/17 Charge Inclusive of VAT @ 20%

Column C - 2017/18 Charge Exclusive of VAT

Column D - 2017/18 Charge Inclusive of VAT @ 20%

Some of the VAT inclusive amounts shown in columns B, and D have been rounded for operational efficiency purposes.

The VAT indicators shown on the following pages are as follows:

- V Standard Rated
- N Non - Business
- Z Zero Rated
- X Exempt from VAT

The VAT inclusive charges shown are based on the rate currently prescribed by HM Government. In the event that HM Government changes the prescribed rate, the VAT inclusive charge set out in Columns B and D will be adjusted accordingly.

COMMERCIALISATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	← (A) 2016/17 (B) →		← (C) 2017/18 (D) →		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016	01/04/2016	01/04/2017	01/04/2017	
		£	£	£	£	
SAND BAGS	Apr-11	4.17	5.00	4.17	5.00	V
STREET NAMING AND NUMBERING						
<u>Existing Residential Dwellings</u>						
Renaming Existing Dwelling	Apr-16	46.50	46.50	48.00	48.00	N
Adding a Name to a Numbered Dwelling	Apr-16	46.50	46.50	48.00	48.00	N
Prices Listed above are Per Dwelling						
<u>Numbering/Naming New Residential Dwellings</u>						
Including Flats/ Apartments / Conversions on Existing Road						
1 to 10 Dwellings	Apr-16	82.50	82.50	85.00	85.00	N
Over 10 Dwellings	Apr-16	62.00	62.00	65.00	65.00	N
Prices Listed above are Per Dwelling						
<u>Numbering/Naming New Dwellings on new road</u>						
Registering new road	Apr-16	310.00	310.00	320.00	320.00	N
Additional Fee per Dwelling on new road	Apr-16	62.00	62.00	65.00	65.00	N
Renumbering Existing Dwellings (Replan)	Apr-16	82.50	82.50	85.00	85.00	N
Confirmation of Address to Solicitors/ Conveyancers/Land Registry/ Utility Companies (Per Enquiry)	Apr-14	30.00	30.00	30.00	30.00	N
Prices Listed above are Per Dwelling						
<u>Industrial / Commercial Units</u>						
Numbering or Renumbering (Per Unit)	Apr-16	82.50	82.50	85.00	85.00	N
Naming or Renaming (Per Building)	Apr-16	103.00	103.00	105.00	105.00	N
Registering of new road on Industrial/ Commercial Development	Apr-16	310.00	310.00	320.00	320.00	N
Additional Fee per Unit on Industrial / Commercial Development	Apr-16	62.00	62.00	65.00	65.00	N
LICENCES						
Licence to place tables and chairs on the Public Highway - Initial Licence	Apr-13	694.00	694.00	694.00	694.00	N
Licence to place tables and chairs on the Public Highway - Renewal of Licence	Apr-13	225.00	225.00	225.00	225.00	N
PUBLIC CONVENIENCES						
R.A.D.A.R. Keys	Apr-09	Actual cost + 15%		Actual cost + 15%		V
Entrance Fee - Frinton Conveniences	Apr-07	0.20	0.20	0.20	0.20	N
School parties - one payment per coach	Apr-07	5.00	5.00	5.00	5.00	N

COMMERCIALISATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

Date last revised	(A) 2016/17		(B) 2016/17		(C) 2017/18		(D) 2017/18	VAT Ind
	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	
Effective from	01/04/2016 £	01/04/2016 £	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	01/04/2017 £	
BEACH HUT SITES								
<u>Resident Fees:</u>								
Frinton:								
The Walings	Apr-16	387.50	465.00		399.17	479.00		V
High and Low Walls	Apr-16	250.00	300.00		257.50	309.00		V
The Leas	Apr-16	250.00	300.00		257.50	309.00		V
Walton:								
Southcliff	Apr-16	166.67	200.00		171.67	206.00		V
Eastcliff	Apr-16	208.33	250.00		215.00	258.00		V
Clacton/Holland:								
Holland A Section East Seafront (1-79)	Apr-16	208.33	250.00		215.00	258.00		V
Holland A Section East Seafront (80-124)	Apr-16	208.33	250.00		215.00	258.00		V
Blue Chalets small (Residents Only)	Apr-16	558.33	670.00		575.00	690.00		V
Blue Chalets large (Residents Only)	Apr-16	700.00	840.00		720.83	865.00		V
Holland East Seafront Other*	Apr-16	208.33	250.00		215.00	258.00		V
Clacton Martello	Apr-16	208.33	250.00		215.00	258.00		V
Brightlingsea:								
West Promenade	Apr-16	166.67	200.00		171.67	206.00		V
Harwich:								
Harwich Green	Apr-16	145.83	175.00		150.00	180.00		V
Dovercourt:								
Dovercourt West End and Spa	Apr-16	145.83	175.00		150.00	180.00		V
Spa Cabins (Residents Only)	Apr-16	458.33	550.00		472.50	567.00		V
Orwell Terrace Chalets (Residents Only)	Apr-16	416.67	500.00		429.17	515.00		V
Dovercourt Bay	Apr-14	220.00	264.00		226.67	272.00		V

COMMERCIALISATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	← (A) 2016/17 (B) →		← (C) 2017/18 (D) →		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
Non Resident Fees:						
Frinton:						
The Walings	Apr-16	766.67	920.00	790.00	948.00	V
High and Low Walls	Apr-16	500.00	600.00	515.00	618.00	V
The Leas	Apr-16	500.00	600.00	515.00	618.00	V
Walton:						
Southcliff	Apr-16	333.33	400.00	343.33	412.00	V
Eastcliff	Apr-16	416.67	500.00	429.17	515.00	V
Clacton/Holland:						
Holland A Section East Seafront (1-79)	Apr-16	416.67	500.00	429.17	515.00	V
Holland A Section East Seafront (80-124)	Apr-16	416.67	500.00	429.17	515.00	V
Holland East Seafront Other*	Apr-16	416.67	500.00	429.17	515.00	V
Clacton Martello	Apr-16	416.67	500.00	429.17	515.00	V
Brightlingsea:						
West Promenade	Apr-16	333.33	400.00	343.33	412.00	V
Harwich:						
Harwich Green	Apr-16	333.33	400.00	343.33	412.00	V
Dovercourt:						
Dovercourt West End and Spa	Apr-16	333.33	400.00	343.33	412.00	V
Dovercourt Bay	Apr-14	475.00	570.00	489.17	587.00	V
Change of Beach Hut Ownership	Apr-14	300.00	360.00	300.00	360.00	V

* Holland East Seafront Other refers to the following areas:-
Brighton Road, Holland Haven, Fernwood Avenue, Hazlemere
Road, King Avenue, Southview Drive, York Road, Cliff Road

Rental of Clacton Pastel Huts

Seasonal Rentals:

April to October	Apr-16	583.33	700.00	600.83	721.00	V
November to January	Apr-15	166.67	200.00	171.67	206.00	V
Daily	Apr-15	25.00	30.00	No longer offered		V
Weekend (Per day)	Apr-15	29.17	35.00	30.00	36.00	V
Weekly	Apr-16	100.00	120.00	103.33	124.00	V
Air Show Week (Weekly)	Apr-16	166.67	200.00	171.67	206.00	V

New Huts On Vacant Sites

Reduction for part year licences for applications received from:

1 April to 31 August	No reduction	No reduction
1 September to 30 September	10% reduction	10% reduction
1 October to 31 October	20% reduction	20% reduction
1 November to 30 November	30% reduction	30% reduction
1 December to 31 December	40% reduction	40% reduction
1 January to 31 March	No fee payable	No fee payable

Fees are charged at the appropriate rate of VAT at the time of billing

COMMERCIALISATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	2016/17 Charge Inclusive of VAT	2017/18 Charge Inclusive of VAT	VAT Ind
		£	£	
CAR PARKS				
Determined by Portfolio Holder. Charges as advertised in the Legal Orders.				
High Street (A), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-06	1.30	1.30	V
Up to 2 hours	Apr-12	2.40	2.40	V
Up to 4 hours	Apr-12	4.60	4.60	V
Over 4 hours	Apr-08	6.00	6.00	V
Commercial Vehicles (after 6 pm only)	Apr-06	7.00	7.00	V
Over 2 hours upper levels Multi storey only	Apr-04	4.00	4.00	V
Alton Park Road (B), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-07	0.80	0.80	V
Up to 2 hours	Apr-07	1.20	1.20	V
Up to 4 hours	Apr-07	2.00	2.00	V
Up to 6 hours	Apr-07	4.00	4.00	V
Over 6 hours	Apr-07	4.50	4.50	V
Hastings Avenue (B), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-12	2.50	2.50	V
Up to 4 hours	Apr-12	4.50	4.50	V
Over 4 hours	Apr-05	6.00	6.00	V
Martello Bay Coach Park, Marine Parade West, Clacton				
Coaches and Double Decker Buses only:				
Up to 8 hours	Apr-05	7.00	7.00	V
Over 8 hours - up to 24 hours	Apr-05	10.00	10.00	V
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-15	2.50	2.50	V
Up to 4 hours	Apr-15	4.50	4.50	V
Over 4 hours	Apr-15	6.00	6.00	V

COMMERCIALISATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	2016/17 Charge Inclusive of VAT	2017/18 Charge Inclusive of VAT	VAT Ind
		£	£	
Agate Road (A), Clacton (short stay)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.40	1.40	V
Up to 2 hours	Apr-12	2.60	2.60	V
Up to 3 hours	Apr-06	4.00	4.00	V
Over 3 hours	Apr-06	10.00	10.00	V
Wellesley Road (B), Clacton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-06	1.00	1.00	V
1 to 2 hours	Apr-06	2.00	2.00	V
2 to 4 hours	Apr-05	4.00	4.00	V
Over 4 hours	Apr-11	5.00	5.00	V
York Road, (B) Holland-on-Sea				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours	Apr-16	1.00	1.00	V
All day	Apr-16	2.00	2.00	V
Beach Hut Owner Permit	Apr-16	20.00	20.00	V
Brighton Road, (B) Holland-on-Sea				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours	Apr-16	1.00	1.00	V
All day	Apr-16	2.00	2.00	V
Beach Hut Owner Permit	Apr-16	20.00	20.00	V
Hazlemere Road, (B) Holland-on-Sea				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours	Apr-16	1.00	1.00	V
All day	Apr-16	2.00	2.00	V
Beach Hut Owner Permit	Apr-16	20.00	20.00	V
Ipswich Rd (B), Holland on Sea				
Cars, Motorcycles and Motorcycle combinations:				
Up to 30 minutes	Apr-06	0.50	0.50	V
Up to 1 hour	Apr-06	0.70	0.70	V
1 to 3 hours	Apr-06	1.20	1.20	V
Up to 4 hours	Apr-05	3.00	3.00	V
Over 4 hours	Apr-07	10.00	10.00	V
Evening Tariff 6pm to 8am	Apr-08	1.00	1.00	V

COMMERCIALISATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	2016/17 Charge Inclusive of VAT	2017/18 Charge Inclusive of VAT	VAT Ind
		£	£	
Holland Haven and the Naze, Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.20	1.20	V
Up to 2 hours	Apr-12	2.20	2.20	V
Up to 4 hours	Apr-12	4.00	4.00	V
Up to 24 hours	Apr-12	5.00	5.00	V
Beach Hut Owner Permit	Apr-04	20.00	20.00	V
Evening Tariff 6pm to 8am	Apr-08	1.00	1.00	V
The concession rate for residents for the Tendring District to park free until 10.30am remains unchanged.				
Station Yard (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-12	2.00	2.00	V
Up to 4 hours	Apr-12	3.50	3.50	V
Over 4 hours	Apr-12	5.00	5.00	V
Buses and Commercial vehicles				
Up to 4 hours	Apr-06	4.50	4.50	V
Over 4 hours	Apr-04	6.50	6.50	V
Church Road (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-12	2.00	2.00	V
Up to 4 hours	Apr-12	3.50	3.50	V
Over 4 hours	Apr-12	5.50	5.50	V
High Street (A), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.00	1.00	V
Up to 2 hours	Apr-12	1.50	1.50	V
Up to 4 hours	Apr-12	3.00	3.00	V
Over 4 hours	Apr-12	6.00	6.00	V
Frinton and Walton Swimming Pool Car Park, Walton				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours (Pool Users only. Refundable on day of issue)	Apr-11	4.00	4.00	V
3 to 5 hours	Apr-06	6.00	6.00	V
Mill Lane (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	0.80	0.80	V
Up to 3 hours	Apr-12	2.20	2.20	V
Over 3 hours	Apr-12	5.00	5.00	V

COMMERCIALISATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	2016/17 Charge Inclusive of VAT	2017/18 Charge Inclusive of VAT	VAT Ind
		£	£	
Coronation (B), Walton				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.40	1.40	V
Up to 3 hours	Apr-11	4.00	4.00	V
Over 3 hours	Apr-11	6.00	6.00	V
Coaches up to 8 hours	Apr-12	7.00	7.00	V
Coaches up to 24 hours	Apr-12	10.00	10.00	V
Milton Road (A), Dovercourt				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	0.80	0.80	V
Up to 2 hours	Apr-06	1.40	1.40	V
Up to 4 hours	Apr-11	3.00	3.00	V
Over 4 hours	Apr-11	5.00	5.00	V
Lower Marine Parade (B), Dovercourt (April to September)				
Cars, Motorcycles and Motorcycle combinations:				
All Day	Apr-16	1.00	1.00	V
Beach Hut Owner Permit	Apr-07	20.00	20.00	V
The Quay (Time Restricted Permits Only)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.00	1.00	V
Up to 2 hours	Apr-12	2.20	2.20	V
Up to 4 hours	Apr-12	3.50	3.50	V
Over 4 hours	Apr-05	5.00	5.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Wellington Road (B), Harwich				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-11	0.50	0.50	V
1 to 4 hours	Apr-11	2.00	2.00	V
Over 4 hours	Apr-11	3.00	3.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Tower Street (B), Brightlingsea				
Cars, Motorcycles and Motorcycle combinations:				
Up to 2 hours	Apr-12	1.60	1.60	V
Up to 4 hours	Apr-12	3.40	3.40	V
Over 4 hours	Apr-05	6.00	6.00	V
Up to 72 hours (weekend)	Apr-12	12.00	12.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V

COMMERCIALISATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	2016/17 Charge Inclusive of VAT	2017/18 Charge Inclusive of VAT	VAT Ind
		£	£	
Promenade Way (B), Brightlingsea (May to September)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	0.80	0.80	V
Up to 2 hours	Apr-12	1.50	1.50	V
Up to 4 hours	Apr-12	2.80	2.80	V
Over 4 hours	Apr-05	5.00	5.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-02	10.00	10.00	V
Beach Hut Owner Permit	Apr-07	20.00	20.00	V
Western Promenade Grass (B), Brightlingsea (May to September)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	0.80	0.80	V
Up to 2 hours	Apr-12	1.50	1.50	V
Up to 4 hours	Apr-12	2.80	2.80	V
Over 4 hours	May-10	4.00	4.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-07	10.00	10.00	V
Beach Hut Owner Permit	Apr-07	20.00	20.00	V
Oyster Tank Road (B), Brightlingsea (May to September)				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	May-10	0.50	0.50	V
1 to 4 hours	May-10	1.50	1.50	V
Over 4 hours	May-10	3.00	3.00	V
Time restricted permit (Yearly) (Before 9.00 am and after 4.00 pm)	Apr-07	10.00	10.00	V
Beach Hut Owner Permit	Apr-07	20.00	20.00	V
Jaywick Beach (B), Jaywick				
Cars, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-12	1.00	1.00	V
Up to 2 hours	Apr-12	2.00	2.00	V
Up to 4 hours	Apr-12	3.80	3.80	V
Over 4 hours	Apr-04	5.00	5.00	V
Seafront Bays, (B) Clacton				
Up to 1 hour	Apr-12	0.60	0.60	V
1 to 4 hours	Apr-12	2.60	2.60	V
Over 4 hours	Apr-07	5.00	5.00	V
Dovercourt Swimming Pool Car Park, Dovercourt				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 3 hours (Pool Users only. Refundable on day of issue)	Apr-08	1.50	1.50	V
Over 3 hours	Apr-08	6.00	6.00	V

COMMERCIALISATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	2016/17 Charge Inclusive of VAT	2017/18 Charge Inclusive of VAT	VAT Ind
		£	£	
Victoria Place, (B) Brightlingsea				
Cars, Minibuses, Motorcycles and Motorcycle combinations:				
Up to 1 hour	Apr-08	0.50	0.50	V
1 to 2 hours	Apr-08	1.00	1.00	V
2 to 4 hours	Apr-08	2.00	2.00	V
4 to 6 hours	Apr-08	3.00	3.00	V
Over 6 hours	Apr-08	5.00	5.00	V
Time restricted permit (Yearly) Before 9am and after 4pm	Apr-08	10.00	10.00	V
Season Tickets:				
Category (A)	Apr-12	330.00	330.00	V
Category (B)	Apr-12	190.00	190.00	V
On Street Dispensation Permit:				
1st day	Apr-12	10.00	10.00	N
Each following day up to one week	Apr-06	5.00	5.00	N
Tendring District Council Householder Parking Permit Scheme				
Initial Permit		No Charge	No Charge	
Second Permit	Apr-16	20.00	20.00	V
Further Permits	Apr-16	50.00	50.00	V
Non Resident Permit	Apr-16	50.00	50.00	V
Change of Registration Fee	Apr-16	5.00	5.00	V
The above Permits are valid from September to June, a separate permit will need to be purchased for the months of July and August				
Monthly Parking Permits				
July - August (per Month)	Apr-16	20.00	20.00	V

In addition to the above fee paying car parks, the Council operates a number of free car parks.

CORPORATE SERVICES PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	2016/17		2017/18		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
DATA PROTECTION ACT 1984						
Access to Personal Information - per registration application (statutory maximum £10.00)	pre 1989	10.00	10.00	10.00	10.00	N
LEGAL CHARGES						
Sale of Land to be determined at time of negotiation	Apr-15	Minimum £250, Maximum £1,500, unless work exceeds 10 hours (thereafter charged at hourly rate)		Minimum £250, Maximum £1,500, unless work exceeds 10 hours (thereafter charged at hourly rate)		V
Right To Buy (RTB) : repayment of discount	Apr-15	£55 (at time of RTB)		150.00	150.00	N
Postponement of Legal charge	Apr-15	£110 (subsequent to RTB)		150.00	180.00	V
Right To Buy (RTB): lease enquiries	Apr-15	100.00	120.00	150.00	180.00	V
Right To Buy (RTB): retrospective consents to alterations	Apr-15	100.00	120.00	150.00	180.00	V
Shared Equity & DIYSO Lease Enquiries	New	-	-	150.00	180.00	V
Deed of Consent	New	-	-	350.00	420.00	V
Deed of Release of Covenant	Apr-15	200.00	240.00	350.00	420.00	V
Deed of Variation or Surrender	Apr-15	300.00	360.00	350.00	420.00	V
Deed of Easement or Wayleaves	Apr-15	300.00	360.00	350.00	420.00	V
Licence to Occupy	Apr-15	200.00	240.00	350.00	420.00	V
Leases: Commercial	Apr-15	500.00	600.00	550.00	660.00	V
Leases: Others (if entitled to Community Asset Rent Off-Setting Scheme (CAROS) grant fees reduced to £100)	Apr-15	400.00	480.00	450.00	540.00	V
Various and miscellaneous Licences for eg: to assign, alternations, sublet etc	Apr-15	300.00	360.00	350.00	420.00	V
REGISTERING ASSIGNMENTS AND CHARGES						
As specified in the lease but normally varies from £40 to £75 + depending on the work involved.						*
* Follows the same VAT treatment as main supply.						
PLANNING AND MISC PROPERTY WORK						
In accordance with total number of staff hours spent, plus any disbursements, expenses and VAT where applicable						
Solicitor 8+ years PQE (per hour)	Apr-15	175.00	210.00	200.00	240.00	V
Solicitor 4 years up to 8 years PQE (per hour)	Apr-15	150.00	180.00	175.00	210.00	V
Solicitor 2 years up to 4 years PQE (per hour)	New	-	-	150.00	180.00	V
Trainee Solicitor up to 2 years PQE (per hour)	Apr-15	100.00	120.00	125.00	150.00	V
Paralegal (per hour)	Apr-15	60.00	72.00	80.00	96.00	V
Criminal cases:						
£100 per hour flat rate		100.00	120.00	100.00	120.00	V

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Date last revised	(A) 2016/17		(B) 2016/17		(C) 2017/18		(D) 2017/18		VAT Ind
	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	01/04/2017 £	01/04/2017 £	01/04/2017 £	01/04/2017 £	
PHOTOCOPYING (EXCLUDING POSTAGE):									
For extraction of document	Apr-13	6.23	7.48	10.00	12.00	V			
Charge per Photocopying (all sizes)	Apr-13	0.54	0.65	1.00	1.20	V			
PRINT UNIT (NON-COUNCIL WORK)									
Charge for photocopying									
A4 per side	Apr-10	0.07	0.08	0.07	0.08	V			
A3 per side	Apr-10	0.09	0.11	0.09	0.11	V			
Colour Copies									
A4 per side	Apr-13	0.45	0.54	0.45	0.54	V			
A3 per side	Apr-13	0.51	0.61	0.51	0.61	V			
Laminating									
Per A4 sheet	Apr-13	0.64	0.77	0.64	0.77	V			
Per A3 sheet	Apr-13	1.28	1.54	1.28	1.54	V			
Finishing (per 1/4 hour)	Apr-13	7.26	8.71	7.26	8.71	V			
Artwork (per 1/4 hour)	Apr-13	8.22	9.86	8.22	9.86	V			
HIRE OF ACCOMMODATION									
<u>Council Offices, Weeley</u>									
Per session of 3 hours or part thereof:									
Council Chamber:									
Inside normal hours	Apr-15	31.10	31.10	31.75	31.75	X			
Outside normal hours	Apr-15	47.80	47.80	48.75	48.75	X			
Room 39:									
Inside normal hours	Apr-15	27.00	27.00	27.55	27.55	X			
Outside normal hours	Apr-15	31.10	31.10	31.75	31.75	X			
Additional charge per hour after first 3 hours:									
Council Chamber:									
Inside normal hours	Apr-15	12.80	12.80	13.10	13.10	X			
Outside normal hours	Apr-15	19.20	19.20	19.60	19.60	X			
Room 39:									
Inside normal hours	Apr-15	10.10	10.10	10.30	10.30	X			
Outside normal hours	Apr-15	12.80	12.80	13.10	13.10	X			
<u>Town Hall, Clacton</u>									
Per session of 3 hours or part thereof:									
Connaught Room:									
Inside normal hours	Apr-15	27.00	27.00	27.55	27.55	X			
Outside normal hours	Apr-15	31.10	31.10	31.75	31.75	X			
Additional charge per hour after first 3 hours:									
Connaught Room:									
Inside normal hours	Apr-15	10.10	10.10	10.30	10.30	X			
Outside normal hours	Apr-15	12.80	12.80	13.10	13.10	X			

CORPORATE SERVICES PORTFOLIO - GENERAL FUND

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	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
ASSET CHARGES						
<u>Consents</u>						
Consent to Assign (see also legal fee)	New	-	-	300.00	360.00	V
Consent to Underlet	New	-	-	300.00	360.00	V
New Licence to Occupy (if no legal work required)	New	-	-	150.00	180.00	V
<u>Services</u>						
Land Registry Enquiries	New	-	-	15.00	18.00	V
Plan Service: Location Plans	New	-	-	20.00	24.00	V
<u>Transactions</u>						
Release, grant or variation of Covenant	New	-	-	200.00	240.00	V
Easement etc (if under five hours otherwise by hourly rate)	New	-	-	200.00	240.00	V
Preparation of S146 Notice (note:survey and schedule by hourly rate)	New	-	-	75.00	90.00	V
<u>Misc. or other Commercial Work : Hourly rate</u>						
Chartered Surveyor	New	-	-	200.00	240.00	V
Surveyor	New	-	-	175.00	210.00	V
Technician	New	-	-	80.00	96.00	V
Administrator	New	-	-	50.00	60.00	V
PEOPLE, PERFORMANCE & PROJECTS						
Psychometric Testing	New	-	-	65.00	78.00	V
Mediation	New	-	-	450.00	540.00	V
Mental Health Training	New	-	-	400.00	480.00	V

CORPORATE SERVICES PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

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		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
ADMINISTRATION - GENERAL						
Provision of Council Book for full year (per eight/nine sets)	Apr-15	83.00 Plus Postage	83.00	85.00 Plus Postage	85.00	N
Provision of each Council Book	Apr-15	12.00 Plus Postage	12.00	12.25 Plus Postage	12.25	N
Provision of Council Constitution per copy	Apr-15	27.00 Plus Postage	27.00	27.55 Plus Postage	27.55	N
Provision of Cabinet and Committee Minutes and Reports etc (excluding Planning Committee)	Apr-15	Reimbursement of costs with a minimum of £4.00 plus postage		Reimbursement of costs with a minimum of £4.50 plus postage		N
Provision of Planning Committee Minutes (charged annually per 17 sets)	Apr-15	100.00 Plus Postage	100.00	102.50 Plus Postage	102.50	N
Provision of Planning Committee Reports (charged annually per 17 sets)	Apr-15	200.00 Plus Postage	200.00	205.00 Plus Postage	205.00	N
Provision of Council Book for full year (per eight/nine sets) to political parties represented on the Council:						
Up to three copies	Apr-00	Free		Free		
Fourth and subsequent copies	Apr-00	Normal Charge applies		Normal Charge applies		N
Provision of CD recording of Council Meeting	Apr-15	5.00 Plus Postage	5.00	5.50 Plus Postage	5.50	N
LOCAL GOVERNMENT ACT 1972						
Access to Information - Inspection of Papers - up to 5 documents	Apr-00	1.00	1.00	1.00	1.00	N
Access to Information - Inspection of Papers - over 5 documents	Apr-00	2.00	2.00	2.00	2.00	N

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SCALE OF CHARGES 2017/18

	Date last revised	2016/17		2017/18		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
Effective from		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
VEHICLE INSPECTION						
Charges for employees requiring car loans	Apr-14	30.71	36.85	30.71	36.85	V
ABANDONED VEHICLES						
Statutory removal and disposal of abandoned vehicles	Apr-11	155.00	155.00	155.00	155.00	N
DOG WARDEN						
Charge for dog if collected by owner before kennelling:						
Dog wearing collar and tag	Sep-11	25.00	25.00	25.00	25.00	N
Dog without collar and tag	Sep-11	50.00	50.00	50.00	50.00	N
Charges for dog if collected by owner after kennelling:						
Statutory Fee	Sep-11	25.00	25.00	25.00	25.00	N
Admin/Transport charge	Sep-11	25.00	25.00	25.00	25.00	N
Kennelling Fee:						
Daily Fee	Apr-16	14.00	14.00	15.00	15.00	N
Optimum charge for micro chipping fee on return of dog.	Sep-11	15.00	15.00	15.00	15.00	N
Return dog to owners home	Apr-14	15.00	15.00	15.00	15.00	N
Owners intentionally not claiming their dog after seizure. 7 days kennelling charge £105, plus administration fee £25, plus statutory fee £25.	Apr-15	109.00	109.00	155.00	155.00	N
The cost of any veterinary treatment including care administered by the kennels is in addition to the above charges and will be recharged in full.						
PRIVATE WATER SUPPLY REGULATIONS						
Hourly Charge for risk assessments, investigations, granting of authorisations	Apr-11	An hourly charge up to a maximum of £500 for risk assessment and £100 for investigation and authorisation				N
Sample Collection Charge (not including Analysis Costs)	Apr-11	A charge up to a maximum of £100				N
Analysis costs	Apr-10	Analysis cost only		Analysis cost only		N
Certification of inventory of condemned food	Apr-14	45.00	45.00	45.00	45.00	N
Export Certificate - Food (per certificate)	Apr-14	25.00	25.00	25.00	25.00	N

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	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Inclusive of VAT where applicable @ 20%	
Effective from	01/04/2016	01/04/2016	01/04/2016	01/04/2016	01/04/2017	01/04/2017	01/04/2017	
	£	£	£	£	£	£	£	
FOOD PREMISES REGULATIONS								
Copies of Public Register:								
Per Sheet (or part thereof)	Apr-13	25.00	30.00	25.00	30.00	25.00	30.00	V
Entire Register	Apr-13	400.00	480.00	400.00	480.00	400.00	480.00	V
PORT HEALTH								
Attendance of a Port Health Officer 'Outside Hours' of normal duty for EEC foodstuffs/ Third Country non animal products	Apr-13	£60.00 per hour with a minimum of £60.00 per visit		£70.00 per hour with a minimum of £70.00 per visit				N
REFUSE COLLECTION								
Seagull proof bags (per bag)	New	-	-	8.33	10.00			V
Food Caddy Liners (per roll of 52)	New	-	-	1.25	1.50			V
GARDEN WASTE COLLECTION								
Joining Fee (inc Brown Wheeled Bin)	Apr-14	25.00	25.00	25.00	25.00			N
Annual Subscription	Apr-14	50.00	50.00	50.00	50.00			N
REQUESTS FOR INFORMATION								
Provision of information involving a search of records including statutory public records, not covered by the Freedom of Information Act	Apr-13	£37.50 per hour with a minimum of £75.00 per search	£45.00 per hour with a minimum of £90.00 per search	£41.67 per hour with a minimum of £83.34 per search	£50.00 per hour with a minimum of £100.00 per search			V
Provision of factual statements under the Health and Safety at Work etc Act 1974	Apr-15	105.00	126.00	105.00	126.00			V

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Effective from		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
CEMETERIES						
Interments						
Adult Burial						
First Interment (Single Depth)						
Exclusive Right of Burial	Apr-16	785.00	785.00	785.00	785.00	N
Digging & Turf Carpeting	Apr-16	600.00	600.00	600.00	600.00	N
Chapel (Optional)	Apr-16	150.00	150.00	150.00	150.00	X
First Interment (Double Depth)						
Exclusive Right of Burial	Apr-16	785.00	785.00	785.00	785.00	N
Digging & Turf Carpeting	Apr-16	680.00	680.00	680.00	680.00	N
Chapel (Optional)	Apr-16	150.00	150.00	150.00	150.00	X
Infant & Child Burial *						
Exclusive Right of Burial	Apr-16	230.00	230.00	230.00	230.00	N
Digging & Turf Carpeting	Apr-16	150.00	150.00	150.00	150.00	N
Chapel (Optional)	Apr-16	150.00	150.00	150.00	150.00	X
Only for new graves at Clacton & Dovercourt * (Non-viable foetal remains, stillborn, and up to 12 years)						
Interment of Cremated Remains						
Exclusive Right of Burial	Apr-16	775.00	775.00	775.00	775.00	N
Digging & Turf Carpeting	Apr-16	220.00	220.00	220.00	220.00	N
Chapel (Optional)	Apr-16	150.00	150.00	150.00	150.00	X
Interment of Body Part						
Digging & Turf Carpeting	Apr-15	215.00	215.00	215.00	215.00	N
Chapel (Optional)	Apr-16	150.00	150.00	150.00	150.00	X
Note 1 :	The Exclusive Right of Burial Fee will be doubled for persons who live outside the Tendring District Council Authority, including pre-purchase of Right of Burial.					
Note 2 :	Where an interment of two or more bodies takes place simultaneously the highest full appropriate fee will be charged for the first body and half the appropriate fee for each subsequent body.					
Subsequent Use of Grave or Cremated Remains Plot						
Adult Burial						
Digging & Turf Carpeting (Single Depth)	Apr-15	600.00	600.00	600.00	600.00	N
Digging & Turf Carpeting (Double Depth)	Apr-16	680.00	680.00	680.00	680.00	N
Chapel (Optional)	Apr-16	150.00	150.00	150.00	150.00	X
Infant & Child Burial						
Digging & Turf Carpeting	Apr-16	150.00	150.00	150.00	150.00	N
Chapel (Optional)	Apr-16	150.00	150.00	150.00	150.00	X

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	Date last revised	(A)	(B)	(C)	(D)	VAT Ind
		← 2016/17 →	← 2016/17 →	← 2017/18 →	← 2017/18 →	
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
Effective from		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
Interment of Cremated Remains						
Digging & Turf Carpeting	Apr-16	220.00	220.00	220.00	220.00	N
Chapel (Optional)	Apr-16	150.00	150.00	150.00	150.00	X
Burial In Public Grave (Clacton Only)						
Adult Burial						
Digging & Turf Carpeting	Apr-16	750.00	750.00	750.00	750.00	N
Chapel (Optional)	Apr-16	150.00	150.00	150.00	150.00	X
Chapel						
For the use of the Cemetery Chapel for a memorial service without a burial	Apr-16	150.00	150.00	150.00	150.00	X
PLEASE NOTE :						
1 Cancellation Fee if within 48 hours of Service : 50% of cost						
2 From November to February (inc) the 3:30 time at all Cemeteries will be suspended. All 2:45 services will be direct to grave only, with 2:00 services being the latest time for a chapel service						
Garden of Remembrance (Clacton Only)						
Scattering of cremated remains (in Garden of Remembrance or on a grave) if cremation at Weeley	Apr-16	No Charge		No Charge		
Scattering of cremated remains (in Garden of Remembrance or on a grave) if cremation not at Weeley	Apr-16	No Charge		No Charge		
Interment of cremated remains in a Columbarium Niche	Apr-16	No Charge		No Charge		
Memorials (Permission to Erect)						
Memorial on any grave : Lawned, Cremated Remains or Traditional	Apr-16	150.00	150.00	150.00	150.00	N
Additional Inscription for all Memorials	Apr-16	90.00	90.00	90.00	90.00	N
Replacement Bronze Memorial Plaque for Kerbing	Apr-16	210.00	210.00	210.00	210.00	N
Exhumation Charges						
Exhumation of Cremated Remains including Basic Polyrum	Apr-16	220.00	220.00	220.00	220.00	N
Exhumation of a body by Specialist Company	Apr-12	See Note 3		See Note 3		N
Note 3 : The cost of a full Exhumation will be the actual cost from the Contractor (which may vary from each Exhumation) plus the cost of preparing the Grave prior to Exhumation, being £680).						
Miscellaneous Charges						
Burial Register Search for two or more deceased	Apr-16	80.00	96.00	80.00	96.00	V

ENVIRONMENT PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	← 2016/17 →		← 2017/18 →		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
CREMATORIUM						
Cremation:						
0 - 16 years	Apr-08	No Charge		No Charge		
Over 16 years	Apr-16	760.00	760.00	760.00	760.00	X
Double Funeral (e.g. husband and wife)	Apr-16	1,400.00	1,400.00	1,400.00	1,400.00	X
Cremation:						
Of body parts (however caused)	Apr-16	125.00	125.00	125.00	125.00	X
Miscellaneous Charges:						
Use of chapel for separate memorial service (with or without organist)	Apr-16	155.00	155.00	155.00	155.00	X
Certified extract from Register of Cremation and/or Register Search	Apr-16	60.00	60.00	60.00	60.00	N
Non attended interment or strewing of cremated remains from another crematorium	Apr-15	No Charge		No Charge		
Attended interment or strewing of cremated remains from another crematorium	Apr-15	No Charge		No Charge		
Attended interment or strewing of remains of deceased cremated at Weeley	Apr-15	No Charge		No Charge		
MEMORIAL RENEWALS						
10 Year lease for all memorials	Apr-16	340.00	408.00	340.00	408.00	V
5 Year lease for all memorials	Apr-16	180.00	216.00	180.00	216.00	V
Additional fees & charges for memorials, remembrance and other optional requirements are based on cost plus overheads. A schedule of current charges will be available from the Public Realm Manager upon request (N.B. VAT will be applicable on these charges).						
DOG WASTE BAGS						
Per 50 bags	Apr-14	Actual cost + 15%		0.42	0.50	V
SHIPS WATER TESTING						
Standard ships water test - Call Out for Water Test	Apr-15	£105 for the first sample and then £45 per sample thereafter		£105 for the first sample and then £45 per sample thereafter		N
Legionella ships water test - Call Out for Water Test	Apr-15	£105 for the first sample and then £55 per sample thereafter		£105 for the first sample and then £55 per sample thereafter		N
Ship Water Test associated with Ship Sanitation Inspection	Apr-15	Standard Water Test £36.00 each. Legionella Water Test £50.00 each		Standard Water Test £36.00 each. Legionella Water Test £50.00 each		N

The Water Testing and Inspection Services shown above are also subject to an Officer Mileage Charge of £0.51 per mile

FINANCE, REVENUES AND BENEFITS PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

Date last revised	2016/17		2017/18		VAT Ind
	(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
Effective from	01/04/2016	01/04/2016	01/04/2017	01/04/2017	
	£	£	£	£	
LIABILITY ORDERS COSTS					
(determined by agreement with The Magistrates Court)					
Council Tax	Apr-16	42.00	42.00	37.00	37.00 N
NNDR	Apr-16	42.00	42.00	37.00	37.00 N
SUMMONS COSTS					
(determined by agreement with The Magistrates Court)					
Council Tax and NNDR	Apr-16	25.00	25.00	30.00	30.00 N

HOUSING PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	← (A) 2016/17 (B) →		← (C) 2017/18 (D) →		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
CARELINE						
Monthly Charges:						
Individual Lifeline customers	Apr-16	19.82	23.78	20.12	24.14	V
Housing Associations and other authorities	Apr-10	By Negotiation		By Negotiation		V
<i>For disabled customers there is no VAT payable on the above fees.</i>						
CARELINE						
Other Services:						
Wristband						
Initial charge customers	Aug-13	10.00	12.00	10.00	12.00	V
Initial charge disabled customers	Aug-13	10.00	10.00	10.00	10.00	Z
Annual charge customers	Aug-13	5.00	6.00	5.00	6.00	V
Annual charge disabled customers	Aug-13	5.00	5.00	5.00	5.00	Z
Key Safe						
Key Safe (Lifeline customers)	Apr-16	80.00	80.00	85.00	85.00	Z
Pet Tags						
Initial charge customers	Aug-13	8.33	10.00	8.33	10.00	V
Annual charge customers	Aug-13	4.17	5.00	4.17	5.00	V
CCTV						
Project Safe Watch						
Initial charge	Apr-15	By Negotiation		By Negotiation		V
Annual charge	Apr-15	260.00	312.00	260.00	312.00	V
GARAGE RENTS						
Non-statutory (not subject to VAT unless separately let to non-council tenants)	Apr-16	8.50	8.50	8.50	8.50	**
QUESTIONNAIRES						
House Renovation Grants - Enquiries on sale or repossession of property (see Note 2)	Apr-15	75.00	90.00	80.00	96.00	V
MANDATORY LICENSING SCHEME FOR HMO'S						
Licence Fee (first licence) (see Note 3)	Apr-15	585.00	585.00	600.00	600.00	N
Licence Fee (renewal of licence) (see Note 3)	Apr-15	290.00	290.00	300.00	300.00	N
HOUSING ACT 2004 NOTICES						
Improvement Notice (see note 4)	Apr-15	267.00	267.00	270.00	270.00	N
Prohibition Notice (see note 4)	Apr-15	267.00	267.00	270.00	270.00	N
Hazard Awareness Notice (see note 4)	Apr-15	267.00	267.00	270.00	270.00	N
Emergency Remedial Action Notice (see note 4)	Apr-15	267.00	267.00	270.00	270.00	N
SMOKE & CARBON MONOXIDE ALARM (ENGLAND) REGULATIONS 2015						
First Offence	New	-	-	1,250.00	1,250.00	N
Failure to Comply or pay Fine	New	-	-	5,000.00	5,000.00	N
Subsequent Offences	New	-	-	5,000.00	5,000.00	N

HOUSING PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

Date last revised	2016/17		2017/18		VAT Ind
	(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
Effective from	01/04/2016	01/04/2016	01/04/2017	01/04/2017	
	£	£	£	£	

Notes:(1) Garage Rents

These are reviewed as part of the associated Housing Revenue Account Budgets.

(2) Questionnaires

The charge to private finance companies for responding to enquiries in respect of private sector renovation grants on the sale or repossession of properties.

(3) HMO Licensing

First license charged at full charge and subsequent renewal of licence at half full charge.

(4) Housing Act 2004 Notices

Plus any additional costs reasonably incurred in determining whether to serve notice and the action(s) specified therein e.g. gas, electrical and SAP reports

** Garage Rent - VAT:

Parking	V
Storage:	
Homeless persons goods	N
Premises suitable for parking	V
Premises unsuitable for parking	X

LEISURE, HEALTH AND WELLBEING PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

Date last revised	(A) 2016/17		(C) 2017/18		VAT Ind
	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
Effective from	01/04/2016	01/04/2016	01/04/2017	01/04/2017	
	£	£	£	£	

SPORTS HALLS

(determined under delegated powers by Corporate Director)

nb. Charges applicable to all facilities (where available) unless specified otherwise**Membership Packages - Monthly Direct Debit Payment ***

Lifestyles Plus	Apr-11	35.83	43.00	35.83	43.00	V
Lifestyles	Apr-11	32.50	39.00	32.50	39.00	V
Premium Card	Apr-16	30.83	37.00	30.83	37.00	V
Advantage Card	Apr-11	23.33	28.00	23.33	28.00	V
Active Card	Apr-16	23.33	28.00	23.33	28.00	V
Youth Card	Apr-11	18.75	22.50	18.75	22.50	V
Start Up Fee	Apr-11	8.75	10.50	8.75	10.50	V
Start Up Fee Youth Card	Apr-11	8.75	10.50	8.75	10.50	V
Gym Induction Fee	Apr-11	15.00	15.00	15.00	15.00	X

* Please note:

12 month advance paying memberships are calculated at 11 months multiplied by the Direct Debit charge
Cash monthly memberships are subject to a £7 surcharge on the Direct Debit charge

Swimming

Adult - Level 1	Apr-16	3.33	4.00	3.33	4.00	V
Concession - Level 2	Apr-16	2.50	3.00	2.50	3.00	V
Means Tested - Level 3	Apr-16	1.42	1.70	1.42	1.70	V
Family Ticket	Apr-16	8.33	10.00	8.33	10.00	V
School	Apr-16	1.58	1.90	1.58	1.90	V
Club Swimming	Apr-16	43.33	52.00	43.33	52.00	V
Gala Staffed	Apr-16	87.50	105.00	87.50	105.00	V
Swimming Lessons - Adult	Apr-16	50.00	50.00	50.00	50.00	X
Swimming Lessons - Junior	Apr-16	45.00	45.00	45.00	45.00	X
Individual Tuition	Apr-11	15.00	15.00	15.00	15.00	X

Tennis, Table Tennis and Badminton - Per Person

Adult	Apr-16	2.50	3.00	2.50	3.00	V
Concession	Apr-11	1.88	2.25	1.88	2.25	V
Bonus Card Holder	Apr-11	1.25	1.50	1.25	1.50	V

Squash - Per Person

Adult	Apr-11	2.92	3.50	2.92	3.50	V
Concession	Apr-16	2.08	2.50	2.08	2.50	V
Bonus Card Holder	Apr-11	1.25	1.50	1.25	1.50	V

Badminton/Tennis (Block Bookings)

Adult	Apr-16	9.50	9.50	9.50	9.50	*
Concession	Apr-11	7.50	7.50	7.50	7.50	*

LEISURE, HEALTH AND WELLBEING PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	← (A) 2016/17 →		← (C) 2017/18 →		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
All Weather Pitch						
Full Pitch Adult	Apr-16	52.50	63.00	52.50	63.00	V
Full Pitch Junior/School	Apr-16	36.67	44.00	36.67	44.00	V
Half Pitch	Apr-16	35.00	42.00	35.00	42.00	V
Half Pitch - Junior/School	Apr-16	25.00	30.00	25.00	30.00	V
Quarter Pitch (Clacton Leisure Centre only)	Apr-16	23.33	28.00	23.33	28.00	V
Quarter Pitch (Clacton Leisure Centre only) - Junior/School	Apr-16	15.83	19.00	15.83	19.00	V
Dovercourt Pitch only	Apr-16	45.83	55.00	45.83	55.00	V
Multi Sports Adult (Clacton Leisure Centre only)	Apr-11	15.42	18.50	15.42	18.50	V
Multi Sports Junior/School (Clacton Leisure Centre only)	Apr-11	10.83	13.00	10.83	13.00	V
Grass Pitches (50% discount applies to Juniors)						
Athletics - Vista Road Day	Apr-11	31.15	37.38	31.15	37.38	V
Cricket/Softball Day	Apr-11	44.68	53.62	44.68	53.62	V
Cricket/Softball Evening	Apr-11	39.15	46.98	39.15	46.98	V
Football with changing facilities	Apr-11	39.15	46.98	39.15	46.98	V
Football without changing	Apr-11	33.53	40.24	33.53	40.24	V
Football at Old Road	Apr-11	34.55	41.46	34.55	41.46	V
Mini Football - Juniors only	Apr-11	19.57	23.48	19.57	23.48	V
Rugby with changing facilities	Apr-11	39.15	46.98	39.15	46.98	V
Rugby without changing	Apr-11	33.53	40.24	33.53	40.24	V
Recreation Sessions						
Junior	Apr-11	3.20	3.20	3.20	3.20	X
Active 4 Life	Apr-11	4.50	4.50	4.50	4.50	X
Ladies Morning	Apr-11	3.90	3.90	3.90	3.90	X
Bonus Card holders	Apr-11	1.50	1.50	1.50	1.50	X
Miscellaneous						
Equipment Hire	Apr-11	1.67	2.00	1.67	2.00	V
Equipment Hire Bonus Card holders	Apr-11	0.83	1.00	0.83	1.00	V
Health and Fitness						
Exercise Classes Adult (Level 1)	Apr-11	5.50	5.50	5.50	5.50	X
Exercise Classes Concession (Level 2)	Apr-16	4.15	4.15	4.15	4.15	X
Exercise Classes Means Tested (Level 3)	Apr-16	2.75	2.75	2.75	2.75	X

LEISURE, HEALTH AND WELLBEING PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	← (A) 2016/17 →		← (C) 2017/18 →		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
Lifestyles Fitness Suite - Clacton Leisure Centre						
Gym Adult (Level 1)	Apr-11	4.58	5.50	4.58	5.50	V
Gym Concession (Level 2)	Apr-16	3.46	4.15	3.46	4.15	V
Gym Means Tested (Level 3)	Apr-16	2.29	2.75	2.29	2.75	V
Spa Adult (Level 1)	Apr-11	4.88	5.85	4.88	5.85	V
Spa Concession (Level 2)	Apr-11	3.92	4.70	3.92	4.70	V
Spa Means Tested (Level 3)	Apr-11	2.92	3.50	2.92	3.50	V
Lifestyles Fitness Suites - Dovercourt and Brightlingsea Joint use Sports Centre						
Gym Adult (Level 1)	Apr-11	4.25	5.10	4.25	5.10	V
Gym Concession (Level 2)	Apr-16	3.17	3.80	3.17	3.80	V
Gym Means Tested (Level 3)	Apr-16	1.83	2.20	1.83	2.20	V
School Booking	Apr-16	50.00	60.00	50.00	60.00	V
Lifestyles Fitness Suites - Manningtree Joint use Sports Centre						
Gym Adult (Level 1)	Apr-16	3.33	4.00	3.33	4.00	V
Gym Concession (Level 2)	Apr-16	2.50	3.00	2.50	3.00	V
Gym Means Tested (Level 3)	Apr-16	1.42	1.70	1.42	1.70	V
Ancillary Halls						
Clacton Leisure Centre						
Ancillary Hall Hire - Whole	Apr-16	15.00	18.00	15.00	18.00	*
Sports Hall Hire						
Sports Hall Hire - Main Sports Hall	Apr-16	35.00	42.00	35.00	42.00	*
Sports Hall Hire - Small Sports Hall	Apr-16	17.50	21.00	17.50	21.00	*
Clacton Leisure Centre Whole Hall (Price to be agreed at time of booking)	Apr-10	Individually Set		Individually Set		*

* Please note that VAT is charged depending on Hall Hire usage:

Sports use only - Standard Rate

Any other use - Exempt

Special VAT rules may apply for sports use block bookings

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

Date last revised	(A) 2016/17		(C) 2017/18		VAT Ind	
	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%		
Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £		
DEVELOPMENT CONTROL						
Copy planning permissions (including Scanned and emailed	Apr-12	No charge	No charge			
Printed and posted	Apr-12	Cost of postage *	Cost of postage *		V	
* possible additional charge at the discretion of the Head of Department depending on number of copies requested.						
Plan printing - dyeline machine (exclusive of postage):						
By size:						
A0	Nov-13	8.33	10.00	8.33	10.00	V
A1	Nov-13	6.67	8.00	6.67	8.00	V
A2	Nov-13	5.00	6.00	5.00	6.00	V
Provision of complex statistical or planning information:						
Per hour	Nov-13	37.50	45.00	37.50	45.00	V
ENFORCEMENT						
High Hedges - processing formal complaint (Anti-Social Behaviour Act 2003 - Part VIII)	Apr-11	450.00	450.00	450.00	450.00	N
SECTION 106 MONITORING FEES						
<u>Monitoring Fee</u>						
Minimum Charge	Apr-11	300.00	300.00	300.00	300.00	N
<u>Physical Monitoring</u>						
Per obligation for each year that monitoring is required.	Apr-09	400.00	400.00	400.00	400.00	N
<u>Other Monitoring Fee</u>						
Administration charge or simple agreements - minimum charge	Apr-09	100.00	100.00	100.00	100.00	N
<u>Unilateral Undertaking Preparation Fee</u>						
Work to be done in preparation for a Unilateral Undertaking	Apr-11	100.00	100.00	100.00	100.00	N

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	(A)	(B)	(C)	(D)	VAT Ind
		← 2016/17 → Charge Exclusive of VAT	← 2016/17 → Charge Inclusive of VAT where applicable @ 20%	← 2017/18 → Charge Exclusive of VAT	← 2017/18 → Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
LOCAL LAND CHARGES *						
REGISTER						
Official search (including issue of official certificate of search) in respect of one parcel						
(a) in any one part of the register	Sep-08	7.00	7.00	7.00	7.00	N
(b) in the whole of the register from 1/1/2011						
(i) where the requisition is made by electronic means in accordance with rule 16 of the Local Land Charges Rules 1977; and	Apr-15	14.00	14.00	14.00	14.00	N
(ii) in any other case	Apr-15	14.00	14.00	14.00	14.00	N
and in addition, in respect of each additional parcel of land, where under rule 11(3) of the Local Land Charges Rules 1977 more than one parcel is included in the same requisition (whether the requisition is for a search in the whole or any part of the register)	Apr-07	1.00	1.00	1.00	1.00	N
Registration of a charge in Part 11 of the register (light obstruction notices)	Apr-09	45.00 per hour	45.00 per hour	45.00 per hour	45.00 per hour	N
Filing a definitive certificate of the Lands Tribunal under rule 10(3) of the Local Land Charges Rules 1977	Apr-09	45.00 per hour	45.00 per hour	45.00 per hour	45.00 per hour	N
Filing a judgment, order or application for the variation or cancellation of any entry in Part 11 of the register (light obstruction charges)	Apr-09	45.00 per hour	45.00 per hour	45.00 per hour	45.00 per hour	N
Inspection of documents filed under rule 10 of the Local Land Charges Rules 1977 in respect of each parcel of land	Apr-09	45.00 per hour	45.00 per hour	45.00 per hour	45.00 per hour	N
CON29						
Basic enquiry (Includes the Essex County Council fee) + **	Apr-15	50.00	50.00	47.50	57.00	V
Con 29 questions (Questions 4-21) **	Apr-08	10.00	10.00	10.00	12.00	V
Con 29 questions (Question 22) **	Apr-08	20.00	20.00	16.67	20.00	V
Each additional property (excl. statutory fee)	Apr-11	13.00	13.00	13.33	16.00	V
**						
Each additional question	Apr-08	10.00	10.00	10.00	10.00	N
Copy of search	Apr-08	13.00	13.00	13.00	13.00	N

* In accordance with statutory regulations these fees have to be set on a cost recovery basis.

** VAT is applicable on these fees from 1 April 2017

+ The fee will be amended if there is any change in the Essex County Council Fee

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

Date last revised	(A) 2016/17		(C) 2017/18		VAT Ind	
	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%		
Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £		
LOCAL PLAN (All fees are excluding the cost of post and packaging)						
Tendring District Local Plan Preferred Options Consultation Document	70.00	70.00	70.00	70.00	N	
Common Strategic Part 1 for Local Plans:						
Environmental Report (June 2016)	10.00	10.00	10.00	10.00	N	
Non-Technical Summary (June 2016)	3.00	3.00	3.00	3.00	N	
Annex A Plans and Programmes (June 2016)	5.00	5.00	5.00	5.00	N	
Annex B Baseline Information (June 2016)	6.00	6.00	6.00	6.00	N	
Part 2 Local Plan (June 2016)	15.00	15.00	15.00	15.00	N	
Boundary definition for Proposed Extension to the Suffolk Coasts and Heaths AONB on the South Side of the Stour Estuary (June 2003)	20.00	20.00	20.00	20.00	N	
The above reflects a revised charging structure						
TOWN AND COUNTRY PLANNING						
Pre-Application Advice Service Fees						
Small Scale Proposals	Aug-13	35.00	35.00	35.00	35.00	N
Dwellings (new developments and conversions of existing buildings)						
1 to 4 units	Aug-13	100.00	100.00	100.00	100.00	N
5 to 9 units	Aug-13	400.00	400.00	400.00	400.00	N
10 to 49 units	Aug-13	750.00	750.00	750.00	750.00	N
50+ units	Aug-13	2,500.00	2,500.00	2,500.00	2,500.00	N
Changes of use/operation development	Aug-13	100.00	100.00	100.00	100.00	N
Business and commercial development/additional floor space						
Extensions and alterations less than 100 sq.m	Aug-13	100.00	100.00	100.00	100.00	N
Extensions and alterations 100 - 499 sq.m	Aug-13	250.00	250.00	250.00	250.00	N
Extensions and alterations 500 - 999 sq.m	Aug-13	1,000.00	1,000.00	1,000.00	1,000.00	N
Extensions and alterations of 1000 sq.m or more	Aug-13	2,500.00	2,500.00	2,500.00	2,500.00	N
Major development	Aug-13	2,500.00	2,500.00	2,500.00	2,500.00	N
Further Pre App Meetings	Aug-13	50.00	50.00	50.00	50.00	N
All Other Categories	Aug-13	200.00	200.00	200.00	200.00	N

Please note that certain exemptions and concessions may be available on the above Planning Application Fees and Charges.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

BUILDING CONTROL 2017/18 CHARGES TABLE A - NEW DWELLINGS

DWELLING HOUSES AND FLATS NOT EXCEEDING 300m²

	Date last revised	← 2016/17 →		← 2017/18 →		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
FULL PLANS APPLICATION - PLAN CHARGE						
Houses or Bungalows less than 4 storeys						
1 Plot	Apr-11	150.00	180.00	150.00	180.00	V
2 Plots	Apr-11	225.00	270.00	225.00	270.00	V
3 Plots	Apr-11	302.50	363.00	302.50	363.00	V
4 Plots	Apr-11	350.00	420.00	350.00	420.00	V
5 Plots	Apr-11	397.50	477.00	397.50	477.00	V
Flats						
1	Apr-11	150.00	180.00	150.00	180.00	V
2	Apr-11	225.00	270.00	225.00	270.00	V
3	Apr-11	302.50	363.00	302.50	363.00	V
4	Apr-11	350.00	420.00	350.00	420.00	V
5	Apr-11	397.50	477.00	397.50	477.00	V
Conversion to						
Single Dwelling-House	Apr-11	130.00	156.00	130.00	156.00	V
Single Flat	Apr-11	130.00	156.00	130.00	156.00	V
Notifiable Electrical work						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	29.17	35.00	29.17	35.00	V
FULL PLANS APPLICATION - INSPECTION CHARGE						
Houses or Bungalows less than 4 storeys						
1 Plot	Apr-11	331.67	398.00	331.67	398.00	V
2 Plots	Apr-11	533.33	640.00	533.33	640.00	V
3 Plots	Apr-11	711.67	854.00	711.67	854.00	V
4 Plots	Apr-11	890.00	1,068.00	890.00	1,068.00	V
5 Plots	Apr-11	1,068.33	1,282.00	1,068.33	1,282.00	V
Flats						
1	Apr-11	302.50	363.00	302.50	363.00	V
2	Apr-11	475.00	570.00	475.00	570.00	V
3	Apr-11	600.00	720.00	600.00	720.00	V
4	Apr-11	795.83	955.00	795.83	955.00	V
5	Apr-11	960.83	1,153.00	960.83	1,153.00	V
Conversion to						
Single Dwelling-House	Apr-11	331.67	398.00	331.67	398.00	V
Single Flat	Apr-11	320.83	385.00	320.83	385.00	V
Notifiable Electrical work						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	89.17	107.00	89.17	107.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

BUILDING CONTROL 2017/18 CHARGES TABLE A - NEW DWELLINGS

DWELLING HOUSES AND FLATS NOT EXCEEDING 300m²

	Date last revised	← 2016/17 →		← 2017/18 →		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
BUILDING NOTICE CHARGE						
Houses or Bungalows less than 4 storeys						
1 Plot	Apr-11	512.50	615.00	512.50	615.00	V
2 Plots	Apr-11	806.67	968.00	806.67	968.00	V
3 Plots	Apr-11	1,052.50	1,263.00	1,052.50	1,263.00	V
4 Plots	Apr-11	1,300.00	1,560.00	1,300.00	1,560.00	V
5 Plots	Apr-11	1,527.50	1,833.00	1,527.50	1,833.00	V
Flats						
1	Apr-11	475.00	570.00	475.00	570.00	V
2	Apr-11	711.67	854.00	711.67	854.00	V
3	Apr-11	972.50	1,167.00	972.50	1,167.00	V
4	Apr-11	1,216.67	1,460.00	1,216.67	1,460.00	V
5	Apr-11	1,411.67	1,694.00	1,411.67	1,694.00	V
Conversion to						
Single Dwelling-House	Apr-11	504.17	605.00	504.17	605.00	V
Single Flat	Apr-11	465.00	558.00	465.00	558.00	V
Notifiable Electrical work						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	120.83	145.00	120.83	145.00	V
REGULARISATION CHARGE						
Houses less than 4 storeys or Bungalows						
1 Plot	Oct-10	625.00	625.00	625.00	625.00	N
2 Plots	Oct-10	985.00	985.00	985.00	985.00	N
3 Plots	Oct-10	1,278.00	1,278.00	1,278.00	1,278.00	N
4 Plots	Oct-10	1,572.00	1,572.00	1,572.00	1,572.00	N
5 Plots	Oct-10	1,878.00	1,878.00	1,878.00	1,878.00	N
Flats						
1	Oct-10	580.00	580.00	580.00	580.00	N
2	Oct-10	865.00	865.00	865.00	865.00	N
3	Oct-10	1,178.00	1,178.00	1,178.00	1,178.00	N
4	Oct-10	1,472.00	1,472.00	1,472.00	1,472.00	N
5	Oct-10	1,769.00	1,769.00	1,769.00	1,769.00	N
Conversion to						
Single Dwelling-House	Oct-10	625.00	625.00	625.00	625.00	N
Single Flat	Oct-10	570.00	570.00	570.00	570.00	N
Notifiable Electrical work						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Oct-10	160.00	160.00	160.00	160.00	N

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

BUILDING CONTROL 2017/18 CHARGES TABLE B - WORK TO A SINGLE DWELLING

LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL

	Date last revised	(A)	(B)	(C)	(D)	VAT Ind
		← 2016/17 →	← 2016/17 →	← 2017/18 →	← 2017/18 →	
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
FULL PLANS SUBMISSIONS - PLAN FEES						
Extension and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Apr-11	108.33	130.00	108.33	130.00	V
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	131.67	158.00	131.67	158.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m ²	Apr-11	108.33	130.00	108.33	130.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	144.17	173.00	144.17	173.00	V
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m ²	Apr-11	90.83	109.00	90.83	109.00	V
Detached non-habitable domestic building with total floor area not exceeding 50m ²	Apr-11	96.67	116.00	96.67	116.00	V
Conversions						
First floor and second floor loft conversions	Apr-11	145.83	175.00	145.83	175.00	V
Other work (e.g. garage conversions)	Apr-11	70.83	85.00	70.83	85.00	V
Alterations (including underpinning)						
Renovation of a thermal element	Apr-11	29.17	35.00	29.17	35.00	V
Replacement of windows, roof lights, roof windows or external glazed doors	Apr-11	29.17	35.00	29.17	35.00	V
Cost of work not exceeding £1,000	Apr-12	58.33	70.00	58.33	70.00	V
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Apr-11	76.67	92.00	76.67	92.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	89.17	107.00	89.17	107.00	V
Cost of work exceeding £25,000 and not exceeding £100,000	Apr-11	150.00	180.00	150.00	180.00	V
Notifiable Electrical work in addition to the above (where applicable)						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	29.17	35.00	29.17	35.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

BUILDING CONTROL 2017/18 CHARGES TABLE B - WORK TO A SINGLE DWELLING
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL

	Date last revised	(A)	(B)	(C)	(D)	VAT Ind
		← 2016/17 →	← 2016/17 →	← 2017/18 →	← 2017/18 →	
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
FULL PLANS SUBMISSIONS - INSPECTION FEES						
Extension and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Apr-11	287.50	345.00	287.50	345.00	V
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Oct-10	400.00	480.00	400.00	480.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m ²	Apr-11	325.00	390.00	325.00	390.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	416.67	500.00	416.67	500.00	V
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m ²	Apr-11	182.50	219.00	182.50	219.00	V
Detached non-habitable domestic building with total floor area not exceeding 50m ²	Apr-11	218.33	262.00	218.33	262.00	V
Conversions						
First floor and second floor loft conversions	Apr-11	245.83	295.00	245.83	295.00	V
Other work (e.g. garage conversions)	Apr-11	108.33	130.00	108.33	130.00	V
Alterations (including underpinning)						
Renovation of a thermal element	Apr-11	70.83	85.00	70.83	85.00	V
Replacement of windows, roof lights, roof windows or external glazed doors	Apr-11	70.83	85.00	70.83	85.00	V
Cost of work not exceeding £1,000	Apr-12	75.00	90.00	75.00	90.00	V
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Apr-11	83.33	100.00	83.33	100.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	179.17	215.00	179.17	215.00	V
Cost of work exceeding £25,000 and not exceeding £100,000	Apr-11	279.17	335.00	279.17	335.00	V
Notifiable Electrical work in addition to the above (where applicable)						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	89.17	107.00	89.17	107.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

BUILDING CONTROL 2017/18 CHARGES TABLE B - WORK TO A SINGLE DWELLING
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL

	Date last revised	(A)	(B)	(C)	(D)	VAT Ind
		← 2016/17 →	← 2016/17 →	← 2017/18 →	← 2017/18 →	
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
BUILDING NOTICE CHARGE						
Extension and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Apr-11	412.50	495.00	412.50	495.00	V
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	541.67	650.00	541.67	650.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m ²	Apr-11	450.00	540.00	450.00	540.00	V
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	575.00	690.00	575.00	690.00	V
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m ²	Apr-11	280.83	337.00	280.83	337.00	V
Detached non-habitable domestic building with total floor area not exceeding 50m ²	Apr-11	329.17	395.00	329.17	395.00	V
Conversions						
First floor and second floor loft conversions	Apr-11	412.50	495.00	412.50	495.00	V
Other work (e.g. garage conversions)	Apr-11	187.50	225.00	187.50	225.00	V
Alterations (including underpinning)						
Renovation of a thermal element	Apr-11	104.17	125.00	104.17	125.00	V
Replacement of windows, roof lights, roof windows or external glazed doors	Apr-11	104.17	125.00	104.17	125.00	V
Cost of work not exceeding £1,000	Apr-12	141.67	170.00	141.67	170.00	V
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Apr-11	166.67	200.00	166.67	200.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	283.33	340.00	283.33	340.00	V
Cost of work exceeding £25,000 and not exceeding £100,000	Apr-11	450.00	540.00	450.00	540.00	V
Notifiable Electrical work in addition to the above (where applicable)						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Apr-11	120.83	145.00	120.83	145.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND

BUILDING CONTROL 2017/18 CHARGES TABLE B - WORK TO A SINGLE DWELLING
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL

	Date last revised	← (A) 2016/17 →		← (C) 2017/18 →		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
Effective from		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
REGULARISATION CHARGE						
Extension and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Oct-10	500.00	500.00	500.00	500.00	N
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Oct-10	660.00	660.00	660.00	660.00	N
Separate extension with some part 2 or 3 storeys in height and a total floor area not exceeding 40m ²	Oct-10	550.00	550.00	550.00	550.00	N
Separate extension with some part 2 or 3 storeys in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Oct-10	700.00	700.00	700.00	700.00	N
A building or extension comprising SOLELY of a garage, carport or store - total floor area not exceeding 100m ²	Oct-10	340.00	340.00	340.00	340.00	N
Detached non-habitable domestic building with total floor area not exceeding 50m ²	Oct-10	400.00	400.00	400.00	400.00	N
Conversions						
First floor and second floor loft conversions	Oct-10	500.00	500.00	500.00	500.00	N
Other work (e.g. garage conversions)	Oct-10	250.00	250.00	250.00	250.00	N
Alterations (including underpinning)						
Renovation of a thermal element	Oct-10	130.00	130.00	130.00	130.00	N
Replacement of windows, roof lights, roof windows or external glazed doors	Oct-10	130.00	130.00	130.00	130.00	N
Cost of work not exceeding £1,000	Apr-12	180.00	180.00	180.00	180.00	N
Cost of work exceeding £1,000 but not exceeding £5,000 (Including Renewable Energy systems of whatever cost)	Oct-10	210.00	210.00	210.00	210.00	N
Cost of work exceeding £5,000 and not exceeding £25,000	Oct-10	350.00	350.00	350.00	350.00	N
Cost of work exceeding £25,000 and not exceeding £100,000	Oct-10	545.00	545.00	545.00	545.00	N
Notifiable Electrical work in addition to the above, (where applicable).						
(Where a satisfactory certificate will not be issued by a Part P registered electrician)	Oct-10	160.00	160.00	160.00	160.00	N

Multiple work reductions. Where the proposed works consist of more than one of the above elements then the appropriate charge is calculated by paying the full amount for the most expensive element and only 50% for the other applicable elements.

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND
BUILDING CONTROL 2017/18 CHARGES TABLE C - ALL OTHER NON-DOMESTIC WORK
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL

	Date last revised	(A)	(B)	(C)	(D)	VAT Ind
		← 2016/17 →	← 2016/17 →	← 2017/18 →	← 2017/18 →	
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
FULL PLANS SUBMISSIONS - PLAN FEES						
Extensions and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Apr-11	125.00	150.00	125.00	150.00	V
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	150.00	180.00	150.00	180.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area not exceeding 40m ²	Apr-11	141.67	170.00	141.67	170.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	179.17	215.00	179.17	215.00	V
Alterations						
Cost of work not exceeding £5,000	Apr-11	83.33	100.00	83.33	100.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (not exceeding 20 units)	Apr-11	83.33	100.00	83.33	100.00	V
Renewable Energy systems (not covered by an appropriate competent persons scheme)	Apr-11	83.33	100.00	83.33	100.00	V
Installation of new shop front	Apr-11	83.33	100.00	83.33	100.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	116.67	140.00	116.67	140.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (exceeding 20 units)	Apr-11	116.67	140.00	116.67	140.00	V
Renovation of thermal elements	Apr-11	116.67	140.00	116.67	140.00	V
Installation of a raised storage platform within an existing building	Apr-11	116.67	140.00	116.67	140.00	V
Cost of works exceeding £25,000 and not exceeding £100,000	Apr-11	179.17	215.00	179.17	215.00	V
Fit out of building up to 100mm ²	Apr-11	179.17	215.00	179.17	215.00	V
FULL PLANS SUBMISSIONS - INSPECTION FEES						
Separate single storey extension with floor area not exceeding 40m ²	Apr-11	291.67	350.00	291.67	350.00	V
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	408.33	490.00	408.33	490.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area not exceeding 40m ²	Apr-11	331.67	398.00	331.67	398.00	V
Separate extension with some part 2 or 3 storey in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Apr-11	433.33	520.00	433.33	520.00	V

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND
BUILDING CONTROL 2017/18 CHARGES TABLE C - ALL OTHER NON-DOMESTIC WORK
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL

	Date last revised	← 2016/17 →		← 2017/18 →		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
Alterations						
Cost of work not exceeding £5,000	Apr-11	108.33	130.00	108.33	130.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (not exceeding 20 units)	Apr-11	108.33	130.00	108.33	130.00	V
Renewable Energy systems (not covered by an appropriate competent persons scheme)	Apr-11	108.33	130.00	108.33	130.00	V
Installation of new shop front	Apr-11	108.33	130.00	108.33	130.00	V
Cost of work exceeding £5,000 and not exceeding £25,000	Apr-11	183.33	220.00	183.33	220.00	V
Replacement of windows, rooflights, roof windows or external glazed doors (exceeding 20 units)	Apr-11	183.33	220.00	183.33	220.00	V
Renovation of thermal elements	Apr-11	183.33	220.00	183.33	220.00	V
Installation of a Raised Storage Platform within an existing building	Apr-11	183.33	220.00	183.33	220.00	V
Cost of works exceeding £25,000 and not exceeding £100,000	Apr-11	331.67	398.00	331.67	398.00	V
Fit out of building up to 100mm ²	Apr-11	331.67	398.00	331.67	398.00	V
REGULARISATION CHARGE						
Extensions and New Build						
Separate single storey extension with floor area not exceeding 40m ²	Oct-10	545.00	545.00	545.00	545.00	N
Separate single storey extension with floor area exceeding 40m ² but not exceeding 100m ²	Oct-10	700.00	700.00	700.00	700.00	N
Separate extension with some part 2 or 3 storey in height and a total floor area not exceeding 40m ²	Oct-10	625.00	625.00	625.00	625.00	N
Separate extension with some part 2 or 3 storey in height and a total floor area exceeding 40m ² but not exceeding 100m ²	Oct-10	750.00	750.00	750.00	750.00	N

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

PLANNING AND REGENERATION PORTFOLIO - GENERAL FUND
BUILDING CONTROL 2017/18 CHARGES TABLE C - ALL OTHER NON-DOMESTIC WORK
LIMITED TO WORK NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL

	Date last revised	← 2016/17 →		← 2017/18 →		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
Alterations						
Cost of work not exceeding £5,000	Oct-10	250.00	250.00	250.00	250.00	N
Replacement of windows, rooflights, roof windows or external glazed doors (not exceeding 20 units)	Oct-10	250.00	250.00	250.00	250.00	N
Renewable Energy systems (not covered by an appropriate competent persons scheme)	Oct-10	250.00	250.00	250.00	250.00	N
Installation of new shop front	Oct-10	250.00	250.00	250.00	250.00	N
Cost of work exceeding £5,000 and not exceeding £25,000	Oct-10	380.00	380.00	380.00	380.00	N
Replacement of windows, rooflights, roof windows or external glazed doors (exceeding 20 units)	Oct-10	380.00	380.00	380.00	380.00	N
Renovation of thermal elements	Oct-10	380.00	380.00	380.00	380.00	N
Installation of a raised storage platform within an existing building	Oct-10	380.00	380.00	380.00	380.00	N
Cost of works exceeding £25,000 and not exceeding £100,000	Oct-10	635.00	635.00	635.00	635.00	N
Fit out of building up to 100mm ²	Oct-10	635.00	635.00	635.00	635.00	N

Multiple work reductions. Where the proposed works consist of more than one of the above elements then the appropriate charge is calculated by paying the full amount for the most expensive element and only 50% for the other applicable elements.

In accordance with statutory regulations these fees have to be set on a cost recovery basis.

TOURISM AND CULTURE PORTFOLIO - GENERAL FUND

SCALE OF CHARGES 2017/18

	Date last revised	← (A) 2016/17 (B) →		← (C) 2017/18 (D) →		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
PRINCES THEATRE (including use of Kitchen & Dressing Rooms)						
(determined by Corporate Director)						
Theatre Hire (Hourly Rate)	Apr-15	110.00	110.00	110.00	110.00	X
Dance School Hire (Hourly Rate)*	Apr-15	75.00	75.00	75.00	75.00	X
Exhibition (Hourly Rate)	Apr-15	80.00	80.00	80.00	80.00	X
Rehearsal Hire (Hourly Rate)	Apr-15	85.00	85.00	85.00	85.00	X
Conference (Hourly Rate)	Apr-15	110.00	110.00	110.00	110.00	X
Wedding Reception - weekday (Hourly Rate)	Apr-15	155.00	155.00	155.00	155.00	X
Wedding Reception - weekend (Hourly Rate)	Apr-16	200.00	200.00	200.00	200.00	X
* Also subject to 25% of any box office takings						
Restoration Fund Charge (per Ticket)	New	-	-	1.00	1.20	V
Essex Hall						
(determined by Corporate Director)						
Standard (Hourly Rate)	Apr-15	28.00	28.00	25.00	25.00	X
Commercial/Trade (Hourly Rate)	Apr-15	39.00	39.00	40.00	40.00	X
Standard (Weekend Hourly Rate)	Apr-15	39.00	39.00	39.00	39.00	X
Commercial/Trade (Weekend Hourly Rate)	Apr-15	49.00	49.00	50.00	50.00	X
CLACTON AIR SHOW - CONTRIBUTIONS PROGRAMME						
(determined by Corporate Director)						
1/4 page advert	Apr-13	90.00	108.00	90.00	108.00	V
1/2 page advert	Apr-13	180.00	216.00	180.00	216.00	V
Full page	Apr-13	360.00	432.00	360.00	432.00	V
A Stands						
3m stand	Apr-16	285.00	285.00	315.00	315.00	X
5m stand	Apr-16	450.00	450.00	465.00	465.00	X
6m stand	Apr-16	500.00	500.00	515.00	515.00	X
9m stand	Apr-16	680.00	680.00	715.00	715.00	X

BUDGETS RELATING TO NON EXECUTIVE FUNCTIONS

SCALE OF CHARGES 2017/18

	Date last revised	← (A) 2016/17 (B) →		← (C) 2017/18 (D) →		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
LICENCES (Annual Fee unless otherwise stated)						
Hackney Carriage and Private Hire:						
Hackney Carriage and Private Hire Vehicle	Apr-13	334.00	334.00	334.00	334.00	N
Large/Long vehicle that cannot be accommodated at Councils' mechanical test station.	Apr-08	Standard charge less actual cost of mechanical test undertaken by Council		Standard charge less actual cost of mechanical test undertaken by Council		N
Retest fee after failure with 3 or less minor faults	Apr-13	32.00	32.00	32.00	32.00	N
Retest fee after failure with more than 3 faults / vehicle to be 'ramped'	Apr-13	55.00	55.00	55.00	55.00	N
Test fee after accident	Apr-13	55.00	55.00	55.00	55.00	N
Meter fare check	Apr-13	43.00	43.00	43.00	43.00	N
Replacement plate (full set)	Apr-13	55.00	55.00	55.00	55.00	N
Replacement plate fixing bracket	Apr-13	25.00	25.00	25.00	25.00	N
Replacement flat bracket	Apr-13	30.00	30.00	30.00	30.00	N
Replacement flexi plate	Apr-13	25.00	25.00	25.00	25.00	N
Replacement bracket key	Apr-13	5.50	5.50	5.50	5.50	N
Hackney Carriage and Private Hire Vehicle Drivers:						
Initial - 3 years	Apr-13	274.00	274.00	274.00	274.00	N
Renewal - 3 years	Apr-13	150.00	150.00	150.00	150.00	N
Initial - 2 years	Apr-13	230.00	230.00	230.00	230.00	N
Renewal - 2 years	Apr-13	125.00	125.00	125.00	125.00	N
Initial - 1 years	Apr-13	197.00	197.00	197.00	197.00	N
Renewal - 1 years	Apr-13	98.00	98.00	98.00	98.00	N
Replacement ID Card	Apr-13	12.50	12.50	12.50	12.50	N
Replacement paper licence	Apr-13	12.50	12.50	12.50	12.50	N
Change of name and/or address	Apr-13	12.50	12.50	12.50	12.50	N
Administration charge for supply of forms for grant of licence (offset against application fee when application submitted)	Sep-02	30.00	30.00	30.00	30.00	N
Private Hire Vehicle Operators - 5 years:						
1 vehicle	Apr-13	367.00	367.00	367.00	367.00	N
Each additional vehicle during period of licence	Apr-13	153.00	153.00	153.00	153.00	N
Temporary Plate Issue	Apr-13	80.00	80.00	80.00	80.00	N
Failure to attend Vehicle Inspection	Apr-13	28.00	28.00	28.00	28.00	N

BUDGETS RELATING TO NON EXECUTIVE FUNCTIONS

SCALE OF CHARGES 2017/18

	Date last revised	← 2016/17 →		← 2017/18 →		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
Sex Establishments **						
Grant	Apr-13	989.00	989.00	989.00	989.00	N
Renewal	Apr-13	989.00	989.00	989.00	989.00	N
Transfer	Apr-13	377.00	377.00	377.00	377.00	N
Street Trading Consent **	Apr-13	530.00	530.00	530.00	530.00	N
Boating - Boats and Boatmen **						
Boat licence fee	Apr-13	54.00	54.00	54.00	54.00	N
Boatman's licence:						
Initial	Apr-13	54.00	54.00	54.00	54.00	N
Renewal	Apr-13	54.00	54.00	54.00	54.00	N
Scrap Metal Dealers Licence						
Site Licence						
Grant	Sep-13	320.00	320.00	320.00	320.00	N
Renewal	Sep-13	190.00	190.00	190.00	190.00	N
Variation	Sep-13	30.00	30.00	30.00	30.00	N
Mobile Collectors Licence						
Grant	Sep-13	200.00	200.00	200.00	200.00	N
Renewal	Sep-13	130.00	130.00	130.00	130.00	N
Variation	Sep-13	30.00	30.00	30.00	30.00	N

** These Fees and Charges are determined on the basis of cost recovery.

BUDGETS RELATING TO NON EXECUTIVE FUNCTIONS

SCALE OF CHARGES 2017/18

	Date last revised	← (A) 2016/17 →		← (C) 2017/18 →		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
Effective from		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
LICENSING						
(Fees Under the Gambling Act 2005 Determined by Officers Under Delegated Powers)						
ADULT GAMING CENTRE LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
BETTING PREMISES (OTHER) LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
BETTING PREMISES (TRACK) LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
BINGO PREMISES LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
FAMILY ENTERTAINMENT CENTRE PREMISES LICENCE						
Non-Conversion (Other Premises)	Apr-13	656.00	656.00	656.00	656.00	N
Annual Fee	Apr-13	375.00	375.00	375.00	375.00	N
Vary Licence	Apr-13	316.00	316.00	316.00	316.00	N
Transfer Licence	Apr-13	95.00	95.00	95.00	95.00	N
Reinstatement of Licence	Apr-13	84.00	84.00	84.00	84.00	N
Provisional Statement	Apr-13	656.00	656.00	656.00	656.00	N
TEMPORARY LICENSES (PREMISES)						
Temporary Use Notices	Apr-12	214.00	214.00	214.00	214.00	N

BUDGETS RELATING TO NON EXECUTIVE FUNCTIONS

SCALE OF CHARGES 2017/18

	Date last revised	← (A) 2016/17 →		← (C) 2017/18 →		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
Effective from		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
LICENSING AND REGISTRATION **						
Riding establishment: #						
Annual fee	Apr-14	£210 + vets fees at cost		£210 + vets fees at cost		N
Dangerous wild animals: #						
Annual fee	Apr-14	£210 + vets fees at cost		£210 + vets fees at cost		N
Animal boarding establishments: #						
Annual fee	Apr-14	£185 + vets fees at cost where necessary		£185 + vets fees at cost where necessary		N
Home boarding of dogs: #						
Annual fee	Apr-13	£150 + vets fees at cost where necessary		£150 + vets fees at cost where necessary		N
Pet animal establishments: #						
Annual fee	Apr-14	£185 + vets fees at cost where necessary		£185 + vets fees at cost where necessary		N
Dog breeders: #						
Annual fee	Apr-14	£185 + vets fees at cost where necessary		£185 + vets fees at cost where necessary		N
Zoos: #						
Including vet fees	Apr-14	£480 + vets fees at cost where necessary		£480 + vets fees at cost where necessary		N
Acupuncturist	Apr-13	120.00	120.00	120.00	120.00	N
Tattooist	Apr-14	170.00	170.00	170.00	170.00	N
Electrolysis	Apr-13	120.00	120.00	120.00	120.00	N
Ear Piercing	Apr-13	120.00	120.00	120.00	120.00	N
Amendment to Acupuncturist, Tattooist, Electrolysis or Ear Piercing Licence	Apr-13	90.00	90.00	90.00	90.00	N
Motor Vehicle Salvage Operators Application	Apr-13	110.00	110.00	110.00	110.00	N
Motor Vehicle Salvage Operators Renewal	Apr-13	80.00	80.00	80.00	80.00	N

The following conditions apply:

- Riding establishments and dangerous wild animals inspected by a vet.
- All other establishments inspected by a vet, where necessary.

** These Fees and Charges are determined on the basis of cost recovery.

BUDGETS RELATING TO NON EXECUTIVE FUNCTIONS

SCALE OF CHARGES 2017/18

Date last revised	(A) 2016/17		(C) 2017/18		VAT Ind	
	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%		
Effective from	01/04/2016	01/04/2016	01/04/2017	01/04/2017		
	£	£	£	£		
MOBILE HOMES SITE LICENCES						
Mobile Homes Act 2013						
<u>Application for New Site Licence</u>						
Number of Caravans						
200+	Apr-15	513.57	513.57	513.57	513.57	N
100 to 199	Apr-15	436.05	436.05	436.05	436.05	N
25 to 99	Apr-15	354.65	354.65	354.65	354.65	N
6 to 24	Apr-15	302.32	302.32	302.32	302.32	N
1 to 5	Apr-15	286.82	286.82	286.82	286.82	N
<u>Annual Site Licence</u>						
Number of Caravans						
200+	Apr-15	387.00	387.00	387.00	387.00	N
100 to 199	Apr-15	310.08	310.08	310.08	310.08	N
25 to 99	Apr-15	213.18	213.18	213.18	213.18	N
6 to 24	Apr-15	145.35	145.35	145.35	145.35	N
1 to 5	Apr-15	108.53	108.53	108.53	108.53	N
ELECTIONS AND ELECTORAL REGISTRATION						
Register of Electors:						
Written confirmation of inclusion on current years register	Apr-15	15.00	15.00	15.00	15.00	N
Written confirmation of inclusion on previous years register	Apr-15	27.50	27.50	30.00	30.00	N
Supply of street and postcode index (per side)	Apr-15	0.83	1.00	1.25	1.50	V

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

	Date last revised	2016/17		2017/18		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
Effective from		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
ELECTIONS AND ELECTORAL REGISTRATION (Statutory Fee)						
Sale of Register - Data Copy:						
Cost per 1,000 entries in addition to Standard Charge	Dec-03	1.50	1.50	1.50	1.50	N
Standard Charge	Dec-03	20.00	20.00	20.00	20.00	N
Sale of Register - Hard Copy:						
Cost per 1,000 entries in addition to Standard Charge	Dec-03	5.00	5.00	5.00	5.00	N
Standard Charge	Dec-03	10.00	10.00	10.00	10.00	N
Sale of Overseas Electors List - Data Copy						
Cost per 100 entries (or part there of) in addition to Standard Charge	Apr-16	1.50	1.50	1.50	1.50	N
Standard Charge	Apr-16	20.00	20.00	20.00	20.00	N
Sale of Overseas Electors List - Hard Copy:						
Cost per 100 entries (or part there of) in addition to Standard Charge	Apr-16	5.00	5.00	5.00	5.00	N
Standard Charge	Apr-16	10.00	10.00	10.00	10.00	N
Sale of Marked Register and Absent Voting Lists - Data Copy:						
Cost per 1,000 entries (or part there of) in addition to Standard Charge	Apr-16	1.00	1.00	1.00	1.00	N
Standard Charge	Apr-16	10.00	10.00	10.00	10.00	N
Sale of Marked Register and Absent Voting Lists - Hard Copy:						
Cost per 1,000 entries (or part there of) in addition to Standard Charge	Apr-16	2.00	2.00	2.00	2.00	N
Standard Charge	Apr-16	10.00	10.00	10.00	10.00	N
Copies of Candidate spending returns and accompanying documents						
Charge per side	Apr-16	0.20	0.20	0.20	0.20	N
FREEDOM OF INFORMATION (Statutory Fee)						
Enquiries utilising 18 or more hours of officer time						
If information can be obtained from the Council only						
Initial charge for 18 Hours	Apr-06	450.00	450.00	450.00	450.00	N
Each additional hour	Apr-06	25.00	25.00	25.00	25.00	N
Enquiries exceeding 49 pages of information						
If information can be obtained from the Council only						
Initial charge for first 50 pages	Apr-06	5.00	5.00	5.00	5.00	N
Each additional page	Apr-06	0.10	0.10	0.10	0.10	N

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

	Date last revised	← (A) 2016/17 →		← (C) 2017/18 →		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016	01/04/2016	01/04/2017	01/04/2017	
		£	£	£	£	
PEST CONTROL						
(determined in accordance with Contract)						
Cost per treatment of private households:						
Rats*	Apr-11	21.67	26.00	21.67	26.00	V
Mice*	Apr-11	21.67	26.00	21.67	26.00	V
Cockroaches	Apr-11	33.10	39.72	33.10	39.72	V
Fleas	Apr-11	33.10	39.72	33.10	39.72	V
Bed Bugs	Apr-11	33.10	39.72	33.10	39.72	V
Wasps	Apr-11	33.10	39.72	33.10	39.72	V
Ants	Apr-11	33.10	39.72	33.10	39.72	V
Insect Pests of stored food products	Apr-11	33.10	39.72	33.10	39.72	V

* £7.50 to residents in receipt of benefit

LOCAL AUTHORITY POLLUTION PREVENTION AND CONTROL CHARGES

(Determined by Defra)

Application Fee

Standard Process	Apr-10	1,579.00	1,579.00	1,579.00	1,579.00	N
Additional fee for operating without a permit	Apr-10	1,137.00	1,137.00	1,137.00	1,137.00	N
Reduced fee activities (except VRs)	Apr-10	148.00	148.00	148.00	148.00	N
PVR I & II combined	Apr-10	246.00	246.00	246.00	246.00	N
Vehicle refinishers (VRs)	Apr-10	346.00	346.00	346.00	346.00	N
Reduced fee activities: Additional fee for operating without a permit	Apr-10	68.00	68.00	68.00	68.00	N
Mobile screening and crushing plant	Apr-10	1,579.00	1,579.00	1,579.00	1,579.00	N
For third to seventh applications	Apr-10	943.00	943.00	943.00	943.00	N
For eighth and subsequent applications	Apr-10	477.00	477.00	477.00	477.00	N

Where an application for any of the above is for a combined Part B and waste application, an additional £297.00 will be included in the fee.

Annual Subsistence Charge

Standard Process Low	Apr-10	739 (+99)	739 (+99)	739 (+99)	739 (+99)	N
Standard Process Medium	Apr-10	1,111 (+149)	1,111 (+149)	1,111 (+149)	1,111 (+149)	N
Standard Process High	Apr-10	1,672 (+198)	1,672 (+198)	1,672 (+198)	1,672 (+198)	N

* The additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation

Part 1 Reduced fee activities Low	Apr-10	76.00	76.00	76.00	76.00	N
Reduced fee activities Medium	Apr-10	151.00	151.00	151.00	151.00	N
Reduced fee activities High	Apr-10	227.00	227.00	227.00	227.00	N

PVR I & II combined Low - Part 2, 3 & 4	Apr-10	108.00	108.00	108.00	108.00	N
PVR I & II combined Medium - Part 2, 3 & 4	Apr-10	216.00	216.00	216.00	216.00	N
PVR I & II combined High - Part 2, 3 & 4	Apr-10	326.00	326.00	326.00	326.00	N

Vehicle refinishers Low	Apr-10	218.00	218.00	218.00	218.00	N
Vehicle refinishers Medium	Apr-10	349.00	349.00	349.00	349.00	N
Vehicle refinishers High	Apr-10	524.00	524.00	524.00	524.00	N

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

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		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
Effective from		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
Mobile screening and crushing plant, for first and second permits Low	Apr-10	618.00	618.00	618.00	618.00	N
Mobile screening and crushing plant, for first and second permits Medium	Apr-10	989.00	989.00	989.00	989.00	N
Mobile screening and crushing plant, for first and second permits High	Apr-10	1,484.00	1,484.00	1,484.00	1,484.00	N
For third to seventh applications - Low	Apr-10	368.00	368.00	368.00	368.00	N
For third to seventh applications - Medium	Apr-10	590.00	590.00	590.00	590.00	N
For third to seventh applications - High	Apr-10	884.00	884.00	884.00	884.00	N
For eighth and subsequent applications - Low	Apr-10	189.00	189.00	189.00	189.00	N
For eighth and subsequent applications - Medium	Apr-10	302.00	302.00	302.00	302.00	N
For eighth and subsequent applications - High	Apr-10	453.00	453.00	453.00	453.00	N
Late Payment Fee	Apr-10	50.00	50.00	50.00	50.00	N
Where a Part B installation is subject to reporting under the E-PRTR Regulation, an additional £99.00 will be included in the fee.						
Transfer and Surrender						
Standard Process transfer	Apr-10	162.00	162.00	162.00	162.00	N
Standard Process partial transfer	Apr-10	476.00	476.00	476.00	476.00	N
New operator at low risk reduced fee activity	Apr-10	75.00	75.00	75.00	75.00	N
Surrender: all part B activities	Apr-10	No Charge		No Charge		N
Reduced fee activities: transfer	Apr-10	No Charge		No Charge		N
Reduced fee activities: partial transfer	Apr-10	45.00	45.00	45.00	45.00	N
Temporary Transfer for Mobiles						
First transfer	Apr-10	51.00	51.00	51.00	51.00	N
Repeat following enforcement or warning	Apr-10	51.00	51.00	51.00	51.00	N
Substantial Change						
Standard Process	Apr-10	1,005.00	1,005.00	1,005.00	1,005.00	N
Standard Process where the substantial change	Apr-10	1,579.00	1,579.00	1,579.00	1,579.00	N
Reduced fee activities	Apr-10	98.00	98.00	98.00	98.00	N
SHIP INSPECTION CHARGES						
(determined by The Association of Port Health Authorities)						
Gross Tonnage						
Up to 1,000 tonnes	Apr-13	75.00	75.00	76.00	76.00	N
1,001 - 3,000 tonnes	Apr-13	110.00	110.00	112.00	112.00	N
3,001 - 10,000 tonnes	Apr-13	165.00	165.00	172.00	172.00	N
10,001 - 20,000 tonnes	Apr-13	220.00	220.00	228.00	228.00	N
20,001 - 30,000 tonnes	Apr-13	275.00	275.00	290.00	290.00	N
Over 30,000 tonnes	Apr-13	330.00	330.00	345.00	345.00	N
With the exception of:						
Vessels with the capacity to carry between 500 and 1,000 persons	Jan-10	320.00	320.00	320.00	320.00	N
Vessels with the capacity to more than 1,000 persons	Jan-10	550.00	550.00	550.00	550.00	N

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

	Date last revised	2016/17		2017/18		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
Differential Penalty Charge rates from 31 March 2008						
Fees set by Central Government						
Higher	Apr-08	70.00	70.00	70.00	70.00	N
if paid within 14 days	Apr-08	35.00	35.00	35.00	35.00	N
Lower	Apr-08	50.00	50.00	50.00	50.00	N
If paid within 14 days	Apr-08	25.00	25.00	25.00	25.00	N
FIXED PENALTY CHARGES						
Littering	Apr-11	75.00	75.00	75.00	75.00	N
Dog Fouling	Apr-15	75.00	75.00	50.00	50.00	N
Duty of Care	Apr-14	300.00	300.00	300.00	300.00	N
CARELINE						
Weekly Charges:						
Housing, Sheltered/Group Units	Apr-16	0.94	0.94	2.00	2.00	N
THE REDRESS SCHEME FOR LETTING AGENCY WORK AND PROPERTY MANAGEMENT SCHEME (ENGLAND) ORDER 2014)						
Failure to Belong to Scheme	New	-	-	5,000.00	5,000.00	N
TOWN AND COUNTRY PLANNING (Statutory Fees)						
OUTLINE PLANNING APPLICATIONS						
1 Dwellings and other types of building - per 0.1 hectare of part thereof up to 2.5 hectare of site area	Nov-12	385.00	385.00	385.00	385.00	N
Exceeds 2.5 Hectares of Site Area	Nov-12	9,527.00	9,527.00	9,527.00	9,527.00	N
Dwellings and other types of building - an additional fee for each 0.1 hectare over 2.5 hectares	Nov-12	115.00	115.00	115.00	115.00	N
Maximum fee for the above categories	Apr-08	125,000.00	125,000.00	125,000.00	125,000.00	N
2 Erection of other buildings including agricultural buildings - for each 0.1 hectare or part thereof up to 2.5 hectares	Nov-12	385.00	385.00	385.00	385.00	N
Exceeds 2.5 Hectares of Site Area	Nov-12	9,527.00	9,527.00	9,527.00	9,527.00	N
Erection of other buildings including agricultural buildings - an additional fee for each 0.1 hectare over 2.5 hectares	Nov-12	115.00	115.00	115.00	115.00	N
Maximum fee for the above categories	Apr-08	125,000.00	125,000.00	125,000.00	125,000.00	N

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

	Date last revised	← (A) 2016/17 (B) →		← (C) 2017/18 (D) →		VAT Ind
		Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
Effective from		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
<u>FULL APPLICATIONS AND RESERVED MATTERS</u>						
3 New dwellings - per dwelling up to 50	Nov-12	385.00	385.00	385.00	385.00	N
New dwellings - Exceeds 50 Dwellings	Nov-12	19,049.00	19,049.00	19,049.00	19,049.00	N
New dwellings: Additional fee exceeds 50 dwellings - Each dwelling	Nov-12	115.00	115.00	115.00	115.00	N
Maximum fee for the above categories	Apr-08	250,000.00	250,000.00	250,000.00	250,000.00	N
4 Householder alterations or extensions to a dwelling	Nov-12	172.00	172.00	172.00	172.00	N
5 Alteration or extensions to 2 or more dwellings	Nov-12	339.00	339.00	339.00	339.00	N
6 Operations within the curtilage of a dwelling	Nov-12	172.00	172.00	172.00	172.00	N
7 Conversion of buildings into houses/flats each additional unit to a maximum of 50	Nov-12	385.00	385.00	385.00	385.00	N
Conversion of buildings into houses/flats - Exceeds 50 houses/flats	Nov-12	19,049.00	19,049.00	19,049.00	19,049.00	N
Conversion of buildings into houses/flats - additional payment for each unit exceeding 50 houses/flats	Nov-12	115.00	115.00	115.00	115.00	N
Maximum fee for the above categories	Apr-08	250,000.00	250,000.00	250,000.00	250,000.00	N
8 <u>Agricultural</u>						
a) Gross floorspace not more than 465m ²	Nov-12	80.00	80.00	80.00	80.00	N
b) Gross floorspace 465m ² – 540m ²	Nov-12	385.00	385.00	385.00	385.00	N
c) Gross floorspace over 540m ²	Nov-12	385.00	385.00	385.00	385.00	N
d) Gross floorspace for every 75m ² in excess of 540m ² up to 4215m ²	Nov-12	385.00	385.00	385.00	385.00	N
e) Gross floorspace over 4215m ²	Nov-12	19,049.00	19,049.00	19,049.00	19,049.00	N
f) Gross floorspace over 4215m ² for each additional 75m ²	Nov-12	115.00	115.00	115.00	115.00	N
Maximum fee for the above categories	Apr-08	250,000.00	250,000.00	250,000.00	250,000.00	N
9 <u>Other Buildings:</u>						
a) No floor space created, e.g. shop front	Nov-12	195.00	195.00	195.00	195.00	N
b) Up to 40m ²	Nov-12	195.00	195.00	195.00	195.00	N
c) Over 40m ² but up to 75m ²	Nov-12	385.00	385.00	385.00	385.00	N
d) Over 75m ² per 75m ² or part thereof up to 3750m ²	Nov-12	385.00	385.00	385.00	385.00	N
e) Over 3750m ²	Nov-12	19,049.00	19,049.00	19,049.00	19,049.00	N
f) Over 3750m ² for each additional 75m ²	Nov-12	115.00	115.00	115.00	115.00	N
Maximum fee for the above categories	Apr-08	250,000.00	250,000.00	250,000.00	250,000.00	N
10 Change of use (except category 7)	Nov-12	385.00	385.00	385.00	385.00	N

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

	Date last revised	(A)	(B)	(C)	(D)	VAT Ind	
		← 2016/17 →	← 2016/17 →	← 2017/18 →	← 2017/18 →		
	Effective from	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%		
		01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £		
11	Erection, alteration of plant and machinery - 0.1 hectare of part thereof up to 5 hectares	Nov-12	385.00	385.00	385.00	385.00	N
	Erection, alteration of plant and machinery - an additional for each 0.1 hectare over 5 hectares	Nov-12	115.00	115.00	115.00	115.00	N
	Exceeds 5 hectares	Nov-12	19,049.00	19,049.00	19,049.00	19,049.00	N
	For each 0.1 hectare in excess of 5 hectares.	Nov-12	115.00	115.00	115.00	115.00	N
	Maximum fee for the above categories	Apr-08	250,000.00	250,000.00	250,000.00	250,000.00	N
12	Car parks, service roads and other accesses	Nov-12	195.00	195.00	195.00	195.00	N
13	Other operations on land - per 0.1 hectare or part thereof	Nov-12	195.00	195.00	195.00	195.00	N
	Maximum fee for the above category.	Feb-10	1,690.00	1,690.00	1,690.00	1,690.00	N
14	Vary or remove a condition.	Nov-12	195.00	195.00	195.00	195.00	N
15	Playing field for non-profit making club	Nov-12	385.00	385.00	385.00	385.00	N
16	Exploratory drilling for oil or gas - per 0.1 hectares or part thereof up to 7.5 hectares	Apr-15	423.00	423.00	423.00	423.00	N
	Exceeds 7.5 hectares	Apr-15	31,725.00	31,725.00	31,725.00	31,725.00	N
	Exploratory drilling for oil or gas - for each additional 0.1 hectare over 7.5 hectares	Apr-15	126.00	126.00	126.00	126.00	N
	Maximum fee for the above categories	Nov-12	250,000.00	250,000.00	250,000.00	250,000.00	N
17	Agricultural Glasshouses and polytunnels up to 465 ² m	Nov-12	80.00	80.00	80.00	80.00	N
	Agricultural Glasshouses and polytunnels over 465 ² m	Nov-12	2,150.00	2,150.00	2,150.00	2,150.00	N
	Maximum fee for the above categories	Apr-08	250,000.00	250,000.00	250,000.00	250,000.00	N
18	Confirming compliance with condition(s) at £28 if permission in categories 4,5 or 6.	Nov-12	28.00	28.00	28.00	28.00	N
	Confirming compliance with condition(s) at £97 if permissions in any other category.	Nov-12	97.00	97.00	97.00	97.00	N
ADVERTISEMENTS							
19	On business premises or 'advance signs'	Nov-12	110.00	110.00	110.00	110.00	N
21	Advanced signs, not situated on or visible from the site	Apr-14	110.00	110.00	110.00	110.00	N
22	Other advertisements	Nov-12	385.00	385.00	385.00	385.00	N

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

	Date last revised	2016/17		2017/18		VAT Ind	
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%		
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £		
<u>DETERMINATIONS</u>							
23	Prior approval of details required for agricultural or forestry permitted development	Nov-12	80.00	80.00	80.00	80.00	N
24	Prior approval of details required for telecommunications equipment	Nov-12	385.00	385.00	385.00	385.00	N
25	Whether prior approval of details required for demolition of building	Nov-12	80.00	80.00	80.00	80.00	N
26	Householder Prior Notifications	May-13	No Charge		No Charge		N
27	Change of Use Prior Notifications	Oct-13	80.00	80.00	80.00	80.00	N
27a	Change of Use Prior Notifications and associated building operations	Apr-16	172.00	172.00	172.00	172.00	N
<u>LAWFUL DEVELOPMENT /USE CERTIFICATE</u>							
28	Lawful Existing Use/Development of Land, Buildings or Operations (Sections 191(1)(a) or (b)) - Same fee as if it was a planning application	Apr-08	Same fee as if it was a planning application		Same fee as if it was a planning application		N
29	Failure to comply within a Condition (Section 191(1)(c))	Nov-12	195.00	195.00	195.00	195.00	N
30	Lawful Proposed Use/Development of Land, Buildings or Operations (Sections 192(1) (a) or (b)).	Apr-08	Half the fee that would apply if it was a planning permission		Half the fee that would apply if it was a planning permission		N
<u>NON MATERIAL AMENDMENT</u>							
31	Permission in Category 4 above	Nov-12	28.00	28.00	28.00	28.00	N
32	Any other category	Nov-12	195.00	195.00	195.00	195.00	N

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

Date last revised	(A) 2016/17		(B) 2016/17		(C) 2017/18		(D) 2017/18		VAT Ind
	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	Charge Exclusive of VAT	Charge Inclusive of VAT where applicable @ 20%	
Effective from	01/04/2016	01/04/2016	01/04/2016	01/04/2016	01/04/2017	01/04/2017	01/04/2017	01/04/2017	
	£	£	£	£	£	£	£	£	

LICENSING

(Statutory Fees Effective From 07/02/2005 Under The Licensing Act 2003)

PREMISES

Grant or Variation:

BAND A*	Jan-05	100.00	100.00	100.00	100.00	N
BAND B*	Jan-05	190.00	190.00	190.00	190.00	N
BAND C*	Jan-05	315.00	315.00	315.00	315.00	N
BAND D*	Jan-05	450.00	450.00	450.00	450.00	N
BAND E*	Jan-05	635.00	635.00	635.00	635.00	N

Annual Fee to Licensing Authority:

BAND A*	Jan-05	70.00	70.00	70.00	70.00	N
BAND B*	Jan-05	180.00	180.00	180.00	180.00	N
BAND C*	Jan-05	295.00	295.00	295.00	295.00	N
BAND D*	Jan-05	320.00	320.00	320.00	320.00	N
BAND E*	Jan-05	350.00	350.00	350.00	350.00	N

Minor Variation of a License

Jul-09 89.00 89.00 89.00 89.00 N

Theft/Loss etc of Premises Licence or Summary

Jan-05 10.50 10.50 10.50 10.50 N

Application for provisional statement whilst premises being built

Jan-05 315.00 315.00 315.00 315.00 N

Notification of change of name or address of Licence Holder

Jan-05 10.50 10.50 10.50 10.50 N

Application to vary Licence to specify individual as Premises Supervisor

Jan-05 23.00 23.00 23.00 23.00 N

Application for Transfer of Premises Licence Interim Authority Notice following death etc., of licence holder

Jan-05 23.00 23.00 23.00 23.00 N

Theft, loss of Certificate or Summary

Jan-05 10.50 10.50 10.50 10.50 N

Notification of change of name or alteration of rules of club

Jan-05 10.50 10.50 10.50 10.50 N

Change of Relevant registered address of Club

Jan-05 10.50 10.50 10.50 10.50 N

Temporary Event Notice

Jan-05 21.00 21.00 21.00 21.00 N

Loss of Temporary Event Notice

Jan-05 10.50 10.50 10.50 10.50 N

Right of Freeholder to be notified of licensing matters

Jan-05 21.00 21.00 21.00 21.00 N

* RATEABLE VALUES AND BANDS OF PREMISES:

BAND RATEABLE VALUE

- A Zero rateable value to £4,300
- B £4,301 TO £33,000
- C £33,001 TO £87,000
- D £87,001 TO £125,000
- E £125,001 and above

FEES NOT SET BY COUNCIL

SCALE OF CHARGES 2017/18

	Date last revised	← 2016/17 →		← 2017/18 →		VAT Ind
		(A) Charge Exclusive of VAT	(B) Charge Inclusive of VAT where applicable @ 20%	(C) Charge Exclusive of VAT	(D) Charge Inclusive of VAT where applicable @ 20%	
	Effective from	01/04/2016 £	01/04/2016 £	01/04/2017 £	01/04/2017 £	
PERSONAL						
Grant	Jan-05	37.00	37.00	37.00	37.00	N
Renewal	Jan-05	37.00	37.00	37.00	37.00	N
Theft, loss etc., of Personal Licence	Jan-05	10.50	10.50	10.50	10.50	N
Duty to notify change of name or address	Jan-05	10.50	10.50	10.50	10.50	N
LICENSING (Statutory Fees Under the Gambling Act 2005)						
UNLICENSED FAMILY ENTERTAINMENT CENTRE						
PREMISES LICENCE						
New Operator	Sep-07	300.00	300.00	300.00	300.00	N
Existing Operator	Sep-07	100.00	100.00	100.00	100.00	N
Renewal	Sep-07	300.00	300.00	300.00	300.00	N
Change of Name	Sep-07	25.00	25.00	25.00	25.00	N
Copy of Permit	Sep-07	15.00	15.00	15.00	15.00	N
PRIZE GAMING						
New Operator	Sep-07	300.00	300.00	300.00	300.00	N
Existing Operator	Sep-07	100.00	100.00	100.00	100.00	N
Renewal	Sep-07	300.00	300.00	300.00	300.00	N
Change of Name	Sep-07	25.00	25.00	25.00	25.00	N
Copy of Permit	Sep-07	15.00	15.00	15.00	15.00	N
LOTTERY PREMISES						
Grant	Sep-07	40.00	40.00	40.00	40.00	N
Renewal	Sep-07	20.00	20.00	20.00	20.00	N
CLUB GAMING AND CLUB MACHINE PERMIT						
New Operator	Sep-07	200.00	200.00	200.00	200.00	N
Existing Operator	Sep-07	100.00	100.00	100.00	100.00	N
Renewal of Permit	Sep-07	200.00	200.00	200.00	200.00	N
Variation of Permit	Sep-07	100.00	100.00	100.00	100.00	N
Copy of Permit	Sep-07	15.00	15.00	15.00	15.00	N
Annual Fee	Sep-07	50.00	50.00	50.00	50.00	N
LICENSED PREMISES (PUBS)						
New Operator	Sep-07	150.00	150.00	150.00	150.00	N
Existing Operator	Sep-07	100.00	100.00	100.00	100.00	N
Variation of Permit	Sep-07	100.00	100.00	100.00	100.00	N
Transfer of Permit	Sep-07	25.00	25.00	25.00	25.00	N
Change of Name	Sep-07	25.00	25.00	25.00	25.00	N
Copy of Permit	Sep-07	15.00	15.00	15.00	15.00	N
Annual Fee	Sep-07	50.00	50.00	50.00	50.00	N
Notice of Intention to make gaming machines	Sep-07	50.00	50.00	50.00	50.00	N

General Fund Capital Programme

Proposed Source of Financing	2016/17 Budget £	2017/18 Budget £	2018/19 Budget £	2019/20 Budget £	2020/21 Budget £
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Expenditure

Commercialisation Portfolio

Replacement of beach hut supports - The Walings	R2	11,620	-	-	-	-
Clacton Seafront Improvements	R2	3,330	-	-	-	-
Coast Protection - Cliff Road Sea Wall	G1	15,130	-	-	-	-
Coast Protection - Clacton and Holland Works	R2	2,540	-	-	-	-
Venetian Bridge Clacton	R2	165,240	-	-	-	-
New Beach Huts	R2	64,600	-	-	-	-
Beach Rake and Tractor	R1	50,000	-	-	-	-
Cliff Stabilisation Scheme	G1/R2	5,028,100	220,000	-	-	-
Frinton Resurfacing Works	R1	30,130	-	-	-	-
Public Conveniences Works	R7	-	70,000	-	-	-
		5,370,690	290,000	-	-	-

Corporate Services Portfolio

Joint HR and Payroll System	R2	14,250	-	-	-	-
Individual Electoral Registration - Scanning Equipment	G2/R2	10,830	-	-	-	-
		25,080	-	-	-	-

General Fund Capital Programme

	Proposed Source of Financing	2016/17 Budget £	2017/18 Budget £	2018/19 Budget £	2019/20 Budget £	2020/21 Budget £
Enforcement and Community Safety Portfolio						
Westleigh House Demolish/additional parking provision	R2	23,710	-	-	-	-
Commercial Property Investment Fund	C1	750,000	-	-	-	-
Information and Communications Technology Core Infrastructure	R1/R2	86,780	100,000	100,000	100,000	100,000
IT Strategic Investment	R1/R2	416,940	-	-	-	-
Inspire Annexe III New Burden set up	G2	6,770	-	-	-	-
New Committee Management System	R2	10,500	-	-	-	-
Enhanced Equipment replacement - Printing and Scanning	R2	31,500	-	-	-	-
Office Rationalisation	R6	-	1,160,000	-	-	-
		1,326,200	1,260,000	100,000	100,000	100,000
Environment Portfolio						
Cremator Replacement and Crematorium Car Park	R2	24,990	-	-	-	-
Brook Country Park	E1	530	-	-	-	-
Cranleigh Close, Clacton, landscaping works	E2	13,650	-	-	-	-
Environmental Health Database Migration	R2	5,250	-	-	-	-
Public Access Module to CAPS	C1	56,000	-	-	-	-
Laying Out Cemetery	R2	179,710	-	-	-	-
Lower Marine Parade D'Court Putting Green Enhancements	E2	18,380	-	-	-	-
Football Field & Play Area, Hare Green Rec, Gt Bromley	E2	4,160	-	-	-	-
Crematorium Flower Court Extension	R1	150,000	-	-	-	-
Road Resurfacing, Kirby Playing Field	E2	37,710	-	-	-	-
		490,380	-	-	-	-

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General Fund Capital Programme

	Proposed Source of Financing	2016/17 Budget £	2017/18 Budget £	2018/19 Budget £	2019/20 Budget £	2020/21 Budget £
Finance, Revenues and Benefits Portfolio						
Replacement of High Volume Printers	R2	29,000	-	-	-	-
Replacement of Northgate Unix Server	R2	60,000	-	-	-	-
Audit management software	R2	2,230	-	-	-	-
Replacement debit and credit card payment facility	R2	14,630	-	-	-	-
Replacement Scan Stations	R2	42,000	-	-	-	-
Agresso e-procurement	C1/R2	84,000	-	-	-	-
Channel Shift	R6	-	350,000	-	-	-
		231,860	350,000	-	-	-
Housing Portfolio						
Town Hall - replacement of fire alarm system	R2	53,000	-	-	-	-
Alteration of Redundant Cash Office	R2	29,260	-	-	-	-
Housing in Jaywick	R1	500,000	-	-	-	-
Private Sector Renewal Grants/Financial Assistance Loans	C1/E1	625,140	-	-	-	-
Disabled Facilities Grants	G3/C1	2,646,600	757,000	757,000	757,000	757,000
Private Sector Leasing	C1	42,660	33,000	33,000	33,000	33,000
Empty Homes funding	G2	164,220	-	-	-	-
		4,060,880	790,000	790,000	790,000	790,000
Leisure, Health and Wellbeing Portfolio						
Frinton & Walton Swimming Pool Re-Development	R2	103,850	-	-	-	-
Clacton Leisure Centre Air Handling Units	R1	170,000	-	-	-	-
Princes Theatre Toilets	R1	-	40,000	-	-	-
		273,850	40,000	-	-	-

General Fund Capital Programme

	Proposed Source of Financing	2016/17 Budget £	2017/18 Budget £	2018/19 Budget £	2019/20 Budget £	2020/21 Budget £
<i>Planning and Regeneration Portfolio</i>						
Clacton Regeneration	E1/R2	42,340	-	-	-	-
Regeneration Capital Projects	G2/R2	308,000	-	-	-	-
SME Growth Fund Capital Grants	E1	125,000	-	-	-	-
Harwich Public Realm	R1	1,000,000	-	-	-	-
		1,475,340	-	-	-	-
Total General Fund Capital Programme		13,254,280	2,730,000	890,000	890,000	890,000
Financing						
<i>Specific Financing</i>						
External Contributions	E1	(241,370)	-	-	-	-
Section 106	E2	(73,900)	-	-	-	-
Government Grant re Coast Protection	G1	(4,962,130)	-	-	-	-
Governments Grants - Other	G2	(329,820)	-	-	-	-
Disabled Facilities Grant	G3	(2,338,370)	(690,000)	(690,000)	(690,000)	(690,000)
		(7,945,590)	(690,000)	(690,000)	(690,000)	(690,000)
<i>General Financing</i>						
Capital Receipts	C1	(1,692,030)	(100,000)	(100,000)	(100,000)	(100,000)
Direct Revenue Contributions	R1	(2,050,130)	(360,000)	(100,000)	(100,000)	(100,000)
Capital Commitments Reserve	R2	(1,566,530)	-	-	-	-
Building for the Future Reserve	R6	-	(1,510,000)	-	-	-
Public Convenience Reserve	R7	-	(70,000)	-	-	-
		(5,308,690)	(2,040,000)	(200,000)	(200,000)	(200,000)
Total Funding of General Fund Capital Programme		(13,254,280)	(2,730,000)	(890,000)	(890,000)	(890,000)

RESERVES

	Balance 31 March 2016 £m	Contribution from Reserves 2016/17 £m	Contribution to Reserves 2016/17 £m	Balance 31 March 2017 £m	Contribution from Reserves 2017/18 £m	Contribution to Reserves 2017/18 £m	Balance 31 March 2018 £m
Earmarked Reserves							
Revenue Commitments Reserve	11.512	(10.791)	0.098	0.819	(0.032)	0.000	0.787
Capital Commitments Reserve	1.584	(1.584)	0.000	0.000	0.000	0.000	0.000
Asset Refurbishment / Replacement Reserve	0.135	0.000	0.000	0.135	0.000	0.000	0.135
Beach Recharge Reserve	0.000	0.000	0.150	0.150	0.000	0.150	0.300
Building for the Future Reserve	4.117	(0.227)	0.801	4.691	(4.624)	0.000	0.067
Benefit Reserve	1.100	0.000	0.000	1.100	0.000	0.000	1.100
Careline System Replacement Reserve	0.037	0.000	0.000	0.037	0.000	0.000	0.037
Commuted Sums Reserve	0.175	(0.039)	0.000	0.136	(0.039)	0.000	0.097
Cremator Replacement Reserve	0.154	0.000	0.000	0.154	0.000	0.000	0.154
Election Reserve	0.000	0.000	0.030	0.030	0.000	0.030	0.060
Haven Gateway Partnership Reserve	0.075	0.000	0.000	0.075	0.000	0.000	0.075
Leisure Capital Projects Reserve	0.000	0.000	0.000	0.000	0.000	0.050	0.050
NDR Resilience Reserve	2.021	(0.412)	0.000	1.609	(0.150)	0.000	1.459
Planning Inquiries and Enforcement Reserve	0.319	(0.020)	0.000	0.299	(0.020)	0.000	0.279
Project Investment Reserve (re revenue support to CCTV)	0.019	0.000	0.000	0.019	0.000	0.000	0.019
Public Conveniences Reserve	0.140	0.000	0.000	0.140	(0.070)	0.000	0.070
Residents Free Parking Reserve	0.221	(0.074)	0.000	0.147	(0.074)	0.000	0.073
Specific Revenue Grants Reserve - Homelessness	0.336	(0.085)	0.000	0.251	(0.085)	0.000	0.166
	21.945	(13.232)	1.079	9.792	(5.094)	0.230	4.928
Uncommitted Reserve	4.000	0.000	0.000	4.000	0.000	0.000	4.000
Total Reserves	25.945	(13.232)	1.079	13.792	(5.094)	0.230	8.928

Proposed Special Expenses 2017/18

	Open Spaces	Recreation Areas	Total	Tax Base (Band D Properties)	Special Expenses levy (Band D)	Net Impact on Band D Tax
	(A)	(B)	(C)	(D)	(E)	(F)
	(£)	(£)	(£)		(£)	(£)
Clacton	225,140	87,670	312,810	16,533.3	18.92	7.89
Frinton and Walton	67,703	50,234	117,937	7,574.6	15.57	4.54
Harwich	61,592	14,274	75,866	5,268.5	14.40	3.37
Lawford	4,466		4,466	1,417.9	3.15	(7.88)
Manningtree	(5,394)		(5,394)	327.5	(16.47)	(27.50)
All other Parishes						(11.03)
	353,507	152,178	505,685			

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The total value of Special Expenses of £505,685 reduces the General Council Tax by £11.03

Column (E) shows the special expenses tax amount which will be applicable to different parts of the District
 Column (F) indicates the net impact on the aggregate amount of Council Tax payable

FOR INFORMATION - Comparison of 2017/18 Special Expenses with 2016/17

	2016/17				2017/18				Change in net impact on total Band D Tax ⁽¹⁾	% Change in Special Expenses levy (Col. G compared to Col. C) ⁽²⁾
	Total	Tax Base (Band D Properties)	Special Expenses levy (Band D)	Net Impact on Band D Tax	Total	Tax Base (Band D Properties)	Special Expenses levy (Band D)	Net Impact on Band D Tax		
	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
	(£)		(£)	(£)	(£)		(£)	(£)	(£)	%
Clacton	310,735	16,209.4	19.17	8.00	312,810	16,533.3	18.92	7.89	(0.11)	(1.30)
Frinton and Walton	116,618	7,404.3	15.75	4.58	117,937	7,574.6	15.57	4.54	(0.04)	(1.14)
Harwich	75,212	5,158.6	14.58	3.41	75,866	5,268.5	14.40	3.37	(0.04)	(1.23)
Lawford	4,378	1,389.7	3.15	(8.02)	4,466	1,417.9	3.15	(7.88)	0.14	0.00
Manningtree	(5,397)	325.9	(16.56)	(27.73)	(5,394)	327.5	(16.47)	(27.50)	0.23	(0.54)
All other Parishes	-	-	-	(11.17)	-	-	-	(11.03)	0.14	-
	501,546				505,685					

Notes

1. An amount in brackets is a reduction in levy between the two years.
2. The percentage in column J will be shown on the Council Tax Bill (a figure in brackets is a percentage reduction however reductions will not have brackets on the bill, only a "-").

REQUISITE BUDGET CALCULATIONS 2017/18

- (a) It be noted that on 22 November 2016 the Council determined in accordance with the Local Government Act 2003 Section 75, the discounts for second homes and long term empty properties. On 1 December 2016 the Finance Revenues and Benefits Portfolio Holder agreed in accordance with delegated power 3.38.4 the following amounts for the year 2017/18 in accordance with regulations made under Section 33(5) of the Local Government Finance Act 1992 and taking into account the discounts determined by Council on 22 November 2016.
- (i) 45,859.5 being the amount calculated by the Council, in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 2012, as its council tax base for the year.
 - (ii) Part of the Council's area
The amounts set out in Appendix D column (2) against each area set out in column (1), being the amounts calculated by the Council, in accordance with regulation 6 of the said regulations, as the amounts of its council tax base for the year for dwellings in those parts of its area to which one or more special items may relate.
- (b) Using the criteria below it is felt that the Council would be justified in passing a contrary resolution in respect of the special expenses which results in a special expenses total of £505,685.

Consideration of Determining the Contrary Resolution

In judging whether the contrary resolution should be passed in respect of any special expenses, the following matters are relevant:

- (i) Whether in respect of this Council's expenditure the function is to be provided generally for the whole district or is to be restricted to a part or parts of the district?
- (ii) To what extent, if any, are restrictions placed on any part of the district as to the accessibility of the function?
- (iii) The use of the facility/activity to which the Special Expense relates.

These matters must each be considered and a view taken as to whether it would be appropriate to pass the contrary resolution in respect of some of the budgeted expenditure on Special Expenses. Budgeted costs have been analysed between Special Expenses and General Expenses areas using the same methodology as that used last year.

- (c) That the tax bases for calculating the burden of special expenses will be as shown in Appendix D column (2)

(d) That the following amounts be calculated by the Council for the year 2017/18 in accordance with Sections 31A to 36 of the Local Government Finance Act 1992:

- (i) £111,882,193 Being the aggregate of the amounts that the Council estimates for the items set out in Section 31A(2)(a) to (f) of the Act.
- (ii) £103,053,170 Being the aggregate of the amounts that the Council estimates for the items set out in Sections 31A(3)(a) to (d) of the Act.
- (iii) £8,829,023 Being the amount by which the aggregate at d(i) above exceeds the aggregate at d(ii) above, calculated by the Council in accordance with Section 31A(4) of the Act, as its Council Tax Requirement for the year.
- (iv) £192.52 Being the amount at d(iii) above divided by the amount at a(i) above, calculated by the Council, in accordance with Section 31B(1) of the Act, as the basic amount of its council tax for the year.
- (v) £2,105,418 Being the aggregate amount of all special items referred to in Section 34(1) of the Act.
- (vi) £146.61 Being the amount at d(iv) above less the result given by dividing the amount at d(v) above by the amount at a(i) above, calculated by the Council, in accordance with section 34(2) of the Act, as the basic amount of its council tax for the year for dwellings in the parts of its area to which no special items apply.

(viii) Part of the Council's area

The amounts set out in Appendix D column (10) for the areas as set out in column (1), being the amounts given by adding to the amount at d(vi) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount a(ii) above calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate.

CALCULATION OF DISTRICT AND PARISH/TOWN 2017/18 COUNCIL TAX FOR ALL AREAS

Parished or Unparished Areas	Tax Base for Tax Setting Purpose	Parish Precepts	Council Tax Amount	District Special Expense	Council Tax Amount	Total Special Items (3) + (5)	For all Special Items (4) + (6)	Council Tax For General Expenses	Total (8) + (9)
(1)	(2)	£ (3)	£ (4)	£ (5)	£ (6)	£ (7)	£ (8)	£ (9)	£ (10)
Unparished Area:									
Clacton	16,533.3			312,810	18.92	312,810	18.92	146.61	165.53
Parishes of:									
Alresford	723.6	72,406	100.06			72,406	100.06	146.61	246.67
Ardleigh	804.9	31,975	39.73			31,975	39.73	146.61	186.34
Beaumont-cum-Moze	124.8	3,690	29.57			3,690	29.57	146.61	176.18
Great Bentley	827.1	74,439	90.00			74,439	90.00	146.61	236.61
Little Bentley	105.6	1,465	13.87			1,465	13.87	146.61	160.48
Bradfield	448.5	57,078	127.26			57,078	127.26	146.61	273.87
Brightlingsea	2,743.0	155,239	56.59			155,239	56.59	146.61	203.20
Great Bromley	370.8	22,344	60.26			22,344	60.26	146.61	206.87
Little Bromley	98.1	1,741	17.75			1,741	17.75	146.61	164.36
Little Clacton	941.9	69,277	73.55			69,277	73.55	146.61	220.16
Elmstead	633.4	29,795	47.04			29,795	47.04	146.61	193.65
Frating	209.0	8,667	41.47			8,667	41.47	146.61	188.08
Frinton and Walton	7,574.6	417,363	55.10	117,937	15.57	535,300	70.67	146.61	217.28
Harwich	5,268.5	173,755	32.98	75,866	14.40	249,621	47.38	146.61	193.99
Lawford	1,417.9	66,147	46.65	4,466	3.15	70,613	49.80	146.61	196.41
Manningtree	327.5	15,783	48.19	(5,394)	(16.47)	10,389	31.72	146.61	178.33
Mistley	966.1	56,290	58.27			56,290	58.27	146.61	204.88
Great Oakley	352.4	18,713	53.10			18,713	53.10	146.61	199.71
Little Oakley	364.7	15,157	41.56			15,157	41.56	146.61	188.17
Ramsey and Parkeston	695.8	63,056	90.62			63,056	90.62	146.61	237.23
St Osyth	1,759.2	110,695	62.92			110,695	62.92	146.61	209.53
Tendring	255.1	10,768	42.21			10,768	42.21	146.61	188.82
Thorpe-le-Soken	723.8	40,746	56.29			40,746	56.29	146.61	202.90
Thorrington	482.8	19,178	39.72			19,178	39.72	146.61	186.33
Weeley	631.3	38,694	61.29			38,694	61.29	146.61	207.90
Wix	281.7	19,817	70.35			19,817	70.35	146.61	216.96
Wrabness	194.1	5,455	28.10			5,455	28.10	146.61	174.71
	<u>45,859.5</u>	<u>1,599,733</u>		<u>505,685</u>		<u>2,105,418</u>			

PRECEPTS ON THE COLLECTION FUND

2016/17			2017/18		
44,908.3		Council Tax Base	45,859.5		
Amount	Council Tax		Amount	Council Tax	Change in Tax
£'000	£		£'000	£	%
13,998	311.69	Total Net Budget	13,696	298.65	
(7,163)	(159.50)	Less Government Support/Business Rates	(6,249)	(136.26)	
6,835	152.19	Net District Council Expenditure	7,447	162.39	
20	0.45	Less Collection Fund (surplus)/deficit	(218)	(4.75)	
6,855	152.64	District Council Services	7,229	157.64	3.28%
6,353	141.47	District General Expenses	6,723	146.61	3.63%
502	11.17	District Special Expenses	506	11.03	-1.25%
6,855	152.64	Council Tax Requirement (TDC)	7,229	157.64	3.28%
1,439	32.05	Parish Council Services	1,600	34.88	8.83%
8,294	184.69	Council Tax Requirement	8,829	192.52	4.24%

DISTRICT AND PARISH/TOWN COUNCIL TAX AMOUNTS 2017/18

Band	A	B	C	D	E	F	G	H
Multiplier	(6/9)	(7/9)	(8/9)	(9/9)	(11/9)	(13/9)	(15/9)	(18/9)
Parished or Unparished Area								
Unparished Area:								
Clacton	110.35	128.75	147.14	165.53	202.31	239.10	275.88	331.06
Parishes of :								
Alresford	164.45	191.85	219.26	246.67	301.49	356.30	411.12	493.34
Ardleigh	124.23	144.93	165.64	186.34	227.75	269.16	310.57	372.68
Beaumont-cum-Moze	117.45	137.03	156.60	176.18	215.33	254.48	293.63	352.36
Great Bentley	157.74	184.03	210.32	236.61	289.19	341.77	394.35	473.22
Little Bentley	106.99	124.82	142.65	160.48	196.14	231.80	267.47	320.96
Bradfield	182.58	213.01	243.44	273.87	334.73	395.59	456.45	547.74
Brightlingsea	135.47	158.04	180.62	203.20	248.36	293.51	338.67	406.40
Great Bromley	137.91	160.90	183.88	206.87	252.84	298.81	344.78	413.74
Little Bromley	109.57	127.84	146.10	164.36	200.88	237.41	273.93	328.72
Little Clacton	146.77	171.24	195.70	220.16	269.08	318.01	366.93	440.32
Elmstead	129.10	150.62	172.13	193.65	236.68	279.72	322.75	387.30
Frating	125.39	146.28	167.18	188.08	229.88	271.67	313.47	376.16
Frinton and Walton	144.85	169.00	193.14	217.28	265.56	313.85	362.13	434.56
Harwich	129.33	150.88	172.44	193.99	237.10	280.21	323.32	387.98
Lawford	130.94	152.76	174.59	196.41	240.06	283.70	327.35	392.82
Manningtree	118.89	138.70	158.52	178.33	217.96	257.59	297.22	356.66
Mistley	136.59	159.35	182.12	204.88	250.41	295.94	341.47	409.76
Great Oakley	133.14	155.33	177.52	199.71	244.09	288.47	332.85	399.42
Little Oakley	125.45	146.35	167.26	188.17	229.99	271.80	313.62	376.34
Ramsey and Parkeston	158.15	184.51	210.87	237.23	289.95	342.67	395.38	474.46
St Osyth	139.69	162.97	186.25	209.53	256.09	302.65	349.22	419.06
Tendring	125.88	146.86	167.84	188.82	230.78	272.74	314.70	377.64
Thorpe-le-Soken	135.27	157.81	180.36	202.90	247.99	293.08	338.17	405.80
Thorrington	124.22	144.92	165.63	186.33	227.74	269.14	310.55	372.66
Weeley	138.60	161.70	184.80	207.90	254.10	300.30	346.50	415.80
Wix	144.64	168.75	192.85	216.96	265.17	313.39	361.60	433.92
Wrabness	116.47	135.89	155.30	174.71	213.53	252.36	291.18	349.42

CALCULATION OF ESTIMATED SURPLUS ON THE COLLECTION FUND FOR 2017/18

In January each year the Council (as billing authority) must assess the balance that will be in the Collection Fund on 31 March.

The Council Tax surplus/deficit has to be divided between this Council and the three major precepting authorities in proportion to their original budget requirements. The Business Rates surplus/deficit has to be allocated according to the statutory proportions applicable under business rates retention which are 40% Tendring District Council, 9% Essex County Council, 1% Essex Fire Authority and the remaining 50% to Central Government.

The figures below shows this results in a net surplus available for Tendring of **£0.218m** (£0.368m surplus on Council Tax less a £0.150m deficit on Business Rates). This surplus must be taken into account when setting the 2017/18 budget.

	COUNCIL TAX		BUSINESS RATES	
	Original Estimate £'000	Revised Estimate £'000	Original Estimate £'000	Revised Estimate £'000
Income for the Year	(68,916)	(71,321)	(26,462)	(26,331)
Expenditure				
Precepts/Share of Income				
- Essex County Council	50,752	50,752	2,335	2,335
- Essex Fire Authority	3,039	3,039	259	259
- Essex Police	6,831	6,831	-	-
- Tendring District Council	8,294	8,294	10,375	10,375
- Central Government	-	-	12,969	12,969
Balances				
- Essex County Council	2,389	2,389	(93)	(93)
- Essex Fire Authority	146	146	(10)	(10)
- Essex Police	323	323	-	-
- Tendring District Council	392	392	(412)	(412)
- Central Government	-	-	(515)	(515)
Other Business Rate Payments	-	-	524	416
(Surplus)/Deficit for Year	3,250	845	(1,030)	(1,007)
Add (Surplus)/Deficit Brought Forward	(3,250)	(3,905)	1,030	1,382
(Surplus)/Deficit Carried Forward	0	(3,060)	0	375
Allocated to:		£'000		£'000
- Essex County Council		(2,254)		34
- Essex Fire Authority		(135)		4
- Essex Police		(303)		-
- Tendring District Council		(368)		150
- Central Government		-		187
		(3,060)		375

COUNCIL

7 FEBRUARY 2017

REFERENCE FROM THE AUDIT COMMITTEE

A.2 APPOINTMENT OF EXTERNAL AUDITOR FROM 2018/19

(Report prepared by Ian Ford)

PURPOSE OF THE REPORT

To consider a recommendation from the Audit Committee that this Council opts in to the appointing person arrangements made by Public Sector Audit Appointments for the appointment of external auditors from 2018/19.

BACKGROUND

On the 26 January 2017 the Audit Committee considered a report of the Corporate Director (Corporate Services) which set out the proposal to opt into the Public Sector Audit Appointments arrangements for appointing External Auditors from 2018/19.

The Audit Committee resolved that it recommends to Council that this Council opts in to the appointing person arrangements made by Public Sector Audit Appointments for the appointment of external auditors from 2018/19.

The Audit Committee report referred to above is attached as **Appendix A** for the Council's consideration.

RECOMMENDATION(S)

- (a) That Tendring District Council opts in to the appointing person arrangements made by Public Sector Audit Appointments (PSAA) for the appointment of external auditors from 2018/19; and**
- (b) That PSAA be informed of the Council's decision by PSAA's deadline for responses of 9 March 2017.**

APPENDIX

Appendix A – Report to Audit Committee held on 26 January 2017

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AUDIT COMMITTEE

26 JANUARY 2017

REPORT OF CORPORATE DIRECTOR (CORPORATE SERVICES)

A.5 APPOINTMENT OF EXTERNAL AUDITOR FROM 2018/19

(Report prepared by Richard Barrett)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

To set out the proposal to opt in to the Public Sector Audit Appointments (PSAA) arrangements for appointing External Auditors from 2018/19.

EXECUTIVE SUMMARY

- Following the demise of the Audit Commission, new arrangements were needed for the longer term appointment of external auditors.
- The Local Audit and Accountability Act 2014 requires the Council to either opt in to an appointing person regime or to establish an auditor panel and conduct their own procurement exercise once the existing contract with Ernst and Young Expires.

RECOMMENDATIONS

That the Audit Committee recommends to Full Council that this Council opts in to the appointing person arrangements made by Public Sector Audit Appointments (PSAA) for the appointment of external auditors from 2018/19.

PART 2 – IMPLICATIONS OF THE DECISION

DELIVERING PRIORITIES

The aim of continuing to be financially stable and well managed and provide good value for money is directly supported through learning and improving through audit and inspection.

FINANCE, OTHER RESOURCES AND RISK

Finance and other resources

Until the associated procurement exercise is completed it is not possible to state what additional resource may be required for audit fees from 2018/19, although it is anticipated that any increase will be minimised through using PSAA given economies of scale that such arrangements are expected to provide. Once costs are known then they will be reflected in the financial forecast as necessary.

If the Council does not opt in to the PSAA arrangements, then additional resource may be needed to establish an auditor panel and to conduct a local procurement process and the potential for economies of scale would potentially be lower.

Risk

The main risks associated with this report are value for money considerations in terms of cost and the Council's capacity if it decided not to opt in to the appointing person regime and carry out its own appointment process via an independent panel.

LEGAL

The proposals set out in this report are compliant with the Local Audit and Accountability Act 2014.

The PSAA were specified by the Secretary of State as an appointing person under regulation 3 of the Local Audit (Appointing Person) Regulations 2015

OTHER IMPLICATIONS

Consideration has been given to the implications of the proposed decision in respect of the following and any significant issues are set out below.

Crime and Disorder / Equality and Diversity / Health Inequalities / Area or Ward affected / Consultation/Public Engagement.

This report does not have a direct impact.

PART 3 – SUPPORTING INFORMATION**BACKGROUND AND CURRENT POSITION**

As part of closing the Audit Commission the Government novated external audit contracts to PSAA on 1 April 2015. The contracts were due to expire following conclusion of the audits of the 2016/17 accounts, but could be extended for a period of up to three years by PSAA, subject to approval from the Department for Communities and Local Government.

In October 2015 the Secretary of State confirmed that the transitional provisions would be amended to allow an extension of the contracts for a period of one year. This meant that for the audit of the 2018/19 accounts it would be necessary for authorities to either undertake their own external audit procurement process or opt in to an appointed person regime.

An appointed person regime is to a large extent how the external auditors were appointed under the previous Audit Commission arrangements.

There was a degree of uncertainty around the new appointed person regime until July 2016 when PSAA were specified by the Secretary of State as an appointing person body. The appointing person is sometimes referred to as the sector led body and PSAA has wide support across local government. PSAA was originally established to operate the transitional arrangements following the closure of the Audit Commission and is a company owned by the Local Government Association's Improvement and Development Agency (IDeA).

An invitation to local authorities to opt in was received from the PSAA on 27 October and a response is required by 9 March 2017. Subject to the agreement of this Committee, the recommendation to make use of the appointing person arrangements offered by PSAA will be considered by Council on 7 February 2017 as required by the regulations.

The main advantages of opting in to the PSAA's appointing person option is set out in its prospectus which are summarised below;

- Assure timely auditor appointments
- Manage independence of auditors
- Secure highly competitive prices
- Save on procurement costs
- Save time and effort needed on auditor panels
- Focus on audit quality
- Operate on a not for profit basis and distribute any surplus funds to scheme members.

The alternative approach of establishing an auditor panel and conducting a local procurement process will be a far more resource intensive process and without the bulk buying power of the sector led procurement and would be likely to result in a more costly External Audit service.

As highlighted above a decision to opt in to the PSAA appointing person approach must be made by Full Council. To comply with this regulation the Committee is asked to make its recommendation to Council on 7 February 2017, which would allow a response to be made by the deadline of 9 March 2017.

For information, at the time of writing this report, via discussions with other authorities, it is understood that most other authorities across Essex will be opting in to the new PSAA appointing person approach.

BACKGROUND PAPERS FOR THE DECISION

PSAA Prospectus

PSAA – Appointing Person – Frequently Asked Questions

APPENDICES

None

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COUNCIL

7 FEBRUARY 2017

REPORT OF CHIEF EXECUTIVE

A.3 APPROVAL OF NON-ATTENDANCE AT MEETINGS

(Report prepared by Ian Ford)

PART 1 – KEY INFORMATION

PURPOSE OF THE REPORT

To approve the reason for Councillor Callender's non-attendance at meetings of the Council etc. if he does not attend before 6 March 2017.

EXECUTIVE SUMMARY

The last meeting which Councillor Callender attended was that of the full Council on 6 September 2016. Since then, Members will be aware that Councillor Callender, following a period of time in which he nursed his sick wife in a hospice and who then sadly passed away, has not been able to attend meetings due to his bereavement.

If a Councillor does not attend any meeting of the Council (or any of its Committees or Sub-Committees) for a consecutive period of six months, Section 85 of Part V of the Local Government Act 1972 disqualifies them unless the Full Council approves the reason for non-attendance before the end of that period.

This is the last scheduled meeting of the Full Council before the six-month period expires.

RECOMMENDATION(S)

That the Council approves Councillor Callender's reason (namely bereavement) for non-attendance at meetings of the Council in the event of him not attending a meeting before 6 March 2017.

IAN DAVIDSON
CHIEF EXECUTIVE

COUNCIL

7 FEBRUARY 2017

**BACKGROUND PAPERS LIST FOR
REPORTS OF CHIEF EXECUTIVE**

A.3 APPROVAL OF NON-ATTENDANCE AT MEETINGS

None.